

**MINUTES OF A TOWN COUNCIL  
WORK SESSION MEETING  
TOWN OF LURAY, VIRGINIA  
Tuesday, September 25, 2018  
5:30pm**

The Luray Town Council met in a Special Meeting on Tuesday, September 25, 2018 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were the following present:

Presiding: Mayor Presgraves

Council Present: Ron Vickers  
Jerry Dofflemyer  
Jerry Schiro  
Leroy Lancaster  
Joseph Sours  
Leah Pence (*present after roll call*)

Others Present: Steven Burke, Town Manager  
Chief C.S. "Bow" Cook  
Mary Broyles, Clerk - Treasurer  
Danielle Babb, Deputy Clerk Treasurer

Mayor Presgraves led members in the United States Pledge of Allegiance. The roll was called with Councilwoman Pence absent. (*Note: Councilwoman Pence arrived after roll call*)

**ACTION & DISCUSSION ITEMS**

**Collins Avenue, LLC Subordination Agreement**

Town Manager, Steve Burke, requested that Council consider a Subordination and Consent to Transfer Agreement involving the approximate 29 acres located off of Collins Avenue. The property currently maintains a performance and completion bond to the Town by the owners for public improvements to roads, water, and sewer. Mr. Burke explained that the primary ownership of the property is transferring from Llewellyn of Virginia, LLC to Collins Avenue, LLC. Mr. Burke explained that due to a need to advance the closing on the property, the agreement was executed by Mayor Presgraves so that a "dry closing" could occur. However, Mr. Burke furthered that the agreement involving the Town was to be held in escrow by the attorney until such time that Council could formally act on the agreement.

Motion: Councilman Schiro motioned to approve the Subordination and Consent to Transfer Agreement as presented and authorize the Mayor to execute the agreement. Councilman Dofflemyer

seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

**Christmas Parade Route**

Town Manager, Steve Burke, provided informational updates about the Town’s Christmas Parade. Staff discussed the proposed route for this year’s parade due to the closure of Main Street Bridge. A map rendering was provided with three route options. Staff prefers the route with staging/ line-up on Blue Bell Avenue and Massanutten Avenue. Council members stated that they were in agreement with whatever staff feels is the best option. Mr. Burke noted that the theme for this year’s parade will be “A Hometown Holiday”.

*- Recess- Mayor Presgraves provided a short recess prior to the request for Executive Session.*

**EXECUTIVE SESSION**

**Real Property, Section 2.2-3711.A.1 (Assignment of Specific Employees of any Public Body- hiring of the Luray Parks and Recreation Director)**

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.1 regarding assignment of Specific Employees of any Public Body.

Motion: Councilwoman Schiro motioned to recess the regular meeting and to convene in executive session; Councilman Sours seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Motion: Councilman Schiro motioned to adjourn the closed session and to reconvene in open session; Councilman Dofflemyer seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.1 were heard, discussed, or considered during the closed session. Motion: Councilman Schiro motioned to certify the closed session; Councilman Lancaster seconded the motion with the following members voting YEA: Mayor Presgraves, Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence.

With no further business, Mayor Presgraves adjourned the Special Meeting of the Luray Town Council at approximately 6:20 p.m.

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Mayor, Barry Presgraves

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Deputy Clerk, Danielle Babb