

**MINUTES OF A TOWN COUNCIL
SPECIAL MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, May 25, 2019
5:30pm**

The Luray Town Council met in a Special Meeting on Tuesday, June 25, 2019 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were the following present:

Presiding: Mayor Presgraves

Council Present: Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours
Leah Pence

Council Absent: Ron Vickers

Others Present: Steven Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Mary Broyles, Treasurer
Danielle Babb, Deputy Clerk Treasurer

Mayor Presgraves led members in the United States Pledge of Allegiance.

UPDATES & DISCUSSION ITEMS

FINANCIAL CONFLICT OF INTEREST POLICIES

Town Manager, Steve Burke, presented the policy updates for the Federal Awards Administration, Conflict of Interest Policy, and the Fund Balance Policy. These updates have been recommended by the Town's auditors and will be placed as action items on the regular agenda.

SUP 04- SINGLE FAMILY DWELLING IN B1 DISTRICT

Mr. Steve Burke requested Council consider the request for a special use permit to maintain a single-family dwelling at 303 East Main Street in the B1 District. Mayor Presgraves suggested providing some relief on the fees associated with the Special Use Permit since the property was built as a residence. Councilman Schiro proposed the Planning Commission make this a by- right use since the Comprehensive Plan suggests mixed use in the business district. Councilman Dofflemyer inquired about the costs associated with the permit. He asked if they were sufficient to cover the town's cost of advertising.

Councilwoman Pence said that she was not in favor of residences in business structures. Mr. Burke stated that the Public Hearing for the Special Use Permit is set for July 8, 2019.

BOARD OF ZONING APPEALS - REAPPOINTMENT

Lastly, Mr. Burke stated that Councilman Dofflemeyer has nominated Mr. Harley D. “Doc” Brown for reappointment to the Luray Board of Zoning Appeals. Mr. Brown’s term expires this month. The Council will be asked to take action on the re-appointment at the July 8th meeting.

Announcements and Adjourn

Mayor Presgraves reminded Council members of the Employee Picnic on July 3rd. Council members should be at Lake Arrowhead at 10:30 am to prepare, with lunch served at 12:30.

Councilman Sours informed members and staff that he will be traveling to Rwanda for business. He and his family will be temporarily relocating from July 24th through September 25th.

Assistant Town Manager, Bryan Chrisman, reminded members of the Bridge Ribbon Cutting Ceremony on Thursday at 2:30. Gina Hilliard will conduct the short ceremony, followed by the winner driving across the bridge. Two way traffic will resume after the festivities. Periodic one way traffic will take place in order to complete some final items over the next few weeks.

With no further business, Mayor Presgraves adjourned meeting of the Luray Town Council at approximately 5:45 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb