

TOWN OF LURAY

45 East Main Street * P.O. Box 629
Luray, VA 22835
(540)743-5511(phone) or (540)743-1486 (fax)

WATER SERVICE APPLICATION

Date: _____ Date Service to Begin: _____

Applicant Name _____

Service Address _____

Mailing Address (if different above) _____

Home Phone _____ Cell Phone _____ Email _____

Place of Employment _____ Work Phone _____

Own _____ Rent _____ If renting, from whom _____

SS# _____ Signature _____ Date _____

Water and Sewer charges are based on the amount of water used per 1,000 gallons. (See attached Chart and Fee Schedule)

Bills are mailed the 25th of each month and are payable by the 10th of the following month. Bills paid after the 10th of the month will be subject to a 10 % penalty. Payments not received by the 20th of the month are subject to disconnection of water service and a reconnection fee of \$30.00 during business hours, and \$60.00 after business hours. (5pm-8pm)

The minimum bill for 1,000 gallons is \$66.74. This is for water, sewer, and garbage.

The town offers curbside recycling, which is collected bi-monthly free of charge. To receive recycling bins, please call the office at 540-743-5511. The monthly schedule is included in this packet.

TRASH PICK-UP

Tuesday- Brookside, Wallace, Springview, Westlu, Cottage Drive, etc..

Wednesday- East Main Street, Boomfield

Thursday- Fairview Area & Hilldale

Friday- West end of town, Hudson Subdivision, Broad Street, Mechanic Street, etc..

Please have trash and recycling at curb by 7:00 am

*****OFFICE USE ONLY*****

Deposit Amount _____ Account # _____

Date Service is to begin _____ Present Reading _____ Initials _____

TOWN OF LURAY - RATE/FEE SCHEDULE

JULY 2017 - JUNE 2018

Version 06.29.2017

ADMINISTRATION

DESCRIPTION	2017-2018 RATE
Zoning Permit/Land Use Fees (per application)	
Residential Dwelling Unit Zoning Permit – New Construction/Change of Use	\$50.00 per unit
Residential Dwelling Unit Zoning Permit- Additions/Accessory	\$35.00 per structure
Sign Permit	\$35.00 per sign
Commercial/Non-Residential/Multi-Family Structures Zoning Permit (may also require an additional Site Plan Review and separate fee)	\$100.00
Preliminary Subdivision Plan Submission – Minor (Less than 4 lots)*	\$350.00 + \$50.00 per lot
Preliminary Subdivision Plan Submission – Major (4 lots or more)*	\$500.00 + \$75.00 per lot
Final Plan Submission with Survey Record Plats – Minor*	\$300.00 + \$25.00 per lot
Final Plan Submission with Survey Record Plats – Major*	\$300.00 + \$50.00 per lot
Boundary Line Adjustment – Survey Review & Signature*	\$250.00 per survey plat
Developmental Site Plan Review – Residential Dwelling Unit*	\$300.00 + \$100.00 per dwelling unit
Developmental Site Plan Review – Commercial*/Non-Residential*/ Multi-Family Structures* (Based on total square footage of all structures)	\$600.00 (includes first 1,000 sq. ft.) plus \$600.00 for each additional 2,400 sq. ft. (pro-rated)
Zoning Variance (plus additional advertising costs**)	\$250.00 + 2 ads
Special Use Permit (plus additional advertising costs**) (may also require an additional Site Plan Review and separate fee)	\$250.00 + 4 ads (includes zoning permit)
Special Use Permit – Home Occupation (plus additional advertising costs**)	\$50.00 + 4 ads
Rezoning (plus additional advertising costs**) (may also require an additional Site Plan Review and separate fee)	\$250.00 + \$100.00 per acre + 4 ads (Pro-rated)
Petition for Annexation (plus additional advertising costs**)*	\$1,000.00 + 1 ad
<i>*Applicant is responsible for reimbursing the Town for the cost of all required engineering reviews. These are invoiced separately later in the process.*</i>	<i>Variable, based on Project Scope Typically, \$350.00 and higher</i>
Advertising costs Paid in full at time of application	\$125.00 minimum per ad (1 - 4 ads required) **Any additional ad fees will be billed to applicant**

BUSINESS LICENSE

DESCRIPTION	2017-2018 RATE
New Business Application Fee	\$40.00 per business category
Retail Merchant	\$0.12/\$100.00 of Gross Receipts
Wholesale Merchant	\$0.05/\$100.00 of Gross Receipts
Professional	\$0.25/\$100.00 of Gross Receipts
Business/Personal/Repair Service	\$0.25/\$100.00 of Gross Receipts
Contractor in Town Corporation Limits	\$0.10/\$100.00 of Gross Receipts
Contractor Outside Town Corporation Limits	\$0.10/\$100.00 of minimum \$25,000.00 of Gross Receipts
Financial Services	\$0.25/\$100.00 of Gross Receipts
Gasoline & Fuel Oil Dealer	\$0.10/\$100.00 of Gross Receipts
Itinerant Merchant or Peddler	\$500.00/Year
Real Estate Broker, Appraiser or Salesman	\$0.25/\$100.00 of Gross Receipts
Direct Seller with Sales greater than \$4,000.00	\$0.20/\$100.00 of Gross Receipts
Telephone/Telegraph	.005% of Gross Receipts less Long Distance Calls
Water/Gas/Electric Companies	.005% of Gross Receipts
Vending Machines Over 9 Machines	\$0.12 of Gross Receipts
Beer & Wine Off Premises	\$50.00/Year
Beer & Wine On Premises	\$50.00/Year
Alcoholic Beverages	\$200.00/Year
Tobacco	\$20.00/Year

TOWN OF LURAY RATE/FEE SCHEDULE

JULY 2017 - JUNE 2018

WATER

DESCRIPTION	2017-2018 RATE
Minimum Fee - Includes up to 1,000 Gallons	\$25.02
1,001 to 10,000 gallons	\$5.15 per thousand
10,001 to 25,000 gallons	\$5.25 per thousand
25,001 to 50,000 gallons	\$5.35 per thousand
50,001 to 100,000 gallons	\$5.45 per thousand
100,001 gallons and up	\$5.57 per thousand
Water Rates Outside of Town Corporate Limits	Above Rates + 50%
Water Deposit	\$150.00
Utility bill late payment penalty (Water, sewer, garbage)	10% of current balance. (Payment must be received on or before the 10 th of the month)
Reconnection fee due to non-payment Monday - Friday (8:00 a.m. - 5:00 p.m.)	\$30.00
Reconnection fee due to non-payment Monday - Friday (5:00 p.m. - 8:00 p.m.) and Holidays, Saturdays and Sundays	\$60.00
Reconnections due to non-payment will be made ONLY Monday through Friday 8:00 a.m. - 8:00 p.m. and Saturdays, Sundays and Holidays 7:00 a.m. - 12:00 noon.	

SEWER

DESCRIPTION	2017-2018 RATE
Minimum Fee - Includes up to 1,000 Gallons	\$32.97
1,001 to 10,000 gallons	\$6.90 per thousand
10,001 to 25,000 gallons	\$7.04 per thousand
25,001 to 50,000 gallons	\$7.17 per thousand
50,001 to 100,000 gallons	\$7.31 per thousand
100,001 gallons and up	\$7.46 per thousand
Sewer Rates Outside of Town Corporate Limits	Above Rates + 50%
Septage Tipping Fee	\$0.15/Gallon

REFUSE RATES

DESCRIPTION Monthly - 1 pick-up per week	2017-2018 RATE	
	IN TOWN	OUT OF TOWN
Residential - Base Price Per House/Unit (Includes One Rollout)	\$8.75	\$13.15
Residential - Each Extra Rollout	\$5.50	\$8.25
Business - Base Price (Includes One Rollout)	\$11.75	\$17.60
Business - Each Extra Rollout	\$11.75	\$17.60

**TOWN OF LURAY
RATE/FEE SCHEDULE
JULY 2017 – JUNE 2018**

**DROUGHT/LOW WATER SUPPLY RESPONSE ORDINANCE
PENALTIES AND FEE SCHEDULE**

<u>WATCH DECLARATION</u>		
		Verbal reminder for any Noted Issues

<u>WARNING DECLARATION</u>		
	First Offense	Verbal Warning
	Second Offense	Written Warning Notice
	Third Offense	Written Penalty Notice Disconnection of Water Service Reconnection Fee of \$250.00

<u>EMERGENCY DECLARATION</u>		
	First Offense	Written Warning Notice
	Second Offense	Written Penalty Notice Disconnection of Water Service Reconnection Fee of \$375.00
	Third Offense	Written Summons Class 1 Misdemeanor Disconnection of Water Service Reconnection Fee of \$500.00

Each day of violation constitutes a separate offense.

**The Luray Police Department is charged with enforcement
of this ordinance.**

**This Schedule adopted by the Town Council of Luray, Virginia
on June 13, 2011.**

**TOWN OF LURAY
RATE/FEE SCHEDULE
JULY 2017 – JUNE 2018**

Facility Fees

The facility fee represents the cost for new customers to buy into the present value of the Town's water and sewer system, and cover the Town's anticipated capital improvements to maintain the water and sewer services. **In addition to the facility fee, the town will charge for time and materials to provide the water and/or sewer connection (the "connection fee").** If these connections are made by a licensed contractor, the Town may waive the appropriate connection fee amount provided that:

- 1.) The contractor consults with appropriate Town staff prior to the connections being started, and obtains proper permits.
- 2.) The contractor uses Town-approved materials and standard methods, and coordinates construction with Town personnel.
- 3.) The Town inspects the entire connection, utility run, and all materials prior to backfilling by the contractor.

IN-TOWN RATES

METER SIZE	WATER	SEWER
5/8"	\$3,320.00	\$5,940.00
3/4"	\$5,130.00	\$9,370.00
1"	\$6,939.00	\$12,799.00
1.5"	\$13,428.00	\$24,477.00
2"	\$20,529.00	\$36,988.00
3"	\$39,724.00	\$70,740.00
4"	\$60,734.00	\$106,896.00
5"	\$81,611.00	\$141,971.00
6"	\$101,067.00	\$173,772.00
7"	\$118,305.00	\$201,045.00
8"	\$132,888.00	\$223,201.00
9"	\$144,640.00	\$240,115.00
10"	\$153,568.00	\$251,972.00
Connection Fee (no road cut)	\$1,200.00	\$1,200.00
Connection Fee (with road cut)	\$1,800.00	\$1,800.00

OUT-OF-TOWN RATES

METER SIZE	WATER	SEWER
5/8"	\$6,640.00	\$11,880.00
3/4"	\$7,695.00	\$14,054.00
1"	\$10,409.00	\$19,198.00
1.5"	\$20,141.00	\$36,716.00
2"	\$30,794.00	\$55,482.00
3"	\$59,586.00	\$106,110.00
4"	\$91,101.00	\$160,343.00
5"	\$122,417.00	\$212,956.00
6"	\$151,601.00	\$260,658.00
7"	\$177,457.00	\$301,567.00
8"	\$199,332.00	\$334,801.00
9"	\$216,960.00	\$360,172.00
10"	\$230,352.00	\$377,959.00
Connection Fee	Contractor Required	Contractor Required

TOWN OF LURAY

RATE/FEE SCHEDULE

JULY 2017 - JUNE 2018

TAX RATES

DESCRIPTION	2017 - 2018 RATE
Personal Property Tax	\$0.62 per \$100.00 of assessed valuation
Real Estate Tax	\$0.29 per \$100.00 of assessed valuation
Mobile Home Tax	\$0.29 per \$100.00 of assessed valuation
Sales Tax	5% (1% Town / 4% State)
Meals and Beverage Tax	4%
Transient Occupancy Tax	5%
Cigarette Tax	\$0.15 per pack

Personal Property Assessed Value based on N.A.D.A. Book

PERMITS

DESCRIPTION	2017 - 2018 RATE
Yard Sale Permit - 1 st and 2 nd Sale (Per Address)	FREE
Each sale exceeding two (Per Address)	\$20.00
Right-of-Way Construction Permit - \$150.00 plus .5% of underground construction cost in Right-of-Way	

PARKS AND RECREATION

DESCRIPTION	2017 - 2018 RATE
SHELTER RENTALS (ALL DAYS)	
Shelter capacity indicated in parentheses	
Modern Woodman Shelter (100)	\$45.00
Ruritan Shelter (100)	\$45.00
Lions Shelter (100)	\$45.00
FFA/VICA Shelter (50)	\$40.00
Town of Luray Shelter (50)	\$40.00
Sorority Shelter (30)	\$35.00
Rotary Shelter at Imagination Station (75)	\$45.00
Class of '71 Shelter at Recreation Park (100)	\$45.00

LAKE ARROWHEAD RATES & PERMITS	2017 - 2018 RATE
Swimming	Ages 3-12 / \$2.00 per day Ages 13-18 / \$2.50 per day Ages 19 & up / \$3.00 per day
Annual Lake Arrowhead Swimming Passes	\$25.00 - Single \$40.00 - Couple \$60.00 - Family
Annual Lake Arrowhead Boating Permits	\$3.00 - Resident in Town of Luray Corporate Limits \$5.00 - Non-Resident (Outside of Town Limits)
Annual Lake Arrowhead Fishing Permits	\$3.00 - Resident in Town of Luray Corporate Limits \$5.00 - Non-Resident (Outside of Town Limits)
<i>**Disabled persons and persons over age 65 may obtain Town of Luray fishing/boating permits at no charge with proper verification**</i>	

TOWN OF LURAY
RATE/FEE SCHEDULE
JULY 2017 - JUNE 2018

MISCELLANEOUS

Copy Charges Letter, Legal, Ledger Only (Black/White)	First twenty (20) pages - Free .15 per page, plus staff time at 15 minute increments
Electronic Card Payments (Real Estate/Personal Property Tax, Utility Bills, Fee Payments, All Other Tax)	\$1.95 per transaction

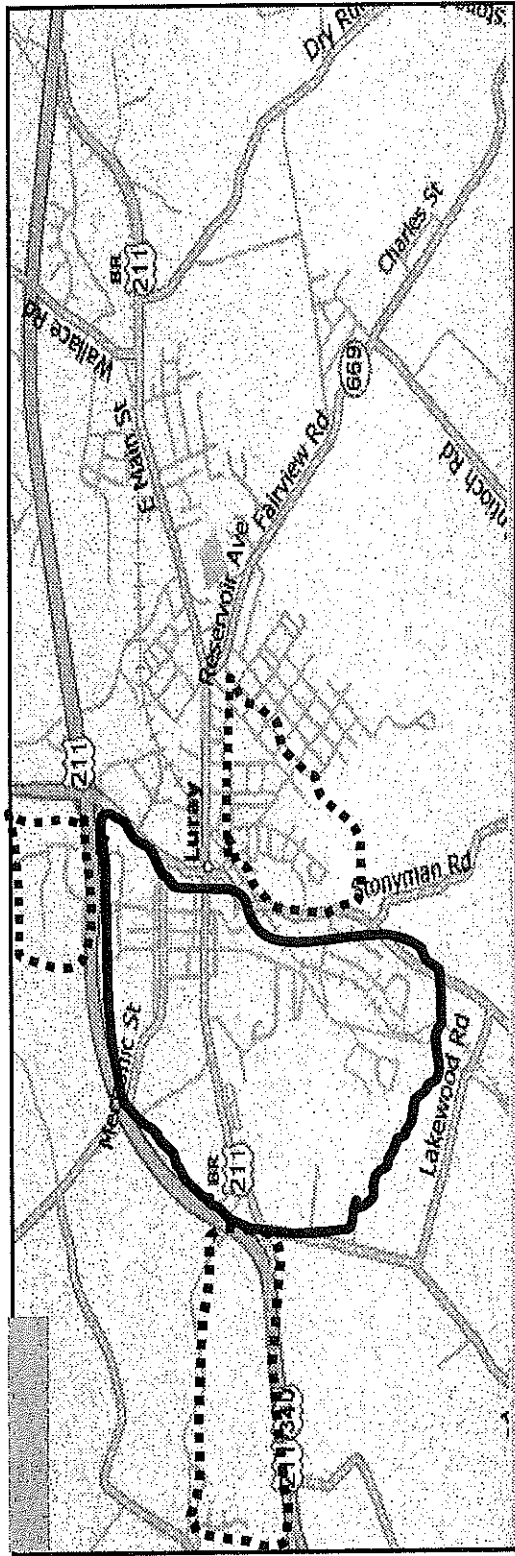
REFUSE COLLECTION

1. The Town of Luray currently contracts with Waste Management, Inc. (WMI) for refuse removal.
2. The Town receives weekly service for refuse pickup.
3. WMI provides the Town and its residents with wheeled trash rollouts.
4. The Town receives a monthly invoice from WMI for refuse collection service.
5. The Town is billed for each rollout that is serviced. An electronic counter inside the trash truck is triggered each time the mechanical arm lifts and dumps a rollout container.
6. If a residence or business has multiple rollouts at the curb for pickup, the truck counter is triggered for each rollout.
7. Residents or businesses with extra rollouts that are not being used can call the Town Office at 743-5511 for pickup. The Town will then adjust their monthly bill accordingly. Every residence and business in Town **MUST** have at least one (1) rollout. Only businesses with dumpsters under contract are exempt from this requirement.
8. All refuse must be contained within the rollout and the lid must shut completely. Trash on the ground beside the rollout will not be picked up.
9. Rollout lids must be closed to prevent vermin or birds from scattering the trash and to prevent the wind from blowing trash outside of the rollout. Both of these requirements are specified within the Town Code and are designed to keep odors and other nuisances from existing.
10. Most residents, business, and the Town are proud to keep Luray as litter free as possible. We realize that as a tourist destination our community must look good to leave good first impressions that will last.
11. Recycling helps to reduce the amount of refuse that goes into each rollout and ultimately into the landfill. Fewer rollouts mean cheaper bills and recycling promotes a cleaner and healthier environment. Please contact the Town Office at 743-5511 if you would like to participate in our no-charge recycling program.

RECYCLING COLLECTION

- 1) The Town of Luray provides free curbside recycling pickup every other week.
- 2) The Town provides basic containers for residents to use. In order to be able to provide these containers at no charge, they have no lids and are only about 6-8 inches deep. Residents can use their own lidded containers in order to prevent vermin or the wind from scattering recyclables.
- 3) Recyclables can be sorted into bags; if available, please consider using paper bags instead of plastic.
- 4) The Town has an arrangement with the County of Page Public Works Department to pick up our large bins and transport them to the Battle Creek recycling site. The County of Page does not charge the Town for this service, and the Town does not request payment for any of the recyclables that are produced.
- 5) The primary goal of the recycling program is to reduce the volume of refuse waste collected each week, thereby reducing the amount of trash that goes into the landfill, which also reduces overall costs to the Town and its residents.
- 6) The Town encourages the collection and pre-sorting of:
 - Paper, including newspaper (preferably bundled)
 - Glass (all colors) without metal or plastic caps
 - Cardboard (broken down as flat as possible)
 - Metal (tin) cans
 - Aluminum cans
 - Plastics (#1-7) – removal of caps and lids is suggestedThe Town requests that all recyclables be sorted in this manner as well.
- 7) The Town does not collect:
 - Tissues, toilet paper, or sanitary napkins
 - Cans or containers that are full, or contain food or liquid
 - Styrofoam
 - Plastic bags
 - Broken glass or light bulbs
- 8) Please have your pre-sorted and containerized recyclables at the curb no later than 8:00 a.m. on the day of your pick-up.
- 9) Wal-Mart provides a recycling station for their plastic shopping bags inside the store near the exit (other stores have similar programs). The Town joins our local businesses in promoting and encouraging the use of re-usable shopping and grocery bags.
- 10) Proper recycling allows our crew to be as efficient and cost-effective as possible.

Town of Luray: 2017 Day 1 & Day 2 Recycling Pickup Dates



Luray only recycles the following items: plastics (1 – 7), paper/cardboard/magazines, glass (all colors), steel/aluminum/tin cans. Please sort recyclables by these categories, and place at curb by 8 a.m. on pickup day. We **DO NOT** accept plastic bags. Please refrain from using them when separating recyclables.

Day 1 Pickup – Wednesday

Neighborhood/Streets: N. Bank Street, Bixlers Ferry Road, Carillon Drive, Cole Street, N. Court Street, Forest Hills Subdivision, Hawkbill Street, Highland Court, Hilltop Lane, Hudson Subdivision, Jackson Street, Jordan Street, Leaksville Road, Lee Street, Meade Street, Mechanic Street, Memorial Drive, North Bank Street, North Broad Street, Planning Mill Road, Rosser Drive, Stover Street, Virginia Avenue, West Main Street, Willow Street

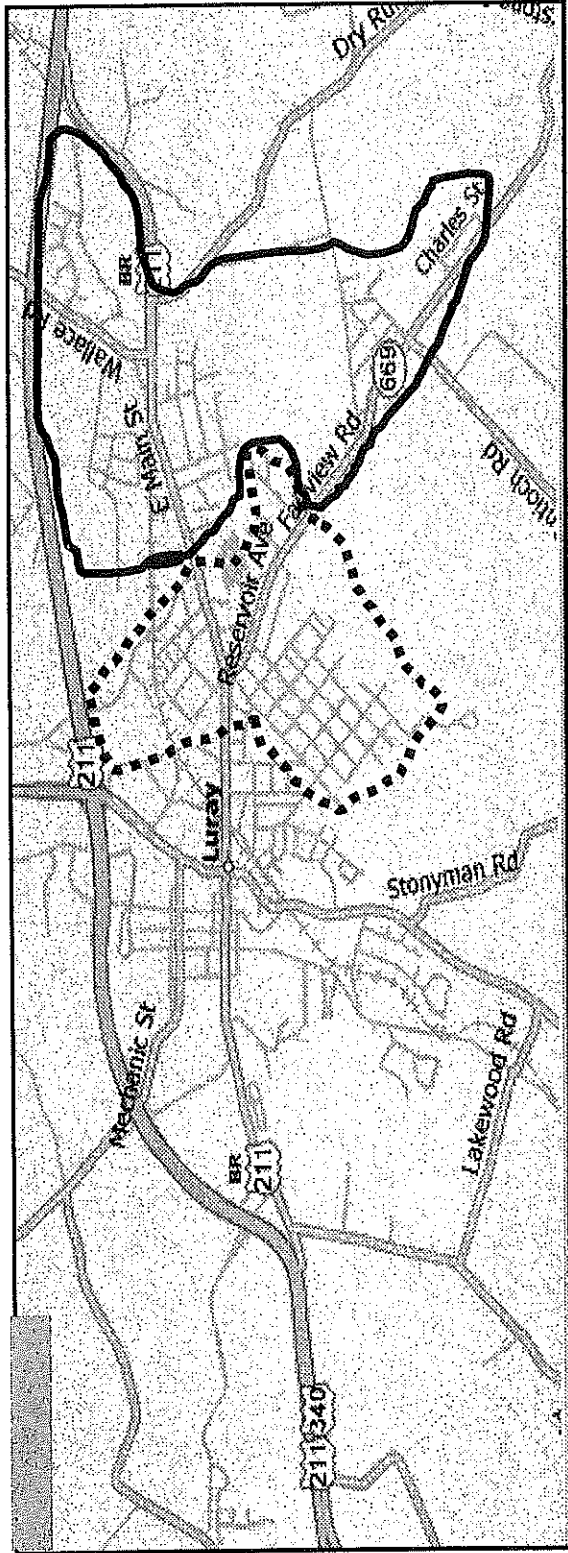
Pickup Dates for 2017: January 4th & 18th; February 1st & 15th; March 1st, 15th & 29th; April 12th & 26th; May 10th & 24th; June 7th & 21st; July 5th & 19th; August 2nd, 16th & 30th; September 13th & 27th; October 11th & 25th; November 8th & 20th (**Please note: November 20th is a Monday pickup**); December 6th & 20th

Day 2 Pickup – Thursday

Neighborhood/Streets: Amiss Avenue, Bartlett Avenue, Berkley Street, Berrey Blvd, Big Spring Street, Blue Ridge Avenue, Bristol Avenue, Cave Street, Cave Hill Road, Cottage Drive, Deford Avenue, East Main Street (portion), East Page Street, Garfield Avenue, Hawkbill Heights Drive, High Street, Hillcrest Drive, Inn Circle, Jamison Road, Linden Avenue, Luray Avenue (portion), Park Lane, Spring Street, Terrace Lane, West Lu Subdivision, Wilson Avenue, Woodland Park Drive, Yagers Spring Road, Zerkel Street

Pickup Dates for 2017: January 5th & 19th; February 2nd & 16th; March 2nd, 16th & 30th; April 13th and 27th; May 11th & 25th; June 8th & 22nd; July 6th & 20th; August 3rd, 17th, & 31st; September 14th & 28th; October 12th & 26th; November 9th & 21st (**Please note: November 21st is a Tuesday pickup**); December 7th & 21st

Town of Luray: 2017 Day 3 & Day 4 Recycling Pickup Dates



Day 3 Pickup – Wednesday

Neighborhood/Streets: Antioch Road, Brookside Subdivision, Charles Street, Constitution Avenue, Creekside Drive, Cumbia Avenue, East Main Street (portion), East Ridge Lane, Eden Road, Fairview Road (portion), Hilldale Subdivision, Hilltop Drive, Hite's Spring Road, Painter Street, Independence Avenue, Lawler Avenue, Lewis Avenue, Moyer Avenue, Mt. View Avenue, Sharma Lane, Springview Subdivision, Stony Brook Lane

Pickup Dates for 2017: January 11th & 25th, February 8th & 22nd, March 8th & 22nd, April 5th & 19th, May 3rd, 17th & 31st, June 14th & 28th, July 12th & 26th, August 9th & 23rd, September 6th & 20th, October 4th & 18th, November 1st, 15th & 29th, December 13th & 27th

Day 4 Pickup – Thursday

Neighborhood/Streets: Boomfield, Brumback Avenue, Collins Avenue, Deerfield Drive, Grove Road, Luray Avenue (portion), Madison Lane, N/S Marye Lane, Massanutten Avenue, Meadow Lane, Moyer Street, Nelson Street, Oakcrest Drive, O'Flinn Street, Park Avenue, Reservoir Avenue, Rosser Street, Stead Street, Woodland Avenue

Pickup Dates for 2017: January 12th & 26th, February 9th and 23rd, March 9th & 23rd, April 6th & 20th, May 4th & 18th, June 1st, 15th & 29th, July 13th and 27th, August 10th & 24th, September 7th & September 21st, October 5th & 19th, November 2nd & 16th & 30th; December 14th & 28th

Please Note: no plastic bags, Styrofoam, broken glass or light bulbs; please remove all metal lids from glass, glass/plastics should be emptied and cleaned. Please have recyclables at curb by no later than 8 a.m. on pickup day.

**NOTICE
TOWN OF LURAY
REAL ESTATE TAX RELIEF
FOR THE ELDERLY AND PERSONS WITH DISABILITIES**

Do you own or partially own title to your home?

You must live in the home and have owned the property for the previous calendar year ("the taxable year").

Are you 65 years or older, or totally disabled as of December 31 of the year immediately preceding the taxable year?

Is the gross combined income (for the previous calendar year) for all of the owners of the dwelling (and the owner's relatives living in the dwelling) that is used as their principal residence less than \$21,500.00?

You can exclude the first \$5,500.00 of income for any live-in relative (who is not your spouse). If a live-in relative provides care services to the tax relief applicant(s), then that live-in relative's total income can be excluded.

Is the net combined financial worth (as of December 31 of the preceding calendar year) of the owner and owner's spouse less than \$114,000.00 (excluding the fair-market values of the owner-occupied dwelling and the land for which the real estate tax exemption is sought)?

The exemption cannot be sought for any land beyond the initial one (1) acre.

If you answered **YES** to the questions above, you probably qualify for Real Estate Tax Exemption under the Town Code.

If you, or someone you know, qualify for this program, please stop by the Town Office to obtain an application form. There is no fee to apply.

If you need assistance with understanding the Code Sections, are having trouble determining whether you are eligible or not, or need assistance in completing the application form, please contact the Town Office at 743-5511. In some cases, it may be necessary for you to make an appointment to sit down with one of our staff members so that we may better assist you. Please read the Tax Exemption Program Town code sections carefully, they will provide additional information and requirements for the program. This information is attached to the application packet.

Completed applications are due in the Town Office ***no later than May 1 of each year.***

YARD SALE
NOTICE
TOWN OF LURAY, VIRGINIA

ALL YARD SALES, GARAGE SALES, ETC.
REQUIRE A TOWN PERMIT!!!

THE FIRST TWO (2) ARE AT NO COST.
ANY ADDITIONAL SALE WILL BE AT A COST
OF \$20.00 PER SALE.

PERMITS CAN BE OBTAINED AT THE LURAY
POICE DEPARTMENT BETWEEN 8AM-5PM
MONDAY THROUGH FRIDAY.

THE TOWN OF LURAY CODE ENFOREMENT
WILL BE RANDOMLY CHECKING SALES.



NOTICE
SNOW, SLEET, AND ICE
REMOVAL

As per section 74-19 code of the Town of Luray, the owner or occupant of any property adjacent to any curbed or paved sidewalk within the Town shall remove any snow, sleet, or ice from such sidewalk within two (2) hours after the same has ceased to fall during daylight hours, and before 10:00 a.m. after the same has ceased to fall during the night.

The Town may remove the snow, sleet, or ice whenever such person, after the expiration of twelve (12) hours following receipt of notice has failed to do so. The cost of any removal shall be chargeable to such person and shall be added to their tax bill.

Violation of this section shall be a
Class 4 misdemeanor.