

AGENDA
Luray Town Council Work Session
Tuesday, February 26, 2019
5:30pm

- | | | |
|-------------|---|------------------|
| I. | CALL TO ORDER | Mayor Presgraves |
| II. | PLEDGE OF ALLEGIANCE TO THE U.S. FLAG | Mayor Presgraves |
| III. | ROLL CALL | Danielle Babb |
| IV. | UPDATES & DISCUSSION ITEMS | |
| | A) Donation Request – Town of Stanley | Steve Burke |
| | B) SUP – Laurance Hotel | Steve Burke |
| | C) Code Amendment Section 70-6 Littering Prohibited | Steve Burke |
| | D) FY19-20 Budget Overview | Steve Burke |
| V. | RECESS | |
| VI. | CLOSED MEETING | |
| | A.) Real Property: Potential Disposition of 36 West Main Street | Mayor Presgraves |
| VII. | ADJOURN | Mayor Presgraves |

Version Date: February 21, 2019 11:00 am

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Barry Presgraves
150 Collins Avenue
Luray, VA 22835
Term: 2017-2020

Council Members

Leroy Lancaster
112 Reservoir Avenue
Luray, VA 22835
Term: 2017-2020

Joey Sours
525 Atkins Drive
Luray, VA 22835
Term: 2017-2020

Leah Pence
51 W Main Street
Luray, VA 22835
Term: 2017-2020

Jerry Schiro
142 Leaksville Road
Luray, VA 22835
Term: 2014-2022

Jerry Dofflemyer
295 Heritage Drive
Luray, VA 22835
Term: 2015-2022

Ronald Vickers
6 Lewis Street
Luray, VA 22835
Term: 2014-2022

Town Officials:

Town Manager – Steven Burke
Assistant Town Manager- Bryan Chrisman
Town Clerk/ Treasurer- Mary Broyles
Deputy Town Clerk/ Treasurer- Danielle Babb
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Dakota Baker

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce



Town of Luray, Virginia
Council Agenda Statement

Item No: IV - A

Meeting Date: February 26, 2019

Agenda Item: COUNCIL DISCUSSION
Item IV-A – Town of Stanley Donation Request

Summary: Council is requested to discuss a request from the Town of Stanley for the donation of the Town’s older “bounce house” that the Town has not used at an event for the past three years. Staff would recommend the donation with the understanding that the Town of Luray could request its use in the future should our primary “bounce house” not be available for use at an event.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: N/A

TOWN OF STANLEY
P.O. Box 220
278 East Main Street
Stanley, Virginia 22851
540-778-3454 - FAX 540-778-1039
tpettit@townofstanley.com

February 15, 2019

Mr. Steve Burke
Luray Town Manager
P.O. Box 629
Luray, Virginia 22835

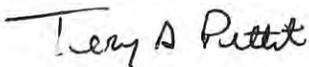
Ref: Bounce House Use

The Town of Stanley is requesting the use of one of your bounce houses that the Parks and Recreation has in its inventory. The bounce house will be used during our April 27th "Spring into Stanley Event". Our Public Works Department will be responsible for picking up the item, setting it up and returning it to your Parks Department.

I also understand that the Parks and Recreation Department has an older bounce house that is used very little anymore, and the Town would be interested in purchasing it or accepting it as a donation for use during our future events if the Town is considering that.

Thank you in advance for looking into this request and should you have any questions please do not hesitate to contact me.

Sincerely,



Terry A. Pettit
Manager

cc: File
Jenny Knight, Homecoming Chairman



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-B

Meeting Date: February 13, 2019

Agenda Item: TOWN COUNCIL DISCUSSION
Item IV –SUP-01 – Hotel Laurance – Flags over Right-of-Way

Summary: The Town Council is requested to discuss a request from the Hotel Laurance to install four flags on the north face of their building that extend into the Right-of-Way over the West Main Street sidewalk.

Per Town Code 801.5.a.2, flags up to sixteen (16) square feet in area are permitted in all zoning districts without a sign permit. However, Town Code 801.4.k prohibits signs “...erected in or over a public right-of-way...”

Town Code 802.4 provides a Special Exception can be approved by Town Council through a “Special Use Permit authorizing a sign which would otherwise be prohibited by this article.”

At their February 13th meeting, the Planning Commission conducted a public hearing and offered the following recommendation:

Planning Commission recommend approval of a Special Use Permit to the Hotel Laurance to install four flags up to fifty square feet in area extending into the public Right-of-Way with the following conditions: 1) Applicant shall maintain liability insurance in excess of \$1,000,000 coverage with the Town identified as an additional insured; 2) Signs shall be maintained in non-frayed and non-faded condition; and 3) flag support attachments be anchored and secured with sufficient redundancy to reduce risk of detachment and the brackets need to be with bolts that secure to the poles. Discussion also included that the bracket attachment needed to be with bolts through the entire brick due to the age of the structure.

Staff have requested that the applicant provide a copy of their insurance policy and a detail of the bracket and attachment prior to the March Town Council meeting

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: No action required. A public hearing has been scheduled for the March 11th Council Meeting.



Town of Luray
Special Use Permit Application
Application No.: 19-01

Existing Property Information:

Site Address 2 South Court Street
Page County Tax Map Number 42A10-A-59 Town Zoning District _____
Total Acreage .16 acre

Request Information:

Nature of Request (Describe property use, structure(s) construction, and affected Zoning Ordinance Sections)

Hotel Laurance proposes 4 flags attached to exterior brick front facing Main St over the windows on the 2nd floor. (American, County, State, Hotel flags)

Please include location map, plat, property deed, and impact analysis statement with your Application

I (we), the undersigned, do hereby respectfully make application and petition to the Town of Luray in order to utilize the subject property for a use which requires the issuance of a Special Use Permit. I (we) agree to comply with any conditions for the Special Use Permit required by the Town.

I (we) authorize Town of Luray officials to enter the property for site inspection purposes.

I (we) authorize the Town of Luray to place standard signage on the property necessary for notifying the public of this rezoning request during the application consideration process.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Shelinda Kramer
Signature of Applicant

1/11/18
Date

Signature of Applicant
Shelinda Kramer
Signature of Owner

Date
1/11/18
Date

Signature of Owner

Date

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For Publication in the January 31, 2019 and February 7, 2019 editions of the PN&C
Certification of Publication request.

Town of Luray
45 East Main Street
Luray, Virginia 22835

**NOTICE OF PUBLIC HEARING AND
SPECIAL USE PERMIT**

NOTICE is hereby given pursuant to Section §15.2-2204 of the Code of Virginia and pursuant to Article VIII Section §802.4 of the Code of The Town of Luray to as amended, that The Luray Planning Commission shall hold a public hearing on Wednesday, February 13, 2019 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street in the Town of Luray, Virginia.

The purpose of the hearing is to receive public comments on a request to display four flags consisting of an American, County, State and hotel flag to the exterior brick expanding over the right-of-way on the front of Hotel Laurance building facing Main Street.

All interested persons may appear and present their view at the public hearing.

Copies of this request are available at the Town of Luray Offices, 45 East Main Street, Luray, Virginia and may be viewed between the hours of 8 a.m. and 5 p.m. Monday -Friday. Questions may be directed to the Planning and Zoning at 540.743.5511.



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Straight Shaft Outrigger Flag Pole with Round Bracket



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The **Straight Shaft Outrigger Flag Pole** is the solution for the business that wants to fly a flag but can't install a large flagpole. The Outrigger Flag Pole mounts to your building with a sturdy bracket that is designed to fly at a close angle to avoid trees, pedestrians, or accommodate city regulations. The straight shaft flag pole is highly polished to a maintenance-free deep luster. The flagpole is offered as a Satin finish or premium natural Anodized clear finish that helps the pole keep its new shiny finish for years. The decorative round bracket displays the flag at a 30° or 45° angle from the building. The cleat is separate for mounting to the wall to secure the rope at reachable heights. Each flagpole includes a stationary truck for halyard. We suggest our Outrigger Retainer System to aid in raising and lowering the flags.

The Outrigger Flag Pole Includes:

- Aluminum Flag Pole
- Gold Anodized Aluminum Ball
- Cast Aluminum Single stationary Truck with Aluminum Pulley
- 5/16 in. Halyard Rope
- 9 in. Cast Aluminum Cleat

The 30° Flag Pole also includes:

- Two Nylon Snap Hooks

The 45° Flag Pole also includes:



Town of Luray, Virginia
Council Agenda Statement

Item No: IV - C

Meeting Date: February 26, 2019

Agenda Item: COUNCIL DISCUSSION
Item IV-C – Code Amendment Section 70-6.a Littering Prohibited

Summary: Council is requested to discuss a proposed Code Amendment to Town Code Section 70-6.a Littering Prohibited. The Town has experienced an increase in illegal dumping in our parks where individuals will bring several bags of garbage to the park and dispose of this garbage in our trash cans. This then creates a garbage disposal issue for the regular park patrons. The Town Attorney has recommended the following amended language to allow the Town to address this issue.

Section 70-6.a It shall be unlawful for any person to dump or otherwise dispose of trash, garbage, refuse, litter, a companion animal for the purpose of disposal, or other unsightly matter, on public property, including a public highway, right-of-way, property adjacent to such highway or right-of-way, *or waste containers provided for onsite use*, or on private property without the written consent of the owner thereof or his agent.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: Staff will schedule consideration of this Code Amendment at the March 11th Council meeting



Town of Luray, Virginia
Council Agenda Statement

Item No: IV - D

Meeting Date: February 26, 2019

Agenda Item: COUNCIL DISCUSSION
Item IV-D – FY19-20 Budget Overview

Summary: Council is requested to receive an overview of the pending FY19-20 Budget. Staff have submitted their requested Departmental budget which are being assembled into a draft to be presented to Council before April 1st.

Outside Agency Requests

PAL - \$4,500	Library - \$6,000	LVFD - \$7,000
After Prom - \$1,000	Chamber - \$3,000	Page Co. Tourism - \$3,000
Cemetery - \$6,000	Shen Valley S&WCD - \$1,500	

Personnel

Formal Personnel Pay Scale	Officer for Drug Enforcement
Additional Park PT Staff	Licensure & Certification Recognition

Capital Improvements

Street Light Upgrades	Main Street Drainage Improvements
Refurbish Wayfinding Signs	Waste Area Reclamation
Luray Ave Safety Lights	Sidewalk Improvements
Depot Painting	Ruffner Plaza Exhibit (???)
Athletic Field Maintenance	Lake Arrowhead Drainfield Replacement
Shelter Roof Replacement	Lake Arrowhead Playground Relocation
Water System Leak Detection	Water Meter Replacement
WTP Pump Upgrades	WTP Reservoir Communication Upgrade
Sewer Manhole Relining	Sewer Main Lining
Sewer System I&I Analysis	WWTP Upgrades
Northcott Dr Roundabout	Memorial Drive Upgrades

Staff will work to develop a multiyear plan along with anticipated financing to pursue these necessary programs and upgrades.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: N/A



Town of Luray, Virginia
Council Agenda Statement

Item No: VI-A

Meeting Date: February 26, 2019

Agenda Item: CLOSED MEETING
Item VI-A – Real Property: Potential Disposition of 36 West Main Street

Summary: Council is requested to go into Closed Meeting for the purpose of discussion of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Town’s bargaining position or negotiating strategy, as authorized by Section 2.2-3711(A)(3) of the Code of Virginia. The subject matter is the possible disposition of publicly held real property, specifically 36 West Main Street.

Council Review: N/A

Fiscal Impact: N/A

Motion to Go Into Closed Meeting

I move that Town Council convene and go into Closed Meeting for the purpose of discussion or consideration of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Town’s bargaining position or negotiating strategy, as authorized by Section 2.2-3711 (A) (3) of the Code of Virginia. The subject matter is the possible disposition of publicly held real property, specifically 36 West Main Street.

A roll call vote shall be taken to certify the vote to convene in Closed Meeting.

Motion to Adjourn Closed Meeting and Reconvene in Open Session

At the conclusion of the Closed Meeting, immediately reconvene in open session.

I move the closed meeting be adjourned and the Luray Town Council reconvene in open session.

A roll call vote shall be taken to adjourn the Closed Meeting.

Certification Resolution

Upon reconvening in open session, Council shall certify the Close Meeting discussion.

I move that with respect to the just-completed closed session and to the best of each member’s knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council.

A roll call vote shall be taken to certify the Closed Meeting discussion.

NOTE: Any member who does not intend to vote “aye” should state so prior to the vote and indicate the substance of the departure that, in his/her judgement, has taken place. This statement shall be recorded in the minutes.