

**MINUTES OF A TOWN COUNCIL
WORK SESSION MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, August 28, 2018
5:30pm**

The Luray Town Council met in a Council Work Session on Tuesday, August 28, 2018 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Presgraves

Council Present: Ron Vickers
Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours

Council Absent: Leah Pence

Others Present: Steven Burke, Town Manager
Chief C.S. "Bow" Cook
Mary Broyles, Clerk - Treasurer
Danielle Babb, Deputy Clerk Treasurer
Liz Lewis, Page County EDA
Sam McNeely, Green Hill Cemetery Board

Mayor Presgraves led members in the United States Pledge of Allegiance. The roll was called with Councilwoman Pence absent.

UPDATES & DISCUSSION ITEMS

Funding for Green Hill Cemetery Maintenance

Town Manager, Steve Burke, requested that Council consider a request of funding for mowing of the Green Hill Cemetery. Mr. Burke said that the cemetery board has requested assistance from the town regarding maintenance and that this will be an Action Item on the September Agenda. Councilman Vickers recalled previous discussions of donations to the non-profit organization. Council members also discussed representation on the board. Mr. Sam McNeely advised Council that appointment to the board is a lifetime term and this could cause an issue if the member were to leave their council seat. Mr. McNeely suggested a Council liaison to the cemetery board. Council members also

discussed that water service has been restored to the cemetery and is metered. Mr. McNeely thanked the Town Public Works for their prompt attention to this matter.

VML Conference Business Meeting-Voting Representative

Town Manager, Steve Burke, advised Council members that a Town representative needs to be appointed for the VML Conference Business Meeting. He noted that the Mayor will be unable to attend and another member who is attending should be appointed. Councilman Vickers, Sours, Schiro, and Dofflemyer are all scheduled to attend. Members agreed that they may not choose a voting representative. Mr. Burke advised that attendance at the meeting is not mandatory.

Town Charter Amendment Draft

Town Manager, Steve Burke, discussed the Town’s draft Charter Amendment. He noted that Mr. Botkins has made the changes requested by Council at the last regular meeting. Mr. Burke said that Mr. Botkins will be in attendance at the September meeting should members have any questions before they take action. Councilman Schiro noted that all changes requested by Council have been captured.

EXECUTIVE SESSION

**Relocation or Expansion of Business, Section 2.2-3711.A.5 (Prospective Business)
Personnel or Appointees of a Public Body, Section 2.2-3711.A.1 (Appointment of EDA Town Representative) (Assignment and Resignation of Luray Parks Assistant Director)**

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.5 and 2.2-3711.A.1.

Motion: Councilman Schiro motioned that the Town Council convene and go into Closed Meeting for the purpose of discussion of a prospective business or industry or the expansion of an existing business or industry where no previous announcement has been made of the business interest in locating or expanding its facilities in the community, as authorized by Section 2.2-3711 (A) (5) of the Code of Virginia; and for the purpose of discussion, consideration, or interviews of prospective candidates for appointment of any public body, the assignment and resignation of specific employees of any public body, as authorized by Section 2.2-3711 (A) (1) of the Code of Virginia. The subject matter is a prospective business or industry identified by the Page County Economic Development and Tourism Coordinator, the appointment of a Town representative to the Page County Economic Development Authority and the assignment and resignation of the Luray Parks and Recreation Assistant Director. Councilman Sours seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours. Approved 5-0

Motion: Councilman Schiro motioned to adjourn the closed session and to reconvene in open session; Councilman Lancaster seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours. Approved 5-0

Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.5 and 2.2-3711.A.1 were heard, discussed, or considered during the closed session. **Motion:** Councilman Schiro motioned to certify the closed session; Councilman Lancaster seconded the motion with the following members voting YEA: Mayor Presgraves, Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours.

ANNOUNCEMENTS/ ADJOURN

Assistant Town Manager, Bryan Chrisman, gave Council members a brief update on the progress of the Memorial Drive Intersection project. He provided handouts for Council’s review that illustrated Phase I and II of the road closures. Phase I will be full closure of Memorial Drive for approximately 1-3 days. Phase II of the Project will last approximately thirty days and will result in partial closure with one-way traffic. Mr. Chrisman explained the detour routes and said that notices will be hand delivered to businesses and residents, as well as publicized in the newspaper.

Lastly, Mr. Chrisman provided a quick bridge update. He said that work continues and that the demolition is progressing. He noted that the project is on schedule and that more machinery is coming in the next week.

With no further business, Mayor Presgraves adjourned the Work Session of the Luray Town Council at approximately 6:50 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb