

LURAY TOWN COUNCIL

March 11, 2019 - 7:00 p.m.

MEETING AGENDA

- | | |
|--|------------------|
| I. CALL TO ORDER & PLEDGE ALLEGIANCE TO THE U.S. FLAG | Mayor Presgraves |
| II. ROLL CALL | Danielle Babb |
| III. CONSENT AGENDA | Mayor Presgraves |
| IV. GENERAL CITIZEN COMMENTS (other than agenda items) | |
| V. PRESENTATIONS | |
| VI. PUBLIC HEARINGS | |
| A) SUP – Hotel Laurance – Flags in Right-of-Way | Steve Burke |
| VII. DEPARTMENTS, TOWN BOARDS AND COMMISSIONS | |
| A) Luray Downtown Initiative | Meredith Dees |
| B) West Main Street Bridge Project Update | Bryan Chrisman |
| VIII. ACTION & DISCUSSION ITEMS | |
| A) Code Amendment – Section 70-6.a Littering Prohibited | Steve Burke |
| B) Proclamation – American Legion 100 th Anniversary | Steve Burke |
| C) 2018 Planning & Zoning Annual Report | Steve Burke |
| D) Bounce House Donation | Steve Burke |
| E) Speed Limits – Roundabout Project | Bryan Chrisman |
| IX. OLD BUSINESS | |
| X. TOWN ATTORNEY’S REPORT | Jason Botkins |
| XI. MAYOR’S ANNOUNCEMENTS | Mayor Presgraves |
| XII. RECESS (As needed) | Mayor Presgraves |
| XIII. CLOSED MEETING | Mayor Presgraves |
| A) Real Property: Potential Disposition of 36 West Main Street | |
| XIV. ADJOURN | |

Version Date: Marcy 1, 2019 11:00 a.m.

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Barry Presgraves
150 Collins Avenue
Luray, VA 22835
Term: 2017-2020

Council Members

Leroy Lancaster
112 Reservoir Avenue
Luray, VA 22835
Term: 2017-2020

Joey Sours
525 Atkins Drive
Luray, VA 22835
Term: 2017-2020

Leah Pence
51 W Main Street
Luray, VA 22835
Term: 2017-2020

Jerry Schiro
142 Leaksville Road
Luray, VA 22835
Term: 2014-2022

Jerry Dofflemyer
295 Heritage Drive
Luray, VA 22835
Term: 2015-2022

Ronald Vickers
6 Lewis Street
Luray, VA 22835
Term: 2014-2022

Town Officials:

Town Manager – Steven Burke
Assistant Town Manager- Bryan Chrisman
Town Clerk/ Treasurer- Mary Broyles
Deputy Town Clerk/ Treasurer- Danielle Babb
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Dakota Baker

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce

I move to approve the following Consent Agenda (All items must be read):

CONSENT AGENDA

- (A) Minutes of the Regular Council Meeting – 2-11-2019
- (B) Minutes of the Council Work Session- 2-26-2019
- (C) Financial Reports Ending February 28, 2019
- (D) Accounts Payable checks totaling- \$218,889.10

*Financial Reports will be delayed until the completion of the audit.

Prepared By:

Mary F. Broyles, Treasurer

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Monday, February 11, 2019

The Luray Town Council met in regular session on Monday, February 11 2019, at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Barry Presgraves

Council Present:

Ronald Vickers
Jerry Schiro
Jerry Dofflemyer
Leroy Lancaster
Joseph Sours
Leah Pence

Also Present:

Steve Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Jason Botkins, Litten & Sipe
Mary Broyles, Clerk-Treasurer
Danielle Babb, Deputy Clerk-Treasurer
Meredith Dees, Luray Downtown Initiative- Director
Bill Huffman, Luray Downtown Initiative
Lt. Mike Wagoner, Luray Police Department
Dakota Baker, Superintendent of Parks and Recreation
Mike Foltz, Stanley Vol. Fire Dept.
Mike Uram, Stanley Town Council
Robert and Roxanne Shoemaker, 419 Fourth Street
Charles Sours, Page Valley Fraternal Order of Police
Timothy and Kim Gray, 412 Fourth Street
Frances Dress, 309 Luray Avenue
Chris Gould, Page Valley Cycling

A quorum being present, Mayor Presgraves declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilwoman Pence led everyone in the United States Pledge of Allegiance.

CONSENT AGENDA

Motion: Councilman Schiro motioned to approve the Consent Agenda as presented, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

Consent Agenda

- (A) Minutes of the Regular Council Meeting – 1-14-2019
- (B) Financial Reports Ending January 31, 2019
- (C) Accounts Payable checks totaling- \$ 326,346.16

PRESENTATIONS

Mike Foltz- Fishing Derby Request (Stanley VFD & Fraternal Order of Police)

Mr. Mike Foltz, Stanley VFD, revisited the request for permission to conduct a Fishing Derby along the Hawksbill Creek. Mr. Foltz said that he had contacted Steve Campbell of the Luray Fire Department and they are not interested in helping serve food at the event. Charlie Sours, Page Valley FOP, said that Mr. Campbell has expressed no issues with SVFD hosting the event. Mr. Foltz explained that the derby will take place along the creek from Main Street to the Greenway loop area.

Motion: Councilwoman Pence motioned to approve the Special Use Permit for the Fishing Derby as presented, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Sours, Pence. NAY: Lancaster. **Approved 5-1**

Chris Gould- Tour of Page County (Time Trial)

Mr. Chris Gould presented his plans to promote several cycling events this year. He noted that he plans to bring back the *Tour of Page County* in April. He said that the *Road Race* event has changed slightly due to the race course. Mr. Gould discussed the race course for the *Time Trial* event which would include Lake Arrowhead, Ida Road, and Valleyburg Road. Due to bridge construction, the *Crit Race* will be held at the Shenandoah Speedway. Mr. Gould added that he hopes to bring this race back to Luray in 2020. Mr. Gould stated that he will satisfy all necessary permits and has consulted with Luray Police and Page County Sheriffs' Office for traffic control needs.

PUBLIC HEARINGS

Alleyway Vacation Request- 412 Fourth Street

Mr. Burke presented the Alley Vacation Request from Timothy Gray Jr. of 412 Fourth Street. Mr. Gray requested .098 acres of alley adjacent to his home be vacated by the Town. Mr. Burke added that there are no public utilities in the subject alleyway. Mayor Presgraves then opened the public hearing for citizen comment.

Roxanne Shoemaker- 419 Fourth Street

Mrs. Shoemaker said that she is here on behalf of Ms. Sue Hume, as she is unable to attend. Ms. Shoemaker, Ms. Hume's caregiver, expressed that she is upset with the Town and Mr. Gray's use of the alleyway.

Frances Dress- 309 Luray Avenue

Ms. Dress said that she has been a life tenant of the property and also discussed a letter from her daughter and son-in-law, Mr. and Mrs. Pancione. She expressed their wishes to not give the right of way up for any reason. She noted that the alley provides access to the rear of her property and the church uses the right of way as well.

Kim Gray- 412 Fourth Street

Ms. Gray spoke regarding the maintenance of the alleyway and noted that her family is providing the entirety of its maintenance. She expressed safety concerns due to the use of the alley as a thoroughfare by vehicles and speeding problems.

Tim Gray- 412 Fourth Street

Mr. Gray explained that he has been parking his vehicle in the alleyway to reduce the damage due to wet conditions and reduce further maintenance needs.

With nothing further, Mayor Presgraves closed the public hearing. Town Attorney, Jason Botkins, clarified that the Town is not giving up any rights, it is simply expressing that the town does not have ownership of the alleyway. Councilman Lancaster recalled that in the past, if one party contests; the alleyway is not vacated. Councilman Schiro noted that the alley should be offered to all adjacent properties. Councilman Sours expressed concerns about the homeowner's complaints and the need to work out these issues.

Motion: Councilman Sours motioned to deny the alleyway vacation as presented, motion seconded by Councilman Schiro with the vote as follows: YEA: Council Members Vickers, Dofflemeyer, Schiro, Lancaster, Sours, Pence. **Denied Vacation of Alleyway 6-0**

DEPARTMENTS, TOWN BOARDS AND COMMISSIONS

Luray Downtown Initiative

Ms. Dees provided a power point presentation which featured LDI's current and upcoming projects. Highlights of the presentation included plans for Restaurant Week, the Downtown Façade Program, winter banners, the new Downtown Guide, LDI billboards, and a financial feasibility study for the Artisan's Grill building. Ms. Dees detailed her operational budget and requested funding from the Town of \$37,000, \$2,000 over last year's request. Ms. Dees discussed revenue generating efforts and plans for a Raffle to be the first to drive across the new Main Street Bridge. Council members endorsed the idea for the raffle with live drawing. Tickets for the raffle will have to be purchased from downtown businesses thus getting folks into downtown locations. Another fundraising effort will come from a new source; the creation of a downtown Christmas ornament featuring a different historic site annually. Ms. Dees spoke on the Main Street "Four Point Approach" which focuses efforts on Economic Vitality, Design, Organization, and Promotion; ultimately comprising Community Transformation. Ms. Dees added that she has agreed to serve another term as director. She respectfully requested to increase the Town's contribution to LDI to \$37,000 in the upcoming budget.

West Main Street Bridge Project Update

Assistant Town Manager, Bryan Chrisman, updated Council on the progress of Main Street Bridge. Mr. Chrisman discussed plans for the final road design and grade, drainage considerations, lighting and electrical components, sidewalks, and railings. The next phase will include pouring the deck then completion of the water line. He noted that this bridge is designed to expand and contract with weather conditions, as opposed to the old one. Mr. Chrisman feels that the updated schedule from the contractor is very aggressive; the deck pour is slated to begin at the end of this month.

Mr. Chrisman discussed funding for the remainder of the project. He met with Mr. John Comer of Blue Ridge Bank earlier today to discuss the town's position. Mr. Chrisman said that the town is currently in the 100% reimbursement phase of VDOT funding. Once this has been exhausted the town will proceed to revenue sharing funds at a reimbursement rate of 50%.

Overview of Town Events and Parks Programs

Ms. Dakota Baker, Superintendent of Parks and Recreation, provided a power point presentation focusing on town events and park programs. Ms. Baker said that the Evenings on Main schedule has been finalized with additional concerts added. This year's series will feature 11 concerts total and power upgrades have been made at Performing Arts Luray plaza area.

Ms. Baker discussed the Festival of Spring and displayed a map of the layout changes. This year's festival will move vendors to the middle of the street in order to highlight businesses along Main Street as well. Vendors will not have electricity at their booths due to the change in location to mid-street. The food court area will be moved to the parking area behind Gathering Grounds. Parks and Recreation continues to work on booking kid's activities and filling the remaining vendor spots. Ms. Baker noted an emphasis this year on "quality" not "quantity" of vendors. Ms. Baker discussed a decline in vendor applications.

The Movies on Main series will feature a movie at Ruffner Plaza every other Thursday, beginning on June 27th with local businesses sponsoring the featured film. Luray Fire Department has graciously offered to serve as a rain venue.

Other new events for 2019 include the Junior Naturalist Program with naturalist booklet. Children can pick up the booklets and complete the activities on their own and return to Parks and Recreation for an award. Parks and Recreation will also be sponsoring summer outdoor adventure programs on Saturdays. Ms. Baker said that the department will be bringing a Park Naturalist on staff for these programs. The rack card is complete for 2019 Events and has gone to print.

Mayor Presgraves asked about the reduction in vendors for this year's Festival of Spring. Ms. Baker said that only ten vendors are currently on a wait list. She noted that the general response from vendors has been negative due to inclement weather in previous years. She added that the common theme among vendors is that they prefer a fall event over a spring festival. Ms. Baker noted that some vendors prefer events without kids' activities. She added that over 800 vendor invitations were sent out but the interest is not there.

ACTION & DISCUSSION ITEMS

NSVRC Town Representative

Mr. Burke requested to add an agenda item to discuss the appointment of the Town's representative to the Northern Shenandoah Valley Regional Commission.

Motion: Councilwoman Pence motioned to add item 8E. NSVRC Town Representative to the Agenda. Motion seconded by Councilman Dofflemyer with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

Motion: Councilman Dofflemyer motioned to appoint Councilman Ron Vickers as the Town's Representative to NSVRC. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

VHDA Tax Credit Applications

Manager, Steve Burke, said that Council is requested to consider a request from Luray Village Apartments LP to authorize the Town Manager to complete and submit the Zoning Certification and Locality Response Letter to accompany their request to the VHDA for federal housing tax credits. Mr. Burke said the Town has received the same request for Rugby Square Apartments.

Motion: Councilman Lancaster motioned to authorize the Town Manager to complete and submit the Zoning Certification and the Locality Response Letter to accompany requests to the Virginia Housing Development Authority for federal housing tax credits for Luray Village and Rugby Square Apartments. Motion seconded by Councilman Dofflemyer with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

Donation Request- Earth Day Committee

Town Manager, Steve Burke, presented a request from the Earth Day Committee for a donation of \$500. The donation amount is the same as last year and can be funded through the economic development budget line item. Council requested that this request be made part of the annual contribution submittals prior to the upcoming budget cycle.

Motion: Councilman Vickers motioned to approve the donation of \$500 to support the Earth Day event. Motion seconded by Councilwoman Pence with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

Audit Contract

Mr. Burke asked Council to consider approval of the Audit Contract with Robinson, Farmer, Cox Associates to provide audit services to the Town through the fiscal year ending June 30, 2021.

Motion: Councilman Schiro motioned to approve the Audit Contract with Robinson, Farmer, Cox Associates for fiscal years 2019, 2020, and 2021 as presented and authorize the Mayor to execute the

Contract. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

Code Amendment- Section 82-132 Parking

Mr. Burke requested to discuss the draft Code Amendment to Town Code Section 82-132 regulating parking. The current code includes vague language regarding parking in a “public place” and cites a one-half ton truck which includes some personnel trucks. Mr. Burke requested a public hearing at the March meeting to clarify the vague language. Town Attorney, Jason Botkins, stated that there is not a legal requirement to hold a public hearing for this ordinance. Mr. Botkins noted that if Council so chooses they can take action this evening.

Motion: Councilman Schiro motioned to approve the Code Amendment to Section 82-132 as presented. Motion seconded by Councilman Dofflemyer with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

TOWN ATTORNEY

Town Attorney, Jason Botkins, updated Council members on the Town Charter revisions. He said that the Charter has received unanimous approval by the Virginia Senate and been placed on the House calendar. The charter is now in review by the sub-committee for counties, cities, and town’s along with a half-dozen other Charter Amendments.

-Recess-

EXECUTIVE SESSION

Potential Disposition of Real Property, Section 2.2-3711.A.3

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.3 regarding the potential disposition of real property.

Motion: Councilman Schiro motioned to recess the regular meeting and to convene in executive session; Councilman Dofflemyer seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

-Closed Meeting-

Certification: Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.3 were heard, discussed, or considered during the closed session. **Motion:** Councilman Schiro motioned to certify the closed session; Councilman Dofflemyer seconded the motion with the following members voting YEA: Mayor Presgraves, Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence.

ADJOURN

With no further business, the meeting was adjourned at 9:07 pm.

Barry Presgraves
Mayor

Danielle Babb
Deputy Clerk-Treasurer

**MINUTES OF A TOWN COUNCIL
WORK SESSION MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, February 26, 2019
5:30pm**

The Luray Town Council met in a Work Session Meeting on Tuesday, February 26, 2019 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were the following present:

Presiding: Mayor Presgraves

Council Present: Ron Vickers
Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours
Leah Pence

Others Present: Steven Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Chief C.S. "Bow" Cook
Danielle Babb, Deputy Clerk Treasurer

Mayor Presgraves led members in the United States Pledge of Allegiance.

UPDATES & DISCUSSION ITEMS

Planning and Zoning Annual Report

Town Manager, Steve Burke, said that the Planning Commission is required to present an annual report. The report will be an action item on Council's March Agenda. A copy of the report was provided for all council members.

Donation Request- Town of Stanley

Mr. Burke advised Council members that the Parks and Recreation Department has two bounce houses. Currently the department is only using the newer of the two. The Town of Stanley has requested to borrow the older one for its Spring Festival event. Mr. Burke asked Council to consider donating the older bounce house to the Town of Stanley, with the condition that the Town could use it if needed. Council will need to make the donation a formal action at the March regular meeting.

SUP- Laurance Hotel

Town Manager, Steve Burke, stated that the Council is requested to discuss a request from the Hotel Laurance to install four flags on the north face of the building that would extend into the right-of-way

over the sidewalk on West Main Street. The Planning Commission has recommended the approval with the condition that insurance is maintained and the flags are kept in good condition. The Special Use Permit will be an action item on the March Agenda. Mr. Burke also noted the commission's discussion of a bracket attachment that would be through the entire brick due to the age of the structure. Councilwoman Pence noted that she would recuse herself from the conversation on this matter due to a conflict of interest.

Code Amendment Section 70-6 Littering Prohibited

Mr. Burke requested Council discuss littering problems at the Town's parks. He explained that there has been dumping of multiple bags of household trash in the park garbage cans. An amendment to Section 70-6 would allow for police department enforcement for off premises dumping. Staff is requesting that the Council consider action on this at the March 11th meeting.

FY 19-20 Budget Overview

Town Manager, Steve Burke, presented an overview of the FY 2019-2020 Budget. He discussed outside agency requests for contributions. Some requests remain the same, while there are some new requests. Mr. Burke noted that the Town cannot fund all of these and the Council will need discuss their intentions. Mr. Burke noted that staff will also be presenting updated job descriptions and pay scales for all departments. Personnel considerations in the budget will include a formal pay scale, additional parks part-time staff, an officer for drug enforcement, and licensure and certification recognition. Council members recalled previous discussion on the licensure and certification pay recognition. Council felt that this may have been passed previously under Town Manager Hoke. Mr. Burke noted that there were many capital improvements and that staff will work on developing a multiyear plan along with financing options. Councilman Vickers questioned the needed sewer system I & I analysis. Mr. Burke explained that there is a great deal of infiltration into the town's sewer lines resulting in capacity level treatment at the plant. Councilman Lancaster discussed the need for smoke testing the sewer lines and mandating correction of problem areas. Council also discussed the street light upgrades and Mr. Chrisman clarified that this is only wiring upgrades and not aesthetic improvements. Councilwoman Pence would like for Council members to consider major downtown improvements. Mayor Presgraves inquired about the anticipated receipt of a balanced draft. Mr. Burke stated that the balanced draft must be presented to Council by April 1st, but he plans to work towards having it at the March meeting. Councilman Vickers noted that it is going to be difficult to prioritize the capital improvement needed as they all seem to have value. Councilman Schiro inquired how the current budget is performing at mid-year. Mr. Burke stated that there seems to be no major issues and the budget is on track. Councilman Dofflemyer questioned if there will be the standard 1% water and sewer increase. Mr. Burke said this will definitely be a consideration for Council. Council members discussed the sewer system improvement plans. Mr. Burke advised members that the USDA sewer loan did not move forward and the Council will need to discuss other funding options.

- Recess- Mayor Presgraves provided a short recess prior to the request for Executive Session.

EXECUTIVE SESSION

Real Property, Section 2.2-3711.A.3

Actual or Probable Litigation, Section 2.2-3711.A.7

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.3 regarding publically held real property, specifically 36 West Main Street and Section 2.2-3711.A.7 regarding probable litigation of a sewer claim.

Motion: Councilman Schiro motioned to recess the regular meeting and to convene in executive session; Councilman Vickers seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Motion: Councilman Schiro motioned to adjourn the closed session and to reconvene in open session; Councilman Vickers seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.3 and 2.2-3711.A.7 were heard, discussed, or considered during the closed session. Motion: Councilman Schiro motioned to certify the closed session; Councilman Vickers seconded the motion with the following members voting YEA: Mayor Presgraves, Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence.

Announcements and Adjourn

Mayor Presgraves reminded everyone of the meeting tomorrow evening regarding the Comprehensive Plan to be held at the Mimslyn. With no further business, Mayor Presgraves adjourned the Special Meeting of the Luray Town Council at approximately 6:50 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb



Town of Luray, Virginia
Town Council Agenda Statement

Item No: VI-A

Meeting Date: March 11, 2019

Agenda Item: TOWN COUNCIL PUBLIC HEARING & CONSIDERATION
Item VI –SUP-01 – Hotel Laurance – Flags over Right-of-Way

Summary: The Planning Commission is requested to consider a request from the Hotel Laurance to install four flags on the north face of their building that extend into the Right-of-Way over the West Main Street sidewalk.

Per Town Code 801.5.a.2, flags up to sixteen (16) square feet in area are permitted in all zoning districts without a sign permit. However, Town Code 801.4.k prohibits signs "...erected in or over a public right-of-way..."

Town Code 801.5.c.2. permit a maximum of three signs on a commercial lot. The hotel currently has one sign located on the north face of the building. The Special Use Permit would need to approve the additional flags as requested.

Town Code 802.4 provides a Special Exception can be approved by Town Council through a "Special Use Permit authorizing a sign which would otherwise be prohibited by this article."

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that the Town Council approve a Special Use Permit to the Hotel Laurance to install four flags up to twenty square feet in area each extending into the public Right-of-Way with the following conditions: 1) Applicant shall maintain liability insurance in excess of \$1,000,000 coverage with the Town identified as an additional insured; 2) Signs shall be maintained in non-frayed and non-faded condition; and 3) flag support attachments be anchored and secured with sufficient redundancy to reduce risk of detachment with bolts through the entire outer brick and brackets that secure the pole with bolts.



Town of Luray
Special Use Permit Application
Application No.: 19-01

Existing Property Information:

Site Address 2 South Court Street
Page County Tax Map Number 42A10-A-59 Town Zoning District _____
Total Acreage .16 acre

Request Information:

Nature of Request (Describe property use, structure(s) construction, and affected Zoning Ordinance Sections)

Hotel Laurance proposes 4 flags attached to exterior brick front facing Main St, over the windows on the 2nd floor. (American, County, State, Hotel flags)

Please include location map, plat, property deed, and impact analysis statement with your Application

I (we), the undersigned, do hereby respectfully make application and petition to the Town of Luray in order to utilize the subject property for a use which requires the issuance of a Special Use Permit. I (we) agree to comply with any conditions for the Special Use Permit required by the Town.

I (we) authorize Town of Luray officials to enter the property for site inspection purposes.

I (we) authorize the Town of Luray to place standard signage on the property necessary for notifying the public of this rezoning request during the application consideration process.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Shelinda Kramer
Signature of Applicant

1/11/18
Date

Signature of Applicant
Shelinda Kramer
Signature of Owner

Date
1/11/18
Date

Signature of Owner

Date

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For Publication in the January 31, 2019 and February 7, 2019 editions of the PN&C
Certification of Publication request.

Town of Luray
45 East Main Street
Luray, Virginia 22835

**NOTICE OF PUBLIC HEARING AND
SPECIAL USE PERMIT**

NOTICE is hereby given pursuant to Section §15.2-2204 of the Code of Virginia and pursuant to Article VIII Section §802.4 of the Code of The Town of Luray to as amended, that The Luray Planning Commission shall hold a public hearing on Wednesday, February 13, 2019 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street in the Town of Luray, Virginia.

The purpose of the hearing is to receive public comments on a request to display four flags consisting of an American, County, State and hotel flag to the exterior brick expanding over the right-of-way on the front of Hotel Laurance building facing Main Street.

All interested persons may appear and present their view at the public hearing.

Copies of this request are available at the Town of Luray Offices, 45 East Main Street, Luray, Virginia and may be viewed between the hours of 8 a.m. and 5 p.m. Monday -Friday. Questions may be directed to the Planning and Zoning at 540.743.5511.



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- CLEARANCE
- FLAG EVENTS & HOLIDAYS
- JOIN OUR MAIL LIST

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Straight Shaft Outrigger Flag Pole with Round Bracket

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The Straight Shaft Outrigger Flag Pole is the solution for the business that wants to fly a flag but can't install a large flagpole. The Outrigger Flag Pole mounts to your building with a sturdy bracket that is designed to fly at a close angle to avoid trees, pedestrians, or accommodate city regulations. The straight shaft flag pole is highly polished to a maintenance-free deep luster. The flagpole is offered as a Satin finish or premium natural Anodized clear finish that helps the pole keep its new shiny finish for years. The decorative round bracket displays the flag at a 30° or 45° angle from the building. The cleat is separate for mounting to the wall to secure the rope at reachable heights. Each flagpole includes a stationary truck for halyard. We suggest our Outrigger Retainer System to aid in raising and lowering the flags.

The Outrigger Flag Pole Includes:

- Aluminum Flag Pole
- Gold Anodized Aluminum Ball
- Cast Aluminum Single stationary Truck with Aluminum Pulley
- 5/16 in. Halyard Rope
- 9 in. Cast Aluminum Cleat

The 30° Flag Pole also includes:

- Two Nylon Snap Hooks

The 45° Flag Pole also includes:





Town of Luray, Virginia
Council Agenda Statement

Item No: VIII - A

Meeting Date: March 11, 2019

Agenda Item: COUNCIL CONSIDERATION
Item VIII-A – Code Amendment Section 70-6.a Littering Prohibited

Summary: Council is requested to consider a proposed Code Amendment to Town Code Section 70-6.a Littering Prohibited. The Town has experienced an increase in illegal dumping in our parks where individuals will bring several bags of garbage to the park and dispose of this garbage in our trash cans. This then creates a garbage disposal issue for the regular park patrons. The Town Attorney has recommended the following amended language to allow the Town to address this issue.

Section 70-6.a It shall be unlawful for any person to dump or otherwise dispose of trash, garbage, refuse, litter, a companion animal for the purpose of disposal, or other unsightly matter, on public property, including a public highway, right-of-way, property adjacent to such highway or right-of-way, *or waste containers provided for onsite use*, or on private property without the written consent of the owner thereof or his agent.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that Town Council approve the Code Amendment to Section 70-6.a of the Town Code as presented.



Town of Luray, Virginia
Council Agenda Statement

Item No: VIII - B

Meeting Date: March 11, 2019

- Agenda Item: COUNCIL CONSIDERATION
Item VIII-B – Proclamation – American Legion 100th Anniversary
- Summary: Council is requested to consider a Proclamation from the Miller-Campbell-Baker Post #22 of the American Legion recognizing March 24th to 31st 2019 as “Luray American Legion Centennial Week”.
- Council Review: N/A
- Fiscal Impact: N/A
- Suggested Motion: I move that Town Council approve the Proclamation recognizing March 24th to 31st 2019 at “Luray American Legion Centennial Week” as presented. I further authorize advertising this Proclamation and the Legion celebratory dinner on the Town’s Social Media.



THE AMERICAN LEGION

Miller-Campbell-Baker Post #22
106 Zerkel Street
Luray, Va. 22835

Mayor Barry Presgraves
Town of Luray
P. O. Box 629
Luray, Va. 22835

January 24, 2019

Dear Mayor Presgraves,

The American Legion was chartered by Congress in 1919 as a patriotic veterans organization. Focusing on service to veterans, service members and communities, the Legion evolved from a group of war-weary veterans of World War I into one of the most influential nonprofit groups in the United States. Today, membership stands at well over 2 million veterans in more than 13,000 posts worldwide.

To celebrate this anniversary, Post #22, here in Luray, is hosting a Centennial Dinner and fundraiser on Sunday, March 31st. The purpose for the fundraising is to acquire funds that will be dedicated to the replacement of the building's 42 year old roof which has long past its anticipated life.

Additionally, we are asking you, Mayor Presgraves, to adopt a Resolution at an upcoming Town Meeting declaring the week of March 24th through March 30th, 2019, as "Luray American Legion Week". Enclosed you will find the Resolution for your consideration. Further, we would like to invite you and your wife, Nancy, to be our guests at the American Legion Centennial Dinner.

We ask that you reply to our Post Adjutant, Rich Worrell (843-2565) at your earliest convenience. In the meantime we thank you in advance for your effort to support and enhance our celebration.

For God and Country,

Robert L. Knight, Jr.
Commander, Post #22



THE AMERICAN LEGION
Centennial celebration

PROCLAMATION

Luray American Legion Centennial Week

WHEREAS, The American Legion has been a staunch advocate for veterans and their families since 1919; and

WHEREAS, The American Legion was founded on the four pillars of care for veterans, a strong national defense, Americanism, and children and youth; and

WHEREAS, The American Legion has played a leading role in initiatives and breakthroughs that have affected the lives of Americans in every community, from authoring both the U.S. Flag Code and the GI Bill; and

WHEREAS, Post #22 has fulfilled the Legion's mission since 1920 through programs such as High School Scholarships, Youth Cadet Law Enforcement Program, Service to and Visitation of Infirm Veterans, U.S. Flag Collection and Retirement, Boys State/Girls State Programs, Boy Scout Support, Girl Scout Support, Monthly Blood Drives, Annual Veterans Day Dinner, Supporting Non-Profits, Four Chaplains Day Remembrance, Memorial Day Remembrance, Post Everlasting Internment and Memorial Services, Veterans' Grave Site Flag Placement, and Educational Scholarships;

WHEREAS, The American Legion is celebrating its centennial in 2019;

NOW, THEREFORE, I, BARRY PRESGRAVES, MAYOR of the TOWN OF LURAY, of the COMMONWEALTH of VIRGINIA, do hereby proclaim MARCH 24th through 31st, 2019 as "Luray American Legion Centennial Week".

IN WITNESS WHEREOF, I have hereunto set my hand and caused to be affixed the official seal of the TOWN OF LURAY on this _____ day of _____, 2019.

Barry Presgraves, Mayor



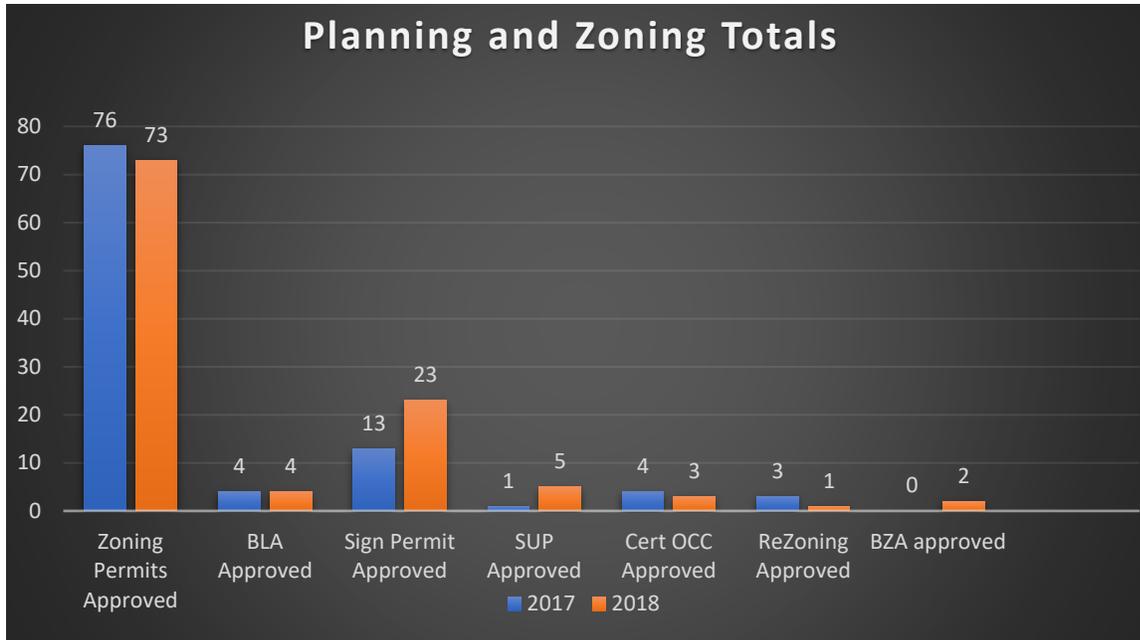
Town of Luray, Virginia
Council Agenda Statement

Item No: VIII - C

Meeting Date: March 11, 2019

- Agenda Item: COUNCIL CONSIDERATION
Item VIII-C – 2018 Planning Commission Annual Report
- Summary: Council is requested to consider the 2018 Planning Commission Annual Report. Virginia Code 15.2-2221.5 identifies that a Planning Commission shall “make recommendation and an annual report to the governing body concerning the operation of the Commission and the status of planning within its jurisdiction.”
- Council Review: N/A
- Fiscal Impact: N/A
- Suggested Motion: I move that Town Council approve the the 2018 Planning Commission Annual Report as presented.

PLANNING AND ZONING ANNUAL REPORT 2018



2017 TOTALS

	Zoning	Signs	SUP	Occ Cert	Rezone	Subdivision	BLA	ROW
Approved	76	13	1	4	3		4	
Deny	1				1			
BZA App.	2							
BZA Deny								

2018 TOTALS

	Zoning	Signs	SUP	Occ Cert	Rezone	Subdivision	BLA	ROW
Approved	73	23	5	3	1	1	4	1
Deny	2	1	1					
BZA App.	2							
BZA Deny	0							

The Planning Commission would like to express our appreciation to Gail Kyle for her service on the Commission from February 13, 2017 to December 20, 2018.

We would like to welcome Frankie Seaward, to the Planning Commission having been appointed by Council Woman Leah Pence on January 14, 2019.



Town of Luray, Virginia
Council Agenda Statement

Item No: VIII - D

Meeting Date: March 11, 2019

Agenda Item: COUNCIL CONSIDERATION
Item VIII-D – Town of Stanley Donation Request

Summary: Council is requested to consider a request from the Town of Stanley for the donation of the Town’s older “bounce house” that the Town has not used at an event for the past three years. Staff would recommend the donation with the understanding that the Town of Luray could request its use in the future should our primary “bounce house” not be available for use at an event.

Council Review: N/A

Fiscal Impact: N/A

Suggested Motion: I move that Council donate the Town’s older “bounce house” to the Town of Stanley as presented.

TOWN OF STANLEY
P.O. Box 220
278 East Main Street
Stanley, Virginia 22851
540-778-3454 - FAX 540-778-1039
tpettit@townofstanley.com

February 15, 2019

Mr. Steve Burke
Luray Town Manager
P.O. Box 629
Luray, Virginia 22835

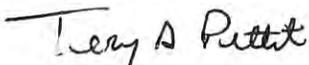
Ref: Bounce House Use

The Town of Stanley is requesting the use of one of your bounce houses that the Parks and Recreation has in its inventory. The bounce house will be used during our April 27th "Spring into Stanley Event". Our Public Works Department will be responsible for picking up the item, setting it up and returning it to your Parks Department.

I also understand that the Parks and Recreation Department has an older bounce house that is used very little anymore, and the Town would be interested in purchasing it or accepting it as a donation for use during our future events if the Town is considering that.

Thank you in advance for looking into this request and should you have any questions please do not hesitate to contact me.

Sincerely,



Terry A. Pettit
Manager

cc: File
Jenny Knight, Homecoming Chairman



Town of Luray, Virginia
Council Agenda Statement

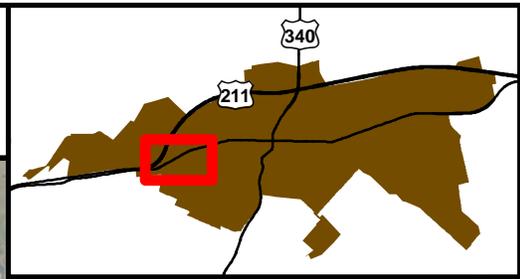
Item No: VIII - E

Meeting Date: March 11, 2019

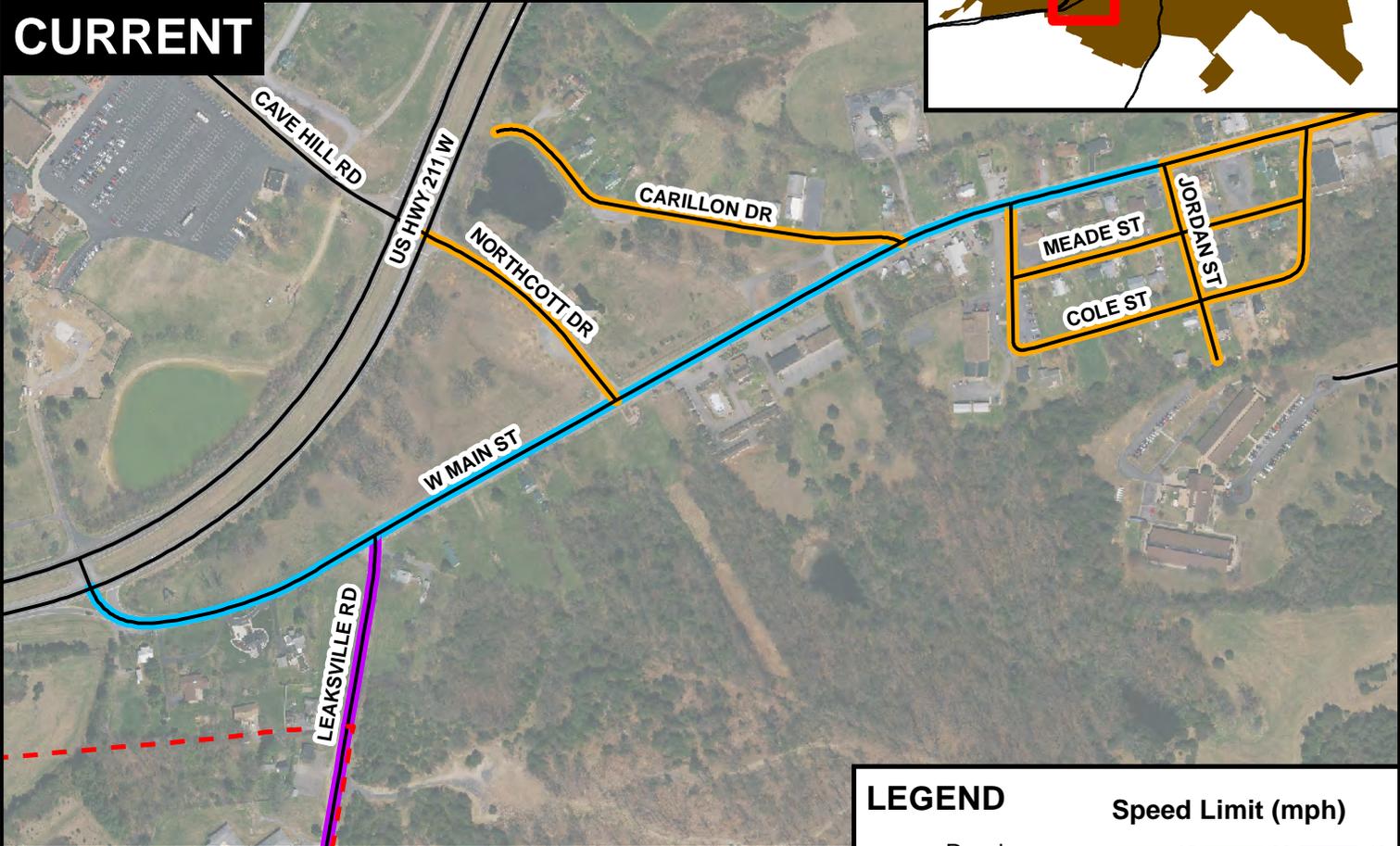
- Agenda Item: COUNCIL DISCUSSION
Item VIII-E – Luray Speed Limit Proposal
- Summary: Council is requested to discuss the proposed speed limit changes to West Main Street and Leaksville Road associated with the installation of the roundabout at Northcott Drive and West Main Street. The speed limit reductions are necessary to achieve progressive speed reduction in advance of the posted 15 mph speed limit through the roundabout.
- Town Code Section 82-83 specifies that Town Council adopt the maximum speed limit by Ordinance.
- Council Review: N/A
- Fiscal Impact: N/A
- Suggested Motion: I move that Council advertise for an Ordinance to adopt the speed limits on West Main Street and Leaksville Road as presented.



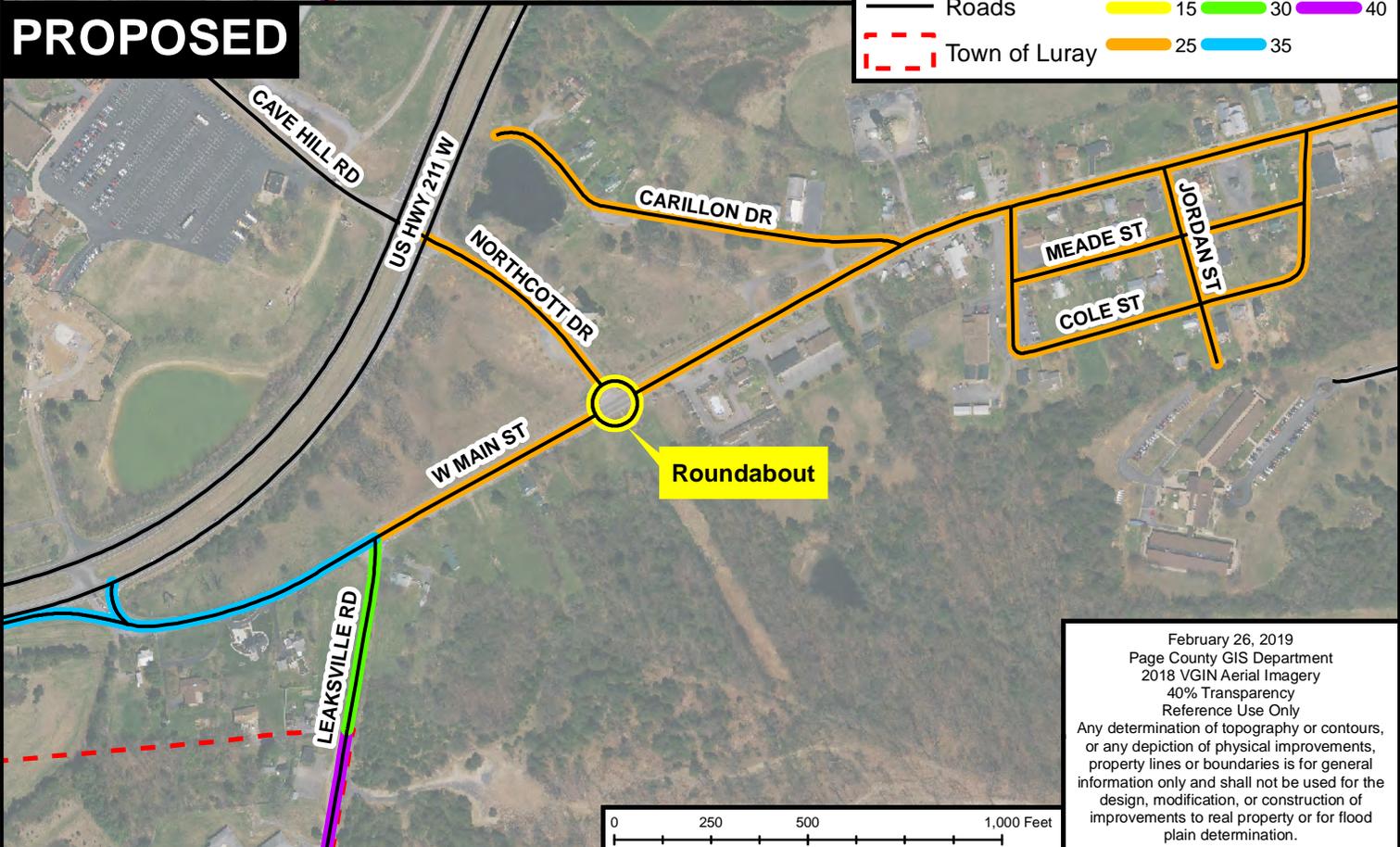
Town of Luray Speed Limit Change Proposal



CURRENT

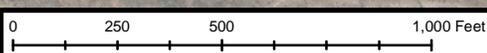


PROPOSED



LEGEND

Roads	15	30	40
Town of Luray	25	35	



February 26, 2019
 Page County GIS Department
 2018 VGIN Aerial Imagery
 40% Transparency
 Reference Use Only
 Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.



Town of Luray, Virginia
Council Agenda Statement

Item No: XIII-A

Meeting Date: March 11, 2019

Agenda Item: CLOSED MEETING
Item XIII-A – Real Property: Potential Disposition of 36 West Main Street

Summary: Council is requested to go into Closed Meeting for the purpose of discussion of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Town's bargaining position or negotiating strategy, as authorized by Section 2.2-3711(A)(3) of the Code of Virginia. The subject matter is the possible disposition of publicly held real property, specifically 36 West Main Street.

Council Review: N/A

Fiscal Impact: N/A

Motion to Go Into Closed Meeting

I move that Town Council convene and go into Closed Meeting for the purpose of discussion or consideration of the disposition of publicly held real property where discussion in an open meeting would adversely affect the Town's bargaining position or negotiating strategy, as authorized by Section 2.2-3711 (A) (3) of the Code of Virginia. The subject matter is the possible disposition of publicly held real property, specifically 36 West Main Street.

A roll call vote shall be taken to certify the vote to convene in Closed Meeting.

Motion to Adjourn Closed Meeting and Reconvene in Open Session

At the conclusion of the Closed Meeting, immediately reconvene in open session.

I move the closed meeting be adjourned and the Luray Town Council reconvene in open session.

A roll call vote shall be taken to adjourn the Closed Meeting.

Certification Resolution

Upon reconvening in open session, Council shall certify the Close Meeting discussion.

I move that with respect to the just-completed closed session and to the best of each member's knowledge, only public business matters lawfully exempted from open meeting requirements under the Virginia Freedom of Information Act, and only such public business matters as were identified in the motion by which the closed meeting was convened were heard, discussed, or considered in the meeting by the Town Council.

A roll call vote shall be taken to certify the Closed Meeting discussion.

NOTE: Any member who does not intend to vote "aye" should state so prior to the vote and indicate the substance of the departure that, in his/her judgement, has taken place. This statement shall be recorded in the minutes.