

**TOWN OF LURAY**  
45 East Main Street \* P.O. Box 629  
Luray, VA 22835  
(540)743-5511(phone) or (540)743-1486 (fax)

**UTILITY SERVICE APPLICATION**

Date: \_\_\_\_\_ Date Service to Begin: \_\_\_\_\_

Applicant Name \_\_\_\_\_

Service Address \_\_\_\_\_

Mailing Address (if different above) \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_ Email \_\_\_\_\_

Place of Employment \_\_\_\_\_ Work Phone \_\_\_\_\_

Own \_\_\_\_\_ Rent \_\_\_\_\_ If renting, from whom \_\_\_\_\_

SS# \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

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Water and Sewer charges are based on the amount of water used per 1,000 gallons. (See attached Chart and Fee Schedule)

Bills are mailed the 25<sup>th</sup> of each month and are payable by the 10<sup>th</sup> of the following month. Bills paid after the 10<sup>th</sup> of the month will be subject to a 10 % penalty. Payments not received by the 20<sup>th</sup> of the month are subject to disconnection of water service and a reconnection fee of \$30.00 during business hours, and \$60.00 after business hours. (5pm-8pm)

**The minimum bill for 1,000 gallons is \$69.63. This is for water, sewer, and garbage.**

The town offers curbside recycling, which is collected bi-monthly free of charge. To receive recycling bins, please call the office at 540-743-5511. The monthly schedule is included in this packet.

**TRASH PICK-UP**

Tuesday- Brookside, Wallace, Springfield, Westlu, Cottage Drive, etc..

Wednesday- East Main Street, Boomfield

Thursday- Fairview Area & Hildale

Friday- West end of town, Hudson Subdivision, Broad Street, Mechanic Street, etc..

**Please have trash and recycling at curb by 7:00 am**

\*\*\*\*\*OFFICE USE ONLY\*\*\*\*\*

Deposit Amount \_\_\_\_\_ Account # \_\_\_\_\_

Date Service is to begin \_\_\_\_\_ Present Reading \_\_\_\_\_ Initials \_\_\_\_\_



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2020 to June 2021



**ZONING PERMIT & LAND USE FEES (per application)**

PERMIT DESCRIPTION	RATE
Residential Dwelling Unit Zoning Permit (New Construction/Change of Use)	\$50.00 per unit
Residential Dwelling Unit Zoning Permit (Additions/Accessory Structure)	\$35.00 per structure
Sign Permit	\$35.00 per sign
Zoning Clearance	No fee
Commercial/Non-Residential/Multi-Family Structures Zoning Permit <sup>1</sup>	\$100.00 per structure
Sketch Plat Submission	\$50.00
Preliminary Subdivision Plan Submission – Minor (Less than 4 lots) <sup>2</sup>	\$350.00 + \$50.00 per lot
Preliminary Subdivision Plan Submission – Major (4 lots or more) <sup>2</sup>	\$500.00 + \$75.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Minor <sup>2</sup>	\$300.00 + 25.00 per lot
Final Subdivision Plan Submission w/ Survey Record Plats – Major <sup>2</sup>	\$300.00 + \$50.00 per lot
Boundary Line Adjustment – Survey Review & Signature <sup>2</sup>	\$250.00 per survey plat
Developmental Site Plan Review – Residential Dwelling Unit <sup>2</sup>	\$300.00 + \$100.00 per dwelling unit
Developmental Site Plan Review – Commercial/Non-Residential/Multi-Family Structures <sup>2</sup> (Based on total square footage of all structures)	\$600.00 (first 1,000 sq. ft.) plus \$600.00 for each addl 2,400 sq. ft. (pro rated)
Zoning Variance <sup>3</sup>	\$250.00 + 2 ads
Special Use Permit <sup>1&amp;3</sup>	\$250.00 + 4 ads
Special Use Permit – Home Occupation <sup>3</sup>	\$50.00 + 4 ads
Rezoning <sup>1&amp;3</sup>	\$250.00 + \$100.00 per acre + 4 ads
Petition for Annexation <sup>2&amp;3</sup>	\$1,000.00 + 1 ad
<sup>1</sup> May also require Site Plan Review with separate fee	
<sup>2</sup> Applicant is responsible for reimbursing the Town for the cost of all required engineering reviews	<b>Invoiced separately during the process</b>
<sup>3</sup> Applicant is responsible for the cost of all advertisements	<b>Paid in full at time of application</b>

**BUSINESS LICENSE**

LICENSE DESCRIPTION	RATE
New Business Application Fee	\$40.00 per Business Category
Retail Merchant	\$0.12/\$100.00 of Gross Receipts
Wholesale Merchant	\$0.05/\$100.00 of Gross Receipts
Professional	\$0.25/\$100.00 of Gross Receipts
Business/Personal/Repair Service	\$0.25/\$100.00 of Gross Receipts
Contractor in Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Contractor outside Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Financial Services	\$0.25/\$100.00 of Gross Receipts
Gasoline & Fuel Oil Dealer	\$0.10/\$100.00 of Gross Receipts
Itinerant Merchant or Peddler	\$500.00 / Year
Real Estate Broker, Appraiser or Salesman	\$0.25/\$100.00 of Gross Receipts
Direct Seller w/ Sales greater than \$4,000.00	\$0.20/\$100.00 of Gross Receipts
Telephone/Telegraph	0.005% of Gross Receipts less Long Distance Calls
Water/Gas/Electric Companies	0.005% of Gross Receipts
Vending Machines over 9 Machines	\$0.12/\$100.00 of Gross Receipts
Beer & Wine Off Premises	\$50.00 / Year
Beer & Wine On Premises	\$50.00 / Year
Alcoholic Beverages	\$200.00 / Year
Tobacco	\$20.00 / Year



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2020 to June 2021



**WATER**

DESCRIPTION	RATE
Minimum Fee – Includes up to 1,000 gallons	\$27.05
1,001 to 10,000 gallons	\$5.57 per thousand
10,001 to 25,000 gallons	\$5.67 per thousand
25,001 to 50,000 gallons	\$5.78 per thousand
50,001 to 100,000 gallons	\$5.89 per thousand
100,001 gallons and up	\$6.03 per thousand
Water Rates Outside of Town Corporate Limits	Above Rates + 50%
Water Deposit	\$150.00
Utility Bill Late Payment Penalty (Water, Sewer, Garbage)	10% of Current Balance (Payment must be received on or before the 10 <sup>th</sup> of the month)
Reconnection Fee due to Non-Payment Normal Hours (Monday to Friday 8:00am to 5:00 pm)	\$30.00
Reconnection Fee due to Non-Payment After Hours, Weekends, & Holidays	\$60.00
Reconnections due to Non-Payment will be made ONLY Monday through Friday 8:00 am to 8:00 pm and Saturdays, Sundays, and Holidays 7:00 am to 12:00 pm (noon)	

**SEWER**

DESCRIPTION	RATE
Minimum Fee – Includes up to 1,000 gallons	\$33.83
1,001 to 10,000 gallons	\$7.25 per thousand
10,001 to 25,000 gallons	\$7.40 per thousand
25,001 to 50,000 gallons	\$7.53 per thousand
50,001 to 100,000 gallons	\$7.68 per thousand
100,001 gallons and up	\$7.84 per thousand
Water Rates Outside of Town Corporate Limits	Above Rates + 50%
Septage Disposal Fee	\$400.00/ 1,000 Gallons Based on Full Tank Volume

**REFUSE RATES**

DESCRIPTION	RATE	
<i>Monthly – 1 Pick-up per Week</i>		
	IN TOWN	OUT OF TOWN
Residential – Base Price per House/Unit (Includes 1 Rollout Cart)	\$8.75	\$13.15
Residential – Each Extra Rollout Cart	\$5.50	\$8.25
Business – Base Price (Includes 1 Rollout Cart)	\$11.75	\$17.60
Business – Each Extra Rollout Cart	\$11.75	\$17.60



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
July 2020 to June 2021



**TAX RATES**

DESCRIPTION	RATE
Personal Property Tax	\$0.62 per \$100.00 of assessed valuation
Real Estate Tax	\$0.29 per \$100.00 of assessed valuation
Mobile Home Tax	\$0.29 per \$100.00 of assessed valuation
Sales Tax	5% (1% Town & 4% State)
Meals & Beverage Tax	4%
Transient Occupancy Tax	5%
Cigarette Tax	\$0.15 per pack
<i>**Personal Property Assessed Value based on N.A.D.A Book**</i>	

**PERMITS**

DESCRIPTION	RATE
Yard Sale Permit – 1 <sup>st</sup> and 2 <sup>nd</sup> Sale (Per Address) <i>(No more than 2 sales per address per year)</i>	FREE
Right-of-Way Construction Permit	\$150.00 + 0.5% of Underground Construction Cost in Right-of-Way

**MISCELLANEOUS**

DESCRIPTION	RATE
Copy Charges (Letter, Legal, or Ledger)	\$0.15 per page (B&W); \$0.20 per page (Color) plus Staff Time at 15 minute increments
Electronic Card Payments (Real Estate Tax, Personal Property Tax, Utility Bills, Fee Payments, All Other Tax)	\$1.95 per transaction



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2020 to June 2021



**PARKS AND RECREATION**

<b>SHELTER RENTALS</b>	<b>RATE</b>
Shelter Rentals are for all day of reservation date Shelter capacity in parentheses	
Modern Woodman Shelter (100)	\$45.00 / day
Ruritan Shelter (100)	\$45.00 / day
Lions Shelter (100)	\$45.00 / day
FFA/VICA Shelter (50)	\$40.00 / day
Town of Luray Shelter (50)	\$40.00 / day
Sorority Shelter (30)	\$35.00 / day
Rotary Shelter at Imagination Station (75)	\$45.00 / day
Class of '71 Shelter at Recreation Park (100)	\$45.00 / day
<i>Shelter Reservations for parties greater than 25 will require a \$100.00 refundable deposit Deposit refunded if shelter left clean and undamaged</i>	

<b>FACILITY USAGE</b> (Out-of-Town Organizations)	<b>RATE</b>
Athletic Field Usage (without lights)	\$75.00 per field per day
Athletic Field Usage (with lights)	\$100.00 per field per day
Scout Camping Area	\$50.00 per activity/event
<i>Facility Reservations will require a \$100.00 refundable deposit Deposit refunded if facility left clean and undamaged</i>	

<b>LAKE ARROWHEAD</b>	<b>RATE</b>
Swimming	Free – Ages 2 & Under \$3.00 per day – Ages 3-12 \$5.00 per day – Ages 13 & Older
Annual Lake Arrowhead Swimming Pass	\$25.00 – Single \$50.00 – Couple \$75.00 – Family
Annual Lake Arrowhead Boating Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
Annual Lake Arrowhead Fishing Permit	\$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits)
<i>Disabled persons and persons over age 65 may obtain Town of Luray boating and fishing permits at no charge with proper identification</i>	



**TOWN OF LURAY**  
**RATE & FEE SCHEDULE**  
 July 2020 to June 2021



**UTILITY FACILITY FEE**

The Facility Fee represents the cost for new utility customers to buy into the present value of the Town's water and sewer system. The Facility Fee also cover the Town's anticipated capital improvements to maintain the water and sewer services. In addition to the Facility Fee, the Town will charge for time and materials to provide the water and/or sewer connection (Connection Fee). If these connections are made by a licensed contractor, the Town may waive the appropriate Connection Fee amount proposed that:

- 1) The contractor consults with appropriate Town staff prior to the connections being started, and obtains proper permits.
- 2) The contractor uses Town-approved materials and standard installation methods, and coordinates construction with Town personnel.
- 3) The inspects the entire connection, utility run, and all materials prior to backfilling by the contractor.

<b>FACILITY FEE</b>				
<b>Meter Size</b>	<b>IN-TOWN</b>		<b>OUT-OF-TOWN</b>	
	<b>Water</b>	<b>Sewer</b>	<b>Water</b>	<b>Sewer</b>
5/8"	\$3,320.00	\$5,940.00	\$6,640.00	\$11,880.00
3/4"	\$5,130.00	\$9,370.00	\$7,695.00	\$14,054.00
1"	\$6,939.00	\$12,799.00	\$10,409.00	\$19,198.00
1.5"	\$13,428.00	\$24,477.00	\$20,141.00	\$36,716.00
2"	\$20,529.00	\$36,988.00	\$30,794.00	\$55,482.00
3"	\$39,724.00	\$70,740.00	\$59,586.00	\$106,110.00
4"	\$60,734.00	\$106,896.00	\$91,101.00	\$160,343.00
5"	\$81,611.00	\$141,971.00	\$122,417.00	\$212,956.00
6"	\$101,067.00	\$173,772.00	\$151,601.00	\$260,658.00
7"	\$118,305.00	\$201,045.00	\$177,457.00	\$301,567.00
8"	\$132,888.00	\$223,201.00	\$199,332.00	\$334,801.00
9"	\$144,640.00	\$240,115.00	\$216,960.00	\$360,172.00
10"	\$193,568.00	\$251,972.00	\$230,352.00	\$377,959.00
<b>CONNECTION FEE</b>				
	<b>IN-TOWN</b>		<b>OUT-OF-TOWN</b>	
	No Road Cut	\$1,200.00	\$1,200.00	Contractor Installation Required
With Road Cut	\$1,800.00	\$1,800.00		



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**RATE & FEE SCHEDULE**  
July 2020 to June 2021



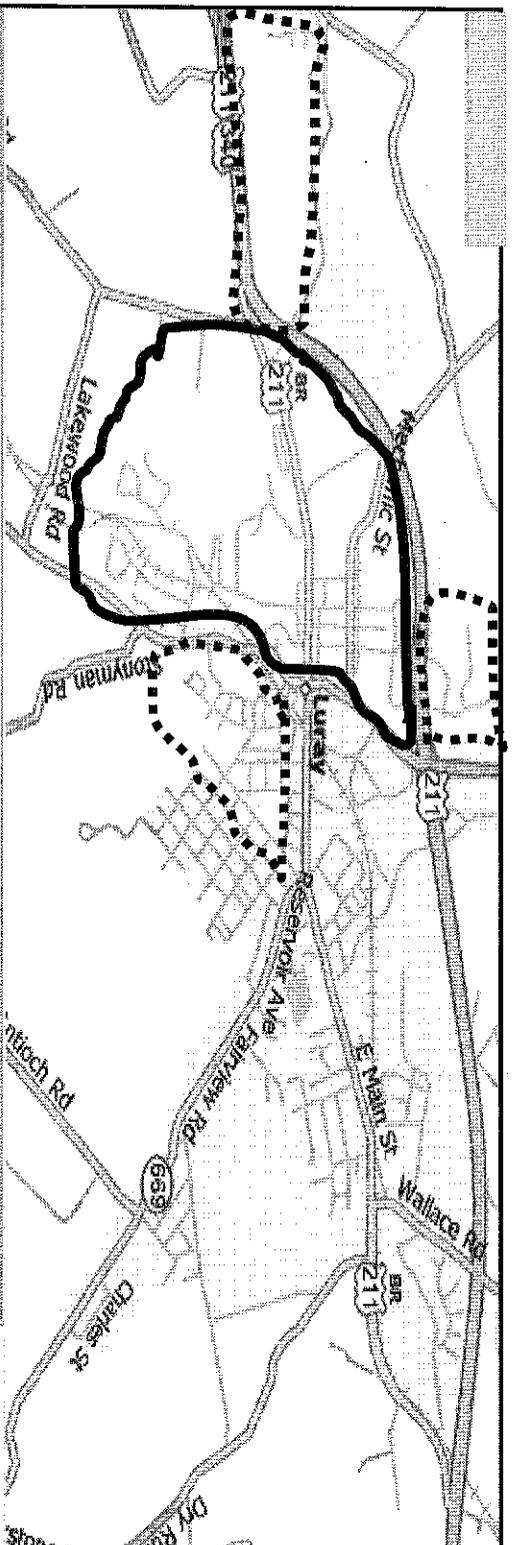
**DROUGHT/LOW WATER SUPPLY RESPONSE**  
**ORDINANCE PENALTIES & FEE SCHEDULE**

<b>WATCH DECLARATION</b>		
	Any Offense	Verbal Reminder for any Noted Issues
<b>WARNING DECLARATION</b>		
	First Offense	Verbal Warning
	Second Offense	Written Warning Notice
	Third & Subsequent Offenses	Written Penalty Notice Disconnection of Water Service Reconnection Fee of <b>\$250.00</b>
<b>EMERGENCY DECLARATION</b>		
	First Offense	Written Warning Notice
	Second Offense	Written Warning Notice Disconnection of Water Service Reconnection Fee of <b>\$375.00</b>
	Third & Subsequent Offenses	Written Summons Class 1 Misdemeanor Disconnection of Water Service Reconnection Fee of <b>\$500.00</b>

**Each day of violation constitutes a separate offense.**

**The Luray Police Department is charged with enforcement of this Ordinance.**

# Town of Luray: 2020 Day 1 & Day 2 Recycling Pickup Dates



Luray only recycles the following items: plastics (1 – 7), paper/cardboard/magazines, glass (all colors), steel/aluminum/tin cans. Please sort recyclables by these categories, and place at curb by 8 a.m. on pickup day. **We DO NOT** accept plastic bags. Please refrain from using them when separating recyclables.

## **Day 1 Pickup – Wednesday**

**Neighborhood/Streets:** Bixlers Ferry Road, Carillon Drive, Cole Street, Court Lane, Forest Hills Subdivision, N/S Hawksbill Street, Highland Court, Hilltop Lane, Hudson Subdivision, Jackson Street, Jordan Street, Leaksville Road, Lee Street, Meade Street, Mechanic Street, Memorial Drive, North Bank Street, North Broad Street, N/S Court Street, Planning Mill Road, Rosser Drive, Ruffner House, Stover Street, Virginia Avenue, West Main Street, Willow Street

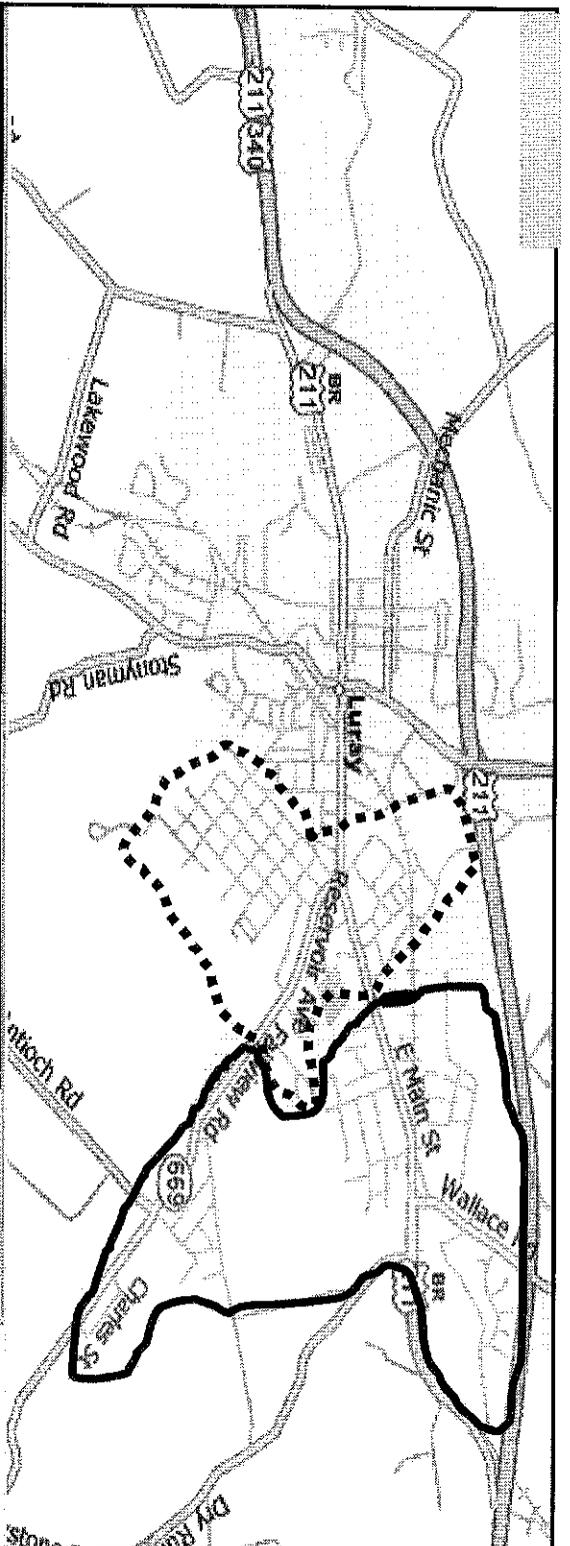
**Pickup Dates for 2020: (Tuesday pickup this time)** January 15<sup>th</sup> & 29<sup>th</sup>; February 12<sup>th</sup> & 26<sup>th</sup>; March 11<sup>th</sup> & 25<sup>th</sup>; April 8<sup>th</sup> & 22<sup>nd</sup>; May 6<sup>th</sup> & 20<sup>th</sup>; June 3<sup>rd</sup> & 17<sup>th</sup>; July 1<sup>st</sup> & 15<sup>th</sup> & 29<sup>th</sup>; August 12<sup>th</sup> & 26<sup>th</sup>; September 9<sup>th</sup> & 23<sup>rd</sup>; October 7<sup>th</sup> & 21<sup>st</sup>; November 4<sup>th</sup> & 18<sup>th</sup>; December 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>

## **Day 2 Pickup – Thursday**

**Neighborhood/Streets:** Amiss Avenue, Bartlett Avenue, Berrey Blvd, Big Spring Street, Blue Ridge Avenue, Bristol Avenue, Cave Street, Cave Hill Road, Cliffside Drive, Cottage Drive, N & S Deford Avenue, East Main Street (portion), East Page Street, Garfield Avenue, Hawksbill Heights Drive, High Street, Hillcrest Drive, Inn Circle, Jamison Road, Linden Avenue, Luray Avenue (1<sup>st</sup> St-Amiss Ave), Park Lane, Spring Street, Terrace Lane, Thomas St, West Lu Subdivision, Wilson Avenue, Woodland Park Drive, Yagers Road, Zerkel Street

**Pickup Dates for 2020:** January 2<sup>nd</sup> & 16<sup>th</sup> & 30<sup>th</sup>; February 13<sup>th</sup> & 27<sup>th</sup>; March 12<sup>th</sup> & 26<sup>th</sup>; April 9<sup>th</sup> & 23<sup>rd</sup>; May 7<sup>th</sup> & 21<sup>st</sup>; June 4<sup>th</sup> & 18<sup>th</sup>; July 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>; August 13<sup>th</sup> & 27<sup>th</sup>; September 10<sup>th</sup> & 24<sup>th</sup>; October 8<sup>th</sup> & 22<sup>nd</sup>; November 5<sup>th</sup> & 19<sup>th</sup>; December 3<sup>rd</sup>, 17<sup>th</sup> & 31<sup>st</sup>

# Town of Luray: 2020 Day 3 & Day 4 Recycling Pickup Dates



## Day 3 Pickup – Wednesday

**Neighborhood/Streets:** Antioch Road, Brookside Subdivision, Charles Street, Constitution Avenue, Creekside Drive, Cumbria Avenue, East Main Street (portion), East Ridge Lane, Eden Road, Fairview Road, Hilldale Subdivision, Hilltop Drive, Hite's Spring Road, Painter Street, Independence Avenue, Lawler Avenue, Lewis Street, Moyer Avenue, Mt. View Avenue, Sharma Lane, Springview Subdivision, Stony Brook Lane

**Pickup Dates for 2020:** January 8<sup>th</sup> & 22<sup>nd</sup>, February 5<sup>th</sup>, & 19<sup>th</sup>; March 4<sup>th</sup> & 18<sup>th</sup>; April 1<sup>st</sup>, 15<sup>th</sup> & 29<sup>th</sup>; May 13<sup>th</sup> & 27<sup>th</sup>; June 10<sup>th</sup> & 24<sup>th</sup>, July 8<sup>th</sup> & 22<sup>nd</sup>; August 5<sup>th</sup> & 19<sup>th</sup>; September 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>; October 14<sup>th</sup> & 28<sup>th</sup>; November 11<sup>th</sup> & 25<sup>th</sup>; December 9<sup>th</sup> & 23<sup>rd</sup>

## Day 4 Pickup – Thursday

**Neighborhood/Streets:** Boomfield, Brumback Avenue, Collins Avenue, Deerfield Drive, Grove Road, Luray Avenue (1<sup>st</sup>-RHD Park), Madison Lane, N/S Marje Lane, Massanutten Avenue, Meadow Lane, Moyer Street, Nelson Street, Oakcrest Drive, O'Flinn Street, Park Avenue, Reservoir Avenue, Rosser Street, Steed Street, Woodland Avenue

**Pickup Dates for 2020:** January 9<sup>th</sup> & 23<sup>rd</sup>; February 6<sup>th</sup> and 20<sup>th</sup>; March 5<sup>th</sup> & 19<sup>th</sup>; April 2<sup>nd</sup>, 16<sup>th</sup> & 30<sup>th</sup>; May 14<sup>th</sup> & 28<sup>th</sup>; June 11<sup>th</sup> & 25<sup>th</sup>; July 9<sup>th</sup> and 23<sup>rd</sup>; August 6<sup>th</sup> & 20<sup>th</sup>; September 3<sup>rd</sup> & 17<sup>th</sup>; October 1<sup>st</sup>, 15<sup>th</sup> & 29<sup>th</sup>; November 12<sup>th</sup> & 24<sup>th</sup> (**Please note: November 24<sup>th</sup> is a Tuesday pickup**); December 10<sup>th</sup> & 22<sup>nd</sup> (**Please note: December 22<sup>nd</sup> is a Tuesday pickup**)

*Please Note: no plastic bags, Styrofoam, broken glass or light bulbs; please remove all metal lids from glass, glass/plastics should be emptied and cleaned. Please have recyclables at curb by no later than 8 a.m. on pickup day.*