

**MINUTES OF A TOWN COUNCIL
WORK SESSION MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, April 23, 2019
5:30pm**

The Luray Town Council met in a Work Session Meeting on Tuesday, April 23, 2019 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were the following present:

Presiding: Mayor Presgraves

Council Present: Ron Vickers
Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours

Council Absent: Leah Pence

Others Present: Steven Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Mary Broyles, Treasurer
Chief C.S. "Bow" Cook
Danielle Babb, Deputy Clerk Treasurer
Lynn Mathews, Superintendent of Public Works
Dakota Baker, Superintendent of Parks and Recreation
Morgan Housden, Asst. Superintendent of Parks and Recreation

Mayor Presgraves led members in the United States Pledge of Allegiance.

UPDATES & DISCUSSION ITEMS

Bridge Funding

Mr. Burke advised members that the Public Hearing regarding bridge funding has been scheduled for the May Agenda.

Luray Recreation Center- Facility Fee Payment Plan

Town Manager, Steve Burke, provided a facility fee payment plan for the Luray Recreation Center. The request for sanitary sewer relief was heard previously from Mr. Audre King for 630 West Main Street. The payment plan would allow the center to pay approximately \$50 monthly over the next ten years.

Councilman Dofflemyer verified that the sewer connection has been made. Mr. Burke said that the connection has been installed as to not further delay the opening of the center.

2019 Comprehensive Plan Update

Mr. Burke advised Council members that the Planning Commission unanimously approved the Comprehensive Plan update at their April 10th meeting. The plan was presented to citizens on February 27th during a public meeting held at the Mimslyn. The Town Council will hold its public hearing on May 13th, 2019. Councilman Vickers suggested adding language regarding alternative energy solutions.

Code Amendments – Chapters 74 & 302

Town Manager, Steve Burke, requested that Council consider changes to Chapter 74 and Chapter 302 of the Town Code. Chapter 74 of the Town Code refers to house numbering which is assigned by Page County. Chapter 302’s amendment will include the Planned Neighborhood Development District and the Luray Enterprise Zone.

Group Long Term Care Insurance Program

Mr. Burke stated that VRS is offering a new employee participation program for long term care insurance. The program is available to active VRS participating employees, and a summary of benefits and rates was provided for Council’s review. The program would require the Council to authorize a Resolution of Agreement which will be included on the May Agenda.

Recycling Collection Outside Town Limits

Mr. Burke advised members that he has received a request from a business to provide recycling collection outside of town limits. He advised Council that the recycling crew is already operating at their limits. The recycling program is staffed by part-time personnel who work Wednesday, Thursday, and Friday weekly. He explained that if any additional customers are added this would necessitate an additional day of staffing; as the service would have to be offered to all out of town utility customers. Staff does not recommend offering recycling outside of town limits at this time, as no revenue is generated from this service. The Town provides this service to customers in town limits at no cost and receives no revenue for its recyclables.

Councilman Lancaster discussed if the Page County landfill receives any funds from the materials recycled. Councilman Vickers noted that recycling is a major topic at the NSVRC amongst landfill operators. Mr. Burke added that recycling centers are located throughout the county for those that would like to transport their own items. Councilman Dofflemyer advised that the current trend among neighboring communities is to discontinue recycling programs.

FY 19-20 Budget Discussion – General Fund

Mr. Burke provided Council with budgetary information to augment the Town's narcotics program in the upcoming cycle. The option provided to Council members would refinance Ralph Dean Park and include a FY 2020 Parks Vehicle and a Public Works Dump Truck into a single 5-year note. Previously a question arose about the Town's unobligated fund balance. The Town's fund balance across general, water, and sewer funds less FY 19-20 debt service obligations is approximately \$2.4 million. Mr. Burke said it is customary to hold a reserve equal to three months of operating expenses, which the town is well beyond. He noted that the Town has been able to steadily build its fund balance over the years. Councilman Dofflemyer complemented the debt service worksheet. Dakota Baker and Morgan Housden, Parks and Recreation, have provided information on field pricing. Mr. Burke noted that the town is very competitive in its pricing. The only change that is suggested would be to change from daily to hourly pricing on lighting. He noted that some localities include cost for staffing; however, the town has approved for the Little League to maintain fields during their operations. Councilman Dofflemyer asked about staffing at the park during weekends. Ms. Baker noted that only one part time staff member is on site to take care of custodial duties, and there is also on call personnel available for other times. Councilman Schiro complemented this year's budget presentation.

Main Street Bridge Update

Mr. Chrisman gave a brief update on the Main Street Bridge Project. He noted that sidewalks have been poured and forms removed. Current work includes forming the railings and installing conduits.

Memorial Drive Update

Mr. Chrisman advised of the traffic signal installation at West Main Street and Memorial Drive. The light is currently on flashing mode and will switch to actual operation in May. Stop bars will be painted on the roadway by Clatterbuck Pavement Markings very soon. Members discussed timing of the switch to actual signalization.

Announcements and Adjourn

With no further business, Mayor Presgraves adjourned the Work Session Meeting of the Luray Town Council at approximately 6:08 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb