

LURAY POLICE DEPARTMENT

45 EAST MAIN STREET

LURAY, VA 22835

OFFICE - 540-743-5343

FAX - 540-743-7334

APPLICATION FOR EMPLOYMENT

Applicants are considered for all positions without regard to race, color, religion, sex, national origin, age, marital status, veteran service or the presence of a non-job-related medical condition or handicap.

AN EQUAL OPPORTUNITY EMPLOYER M/F/V/H

APPLICATION FOR EMPLOYMENT

(PLEASE PRINT)

Date of Application

Position(s) Applied For:

Name: _____

(Last, First, Middle)

Address: _____

(Street Address (No PO Box), City/Town, State & Zip Code)

Telephone _____

SSN: _____

Have you ever filed an application here before?

Yes

No

If yes, when (Give Date): _____

Are you Currently employed?

Yes

No

May we contact your current employer?

Yes

No

Are you currently a Certified Law Enforcement Officer?

Yes

No

Are you on lay-off and subject to recall?

Yes

No

Have you ever been convicted of a felony?

Yes

No

If yes, explain:

Are you a Veteran of the U.S. Military Service?

Yes

No

If yes, what branch? _____

Type of Discharge: _____

Date Entered: _____

Date Discharged: _____

If other than an Honorable Discharge, explain:

List all military medals and campaign ribbons (Attach a copy of DD-214):

On what date would you be available for work? _____

Are you currently a member of the Military Reserve or National Guard Unit? Yes No

If yes, what Branch? _____ Unit? _____

Address & Phone: _____

Are you prevented from lawfully becoming employed in this country because of Visa or Immigration Status?
(Proof of citizenship or immigration status will be required upon offer of employment.) Yes No

Give name address and telephone number of three references who are not related to you and are not previous employers:

1. _____

2. _____

3. _____

List professional, trade, business or civic activities and offices held:

1. _____

2. _____

3. _____

List previous addresses (Minimum of the past 10 years):

1. _____

2. _____

3. _____

Indicate languages you speak, read and/or write

	Fluent	Good	Fair
Speak			
Read			
Write			

Employment Experience

(Start with your present or most recent job, include military service assignments and volunteer activities)

Employer	Telephone	Dates Employed	Address
		From:	
Job Title:			
Supervisor:		To:	Reason for Leaving:
Supervisor's Phone:			
Duties Performed:		Hourly Rate/Salary	
		Starting:	
		Final:	

Employer	Telephone	Dates Employed	Address
		From:	
Job Title:			
Supervisor:		To:	Reason for Leaving:
Supervisor's Phone:			
Duties Performed:		Hourly Rate/Salary	
		Starting:	
		Final:	

Employer	Telephone	Dates Employed	Address
		From:	
Job Title:			
Supervisor:		To:	Reason for Leaving:
Supervisor's Phone:			
Duties Performed:		Hourly Rate/Salary	
		Starting:	
		Final:	

Employer	Telephone	Dates Employed	Address
		From:	
Job Title:			
Supervisor:		To:	Reason for Leaving:
Supervisor's Phone:			
Duties Performed:		Hourly Rate/Salary	
		Starting:	
		Final:	

Education

School Name	Elementary				High School				College/University				Graduate/Trade			
Years Completed (Circle)	5	6	7	8	9	10	11	12	1	2	3	4	1	2	3	4
Diploma/Degree																
Describe Course of Study																
Describe Specialized Training, Apprenticeship, Skills and Extra Curricular Activities																

Honors received: _____

State any additional information you feel may be helpful to us in considering your application:

Applicant's Statement

I certify that answers given herein are true and complete to the best of my knowledge.

I authorize investigation of all statements contained in this application for employment as may be necessary in arriving at an employment decision. I understand that this application is not intended to be a contract of employment.

In the event of employment, I understand that false or misleading information given in my application or interview(s) may result in termination. I understand also, that I am required to abide by all rules and regulations of the Town of Luray and the Luray Police Department.

Signature of Applicant

Date

Addition to job application

1. During the last 10 years, were you terminated from any job for any reason, did you quit after being advised that you would be terminated, or did you leave by mutual agreement because of specific problems? If Yes, explain below and include: Yes No

Employer: _____ Date you left the job: _____
Reason(s) for separation: _____

When answering the below listed questions, you may omit: 1) Traffic Fines of \$100.00 or less; 2) any violation of law committed before your 18th birthday, if finally decided in juvenile court or under a youth offender law; 3) any conviction set aside under the Federal Youth Corrections Act or similar State Law; 4) any conviction whose record was expunged under Federal or State Law.

2. Have you ever been convicted of or forfeited collateral for any felony? Yes No
3. Have you ever been convicted of or forfeited collateral for any firearms or explosives violation? Yes No
4. During the last 20 years have you forfeited collateral, been convicted, been imprisoned, been on probation, or been on parole? Yes No
5. Do you currently have any pending charges for any violation of law? Yes No
6. Have you ever been convicted by a court-martial? If no prior military service, answer No. Yes No
7. Have you ever been the subject of a criminal investigation in which you "turned state's evidence" or were involved but not charged? Yes No

You must sign this application. Read the following carefully before you sign. A false statement on any part of your application may be grounds for not hiring you, or for terminating your employment after you begin work. Also, you may be punished by fine and/or imprisonment.

1. I understand that any information I give, may be investigated as allowed by law.
2. I consent to the release of information about my ability and fitness to be employed as a Police Officer by employers, schools, law enforcement agencies and other individuals, to investigators and other authorized employees.
3. I certify that, to the best of my knowledge and belief, all of my statements are true, correct, complete and made in good faith.

Applicant Signature

Date



Town of Luray, Virginia

Police Department

45 East Main Street
Luray, Virginia 22835
(540) 743-5343



C.S. "Bow" Cook
Chief of Police

Donna S. Pullen
Administrative Secretary

I, _____
Name (Maiden)

Address: _____
Physical address (street or road) City/Town State Zip code

have applied for employment with the Luray Police Department. I am aware that the Luray Police Department is required under Virginia Code § 15.2-1705 to request the following from all law-enforcement agencies and jails with which I have been previously employed:

- Any information regarding any arrest or prosecution to which I have been subjected, including expunged arrests or criminal charges known by or disclosed to the Luray Police Department.
- Any information related to a civil suit regarding my employment or the performance of my duties.
- Any information obtained during the course of any internal investigation related to allegations that I engaged in criminal conduct, used excessive force, or committed other official misconduct in violation of applicable standards of the Criminal Justice Services Board.
- Any information related to my job performance that led to my resignation, dismissal, demotion, suspension, or transfer.

I hereby authorize and request the release of any and all information listed above to the Luray Police Department or its agent upon presentation of this document or a copy hereof. Please provide copies of all responsive information within **14 days** of receiving this request as required by the statute. I hereby release and waive any liability associated with or arising from this request.

Name: _____ SSN: _____

Please list all former law-enforcement agencies or jails you have previously worked for.

Agency	Dates of Employment	Date Requested (Leave Blank)
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signature (signed before a Notary only)

Given under my hand, this day _____ of _____, 20_____.

Commonwealth of Virginia, County/City/Town of _____,

This day, _____, personally appeared before me and acknowledged his/her signature to the above statement.

My commission expires on the _____ day of _____, 20_____.

Notary Signature

My Commission #

Va. Code Ann. § 15.2-1705

Current through the 2021 Regular Session of the General Assembly and Acts 2021 Sp. Sess. I, cc. 5, 34, 55, 56, 78, 82, 85, 110, 117 and 118.

VA - Code of Virginia (Annotated) > TITLE 15.2. COUNTIES, CITIES AND TOWNS > SUBTITLE II. POWERS OF LOCAL GOVERNMENT > CHAPTER 17. POLICE AND PUBLIC ORDER > ARTICLE 1. GENERAL PROVISIONS

§ 15.2-1705. Minimum qualifications; waiver

A.The chief of police and all police officers of any locality, all deputy sheriffs and jail officers in the Commonwealth, and all law-enforcement officers as defined in § 9.1-101 who enter upon the duties of such office after July 1, 1994, are required to meet the following minimum qualifications for office. Such person shall (i) be a citizen of the United States; (ii) be required to undergo a background investigation including fingerprint-based criminal history records inquiries to both the Central Criminal Records Exchange and the Federal Bureau of Investigation; (iii) have a high school education or have passed a high school equivalency examination approved by the Board of Education; (iv) possess a valid driver's license if required by the duties of office to operate a motor vehicle; (v) undergo a physical examination, subsequent to a conditional offer of employment, conducted under the supervision of a licensed physician; (vi) be at least 18 years of age; (vii) not have been convicted of or pled guilty or no contest to a felony or any offense that would be a felony if committed in the Commonwealth; and (viii) not have produced a positive result on a pre-employment drug screening, if such screening is required by the hiring law-enforcement agency or jail, where the positive result cannot be explained to the law-enforcement agency or jail administrator's satisfaction. In addition, all such officers who enter upon the duties of such office on or after July 1, 2013, shall not have been convicted of or pled guilty or no contest to (a) any misdemeanor involving moral turpitude, including but not limited to petit larceny under § 18.2-96, or any offense involving moral turpitude that would be a misdemeanor if committed in the Commonwealth; (b) any misdemeanor sex offense in the Commonwealth, another state, or the United States, including but not limited to sexual battery under § 18.2-67.4 or consensual sexual intercourse with a minor 15 years of age or older under clause (ii) of § 18.2-371; or (c) domestic assault under § 18.2-57.2 or any offense that would be domestic assault under the laws of another state or the United States.

B.In addition, if the police officer, deputy sheriff, or jail officer had been employed at any time by another lawenforcement agency or jail, the hiring law-enforcement agency or jail shall request from all prior employing lawenforcement agencies or jails any information (i) related to an arrest or prosecution of a former police officer, deputy sheriff, or jail officer, including any expunged arrest or criminal charge known to the agency or disclosed during the hiring process that would otherwise be prohibited from disclosure in accordance with § 19.2-392.4; (ii) related to a civil suit regarding a former police officer's, deputy sheriff's, or jail officer's employment or performance of his duties; (iii) obtained during the course of any internal investigation related to a former police officer's, deputy sheriff's, or jail officer's alleged criminal conduct, use of excessive force, or other official misconduct in violation of the state professional standards of conduct adopted by the Criminal Justice Services Board; and (iv) related to a former police officer, deputy sheriff, or jail officer's job performance that led to such officer's or deputy sheriff's resignation, dismissal, demotion, suspension, or transfer. The hiring agency or jail may request this information subsequent to a conditional offer of employment; however, no police officer, deputy sheriff, or jail officer may be employed in such position until the requested information is received from all prior employing law-enforcement agencies in the Commonwealth. The hiring agency or jail shall request that the police officer, deputy sheriff, or jail officer complete a waiver or release liability authorizing the hiring agency or jail to request such information as listed in this subsection from all prior employing law-enforcement agencies or jails, including law-enforcement agencies or jails located outside the Commonwealth. Any sheriff or chief of police in the Commonwealth, any director or chief executive of any law-enforcement agency or jail in the Commonwealth, and the Director of the Department of Criminal Justice Services or his designee who receives such request for information shall disclose such requested information within 14 days of receiving such request to the requesting hiring law-enforcement agency or jail.

C.In addition, the hiring law-enforcement agency or jail may require a candidate for employment to undergo a psychological examination, subsequent to a conditional offer of employment, conducted under the supervision of a licensed psychiatrist or a licensed clinical psychologist.

D.Upon request of a sheriff or chief of police, or the director or chief executive of any agency or department employing law-enforcement officers as defined in § 9.1-101 or jail officers as defined in § 53.1-1, the Department of Criminal Justice Services is hereby authorized to waive the requirements for qualification as set out in subsection A for good cause shown.

History

1982, c. 442, § 15.1-131.8; 1988, c. 396; 1994, cc. 850, 905; 1995, c. 112; 1997, c. 587; 2013, cc. 307, 468; 2014, c. 84; 2020, Sp. Sess. I, cc. 32, 37, 48.

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