
NOTICE

Pursuant to Section 15.2-1418 of the Code of Virginia, as amended, the Mayor of the Town of Luray does hereby call a special meeting of the Luray Town Council for Tuesday, May 28, 2019, at 5:30 p.m. The meeting will be held in the Council Chambers of the Luray Town Offices located at 45 East Main Street in Luray VA.

The following matters will be considered at the meeting:

LURAY TOWN COUNCIL
May 28, 2019 – 5:30 p.m.

SPECIAL MEETING AGENDA

- | | | |
|------|--|------------------|
| I. | CALL TO ORDER | Mayor Presgraves |
| II. | PLEDGE ALLEGIANCE TO THE U.S. FLAG | Mayor Presgraves |
| III. | ROLL CALL | Danielle Babb |
| IV. | ACTION & DISCUSSION ITEMS | |
| | A) FY 2019-2020 Budget | Steve Burke |
| | B) Luray Meadows | Steve Burke |
| | C) SUP 19-02 Home Occupation – 315 First Street | Steve Burke |
| | D) SUP 19-03 Single Family Dwelling in B1 – 42A9-A-35A | Steve Burke |
| V. | ADJOURN | |

Version Date: May 16, 2019 11:00 a.m.

Town of Luray
PO Box 629
45 East Main Street
Luray, VA 22835
www.townofluray.com
540.743.5511



Mayor

Barry Presgraves
150 Collins Avenue
Luray, VA 22835
Term: 2017-2020

Council Members

Leroy Lancaster
112 Reservoir Avenue
Luray, VA 22835
Term: 2017-2020

Joey Sours
525 Atkins Drive
Luray, VA 22835
Term: 2017-2020

Leah Pence
51 W Main Street
Luray, VA 22835
Term: 2017-2020

Jerry Schiro
142 Leaksville Road
Luray, VA 22835
Term: 2014-2022

Jerry Dofflemyer
295 Heritage Drive
Luray, VA 22835
Term: 2015-2022

Ronald Vickers
6 Lewis Street
Luray, VA 22835
Term: 2014-2022

Town Officials:

Town Manager – Steven Burke
Assistant Town Manager- Bryan Chrisman
Town Clerk/ Treasurer- Mary Broyles
Deputy Town Clerk/ Treasurer- Danielle Babb
Chief of Police- Bow Cook
Superintendent of Public Works- Lynn Mathews
Superintendent Parks & Recreation-Dakota Baker

Commissions & Committees:

Luray Planning Commission
Luray-Page County Airport Commission
Luray Tree and Beautification Committee
Luray Board of Zoning Appeals
Luray Downtown Initiative
Luray-Page County Chamber of Commerce



Town of Luray, Virginia
Council Agenda Statement

Item No: IV-A

Meeting Date: May 28, 2019

Agenda Item: COUNCIL CONSIDERATION
Item IV-A – FY 2019-2020 Budget

Summary: Council is requested to consider adoption of the FY 2019-2020 Budget.

The total proposed budget for FY 2019-2020 is \$12,105,537 comprised of \$7,978,210 for General Fund, \$700,000 for the Community Development Block Grant for Luray Meadows Apartments, \$1,522,982 for Water Fund and \$1,904,345 for Sewer Fund.

The overall proposed budget for FY 2019-2020 reflects a \$2,577,388 (24%) reduction from the current FY 2018-2019 Budget of \$14,419,716 which is attributable to the completion of the West Main Street Bridge Project.

The proposed budget does include a 2.5% Cost of Living Salary Adjustment, vehicle upgrades for several Departments, improvements at our parks, funding for certification and licensure recognition programs, and continuation of our capital improvements needs.

Council Review: May 13 Public Hearing; March 26, April 23, & April 8 Discussions

Fiscal Impact: Establish FY 2020 Budget

Suggested Motion: I move that Council adopt the FY 2019-2020 budget as presented and authorize the Mayor to execute the resolution adopting the FY 2019-2020 budget.



Town of Luray

45 East Main Street
P. O. Box 629
Luray, Virginia 22835

RESOLUTION

WHEREAS, under Virginia Code §15.2-2503, the Town of Luray, Virginia, must adopt a budget for FY 2019-2020 before July 1, 2018; and

WHEREAS, the officers and head of departments, offices, divisions, boards, commissions, and agencies of the Town of Luray submitted estimates of the amount of money needed during FY 2019-2020; and

WHEREAS, the Council of the Town of Luray, Virginia, has presented a balanced budget totaling \$12,105,537 for FY 2019-2020; and

WHEREAS, on May 13, 2019, after due public notice, the Council of the Town of Luray, Virginia, conducted public hearings for citizen comment on the proposed budget for FY 2019-2020 and proposed increases to certain utility and park fees.

NOW, THEREFORE, BE IT RESOLVED, that the Council of the Town of Luray, Virginia does hereby adopts the FY 2019-2020 budget attached as Exhibit A for the period beginning July 1, 2019, and ending on June 30, 2020.

Adopted this 28th day of May, 2019.

Barry Presgraves, Mayor

CERTIFICATE

I certify that I am the Clerk of the Town of Luray, Virginia, and that the foregoing is a true copy of a Resolution adopted by the Council of the Town of Luray, Virginia, on May 28, 2019, upon the following vote:

| NAME | AYE | NAY | ABSTAIN | ABSENT |
|-------------------------------|-----|-----|---------|--------|
| Mayor Presgraves ¹ | | | | |
| Ronald "Ron" Vickers | | | | |
| Jerry Dofflemyer | | | | |
| Jerry Schiro | | | | |
| Leroy Lancaster | | | | |
| Joey Sours | | | | |
| Leah Pence | | | | |

Date: May 28, 2019

[SEAL]

ATTEST: _____
Mary Broyles, Clerk of Council

¹ Votes only in the event of a tie.

| Synopsis | | | | | | | |
|---------------------------------|--------------------------|--------------------------|------------------------|--------------------------|------------------------|-------------|-------|
| FY 2019-2020 | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | % | Notes |
| Revenues | | | | | | | |
| General Fund Revenues | 5,513,555 | 6,864,251 | 10,555,548 | 7,978,210 | (2,577,338) | -24% | |
| Project Funds (CDBG-People Inc) | 0 | 0 | 700,000 | 700,000 | - | 0% | |
| Water Fund | 1,289,872 | 1,325,237 | 1,399,317 | 1,522,982 | 123,665 | 9% | |
| Sewer Fund | 1,673,555 | 1,704,061 | 1,764,851 | 1,904,345 | 139,494 | 8% | |
| Total Revenues | 8,476,982 | 9,893,549 | 14,419,716 | 12,105,537 | (2,314,179) | -16% | |
| Expenditures | | | | | | | |
| General Fund | 5,198,009 | 6,348,256 | 10,555,548 | 7,978,210 | (2,577,338) | -24% | |
| Project Fund (CDBG) | - | - | 700,000 | 700,000 | - | 0% | |
| Water Fund | 1,305,426 | 1,323,565 | 1,399,317 | 1,522,982 | 123,665 | 9% | |
| Sewer Fund | 1,518,752 | 1,584,785 | 1,764,851 | 1,904,345 | 139,494 | 8% | |
| Total Expenditures | 8,022,187 | 9,256,606 | 14,419,716 | 12,105,537 | (2,314,179) | -16% | |
| General Fund Variance | 315,546 | 515,995 | - | - | | | |
| Project Fund Variance (CDBG) | - | - | - | - | | | |
| Water Fund Variance | (15,554) | 1,672 | 0 | - | | | |
| Sewer Fund Variance | 154,803 | 119,276 | - | - | | | |
| Variance | 454,794 | 636,943 | 0 | - | | | |

| Synopsis | | | | | | | |
|-----------------------------------|--------------------------|--------------------------|------------------------|--------------------------|------------------------|-------------|-------|
| FY 2018-2019 | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | % | Notes |
| Expenditures by Department | | | | | | | |
| Mayor & Council | 153,325 | 170,765 | 185,109 | 188,104 | 2,995 | 2% | |
| Town Manager | 96,399 | 81,697 | 115,799 | 118,581 | 2,782 | 2% | |
| Town Attorney | 36,099 | 42,177 | 30,000 | 35,000 | 5,000 | 17% | |
| Annual Audit | 5,766 | 5,900 | 6,100 | 6,700 | 600 | 10% | |
| Treasurer | 262,490 | 284,600 | 312,909 | 319,833 | 6,924 | 2% | |
| IT Support | 18,113 | 22,102 | 20,000 | 24,000 | 4,000 | 20% | |
| Safety Program | 12,213 | 23,069 | 25,500 | 31,500 | 6,000 | 24% | |
| Board of Elections | 2,339 | - | 3,100 | - | (3,100) | -100% | |
| Police Dept. | 1,236,566 | 1,273,772 | 1,305,890 | 1,287,278 | (18,612) | -1% | |
| Street Dept. | 1,334,689 | 1,374,380 | 1,111,847 | 1,142,492 | 30,645 | 3% | |
| Refuse Collection | 268,750 | 272,933 | 275,000 | 279,000 | 4,000 | 1% | |
| General Properties | 412,015 | 567,148 | 448,150 | 522,050 | 73,900 | 16% | |
| Tax Relief | 17,361 | 17,951 | 20,000 | 20,000 | - | 0% | |
| Parks & Recreation | 888,834 | 888,829 | 896,679 | 988,494 | 91,815 | 10% | |
| Planning & Zoning | 65,688 | 39,233 | 61,875 | 53,100 | (8,775) | -14% | |
| Economic Development | 84,758 | 95,455 | 171,999 | 171,133 | (866) | -1% | |
| Main St. Capital Projects | 126,198 | 997,382 | 5,215,000 | 2,480,000 | (2,735,000) | -52% | |
| Debt Service | 176,407 | 190,863 | 350,591 | 310,945 | (39,646) | -11% | |
| | 5,198,009 | 6,348,256 | 10,555,548 | 7,978,210 | (2,577,338) | -24% | |
| Total Gen.Fund Exp. | 5,198,009 | 6,348,256 | 10,555,548 | 7,978,210 | (2,577,338) | -24% | |
| | | | - | | | | |
| CDBG Project Fund | - | | 700,000 | 700,000 | - | 0% | |
| Water Fund | | | | | | | |
| Administration | 132,039 | 118,054 | 158,019 | 160,192 | 2,173 | 1% | |
| Data Processing | 81,119 | 81,136 | 96,827 | 94,431 | (2,396) | -2% | |
| Operations | 386,708 | 375,682 | 354,905 | 400,685 | 45,780 | 13% | |
| Water Plant | 309,102 | 351,416 | 376,305 | 451,183 | 74,878 | 20% | |
| Debt Service | 396,458 | 397,277 | 413,261 | 416,491 | 3,230 | 1% | |
| | 1,305,426 | 1,323,565 | 1,399,317 | 1,522,982 | 123,665 | | |
| Total Water Fund | 1,305,426 | 1,323,565 | 1,399,317 | 1,522,982 | 123,665 | 9% | |

| Synopsis | | | | | | | |
|---------------------------|--------------------------|--------------------------|------------------------|--------------------------|------------------------|-------------|-------|
| FY 2017-2018 | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | % | Notes |
| Sewer Fund | | | | | | | |
| Administration | 139,177 | 155,985 | 185,118 | 185,452 | 334 | 0% | |
| Data Processing | 80,542 | 80,879 | 99,322 | 96,231 | (3,091) | -3% | |
| Operations | 313,091 | 272,038 | 372,815 | 335,591 | (37,224) | -10% | |
| Wastewater Treat.Plant | 592,920 | 678,268 | 710,791 | 893,622 | 182,831 | 26% | |
| Debt Service | 393,022 | 397,615 | 396,805 | 393,449 | (3,356) | -1% | |
| Total Sewer Fund | 1,518,752 | 1,584,785 | 1,764,851 | 1,904,345 | 139,494 | 8% | |
| Total Expenditures | 8,022,187 | 9,256,606 | 14,419,716 | 12,105,537 | (2,314,179) | -16% | |

| REVENUES | | | | | | | | | | |
|------------------|--------------------------------------|-----------------------|-----------------------|---------------------|---------------------------|----------------------|-----------------------|---------------------|------|---------------------------|
| Account # | General Fund Description | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Year to Date Dec. 31,2018 | Balance FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | | Notes |
| 3-100-11010-0001 | Current Real Property Taxes | 1,234,668 | 1,218,561 | 1,265,865 | 572,590 | 693,275 | 1,265,303 | (562) | 0% | |
| 3-100-11010-0002 | Delinquent Real Property Taxes | 8,187 | 22,034 | 10,149 | 11,266 | (1,117) | 23,000 | 12,851 | 127% | |
| 3-100-11010-0004 | Enterprise Zone - Real Estate Rebate | | (1,342) | (1,000) | (671) | (329) | (1,300) | (300) | -30% | |
| 3-100-11020-0001 | Public Service Corp. Taxes | 57,274 | 56,339 | 56,600 | 57,449 | (849) | 57,500 | 900 | 2% | |
| 3-100-11030-0001 | Current Personal Prop.Taxes | 169,811 | 169,476 | 170,000 | 82,037 | 87,963 | 169,500 | (500) | 0% | |
| 3-100-11030-0002 | Delinquent Personal Prop. Taxes | 14,221 | 6,857 | 14,200 | 1,440 | 12,760 | 7,000 | (7,200) | -51% | |
| 3-100-11031-0001 | Current Mobile Homes Tax | 624 | 647 | 650 | 239 | 411 | 650 | - | 0% | |
| 3-100-11060-0001 | Penalties - all taxes | 9,267 | 10,273 | 9,300 | 5,058 | 4,242 | 10,500 | 1,200 | 13% | |
| 3-100-11060-0002 | Interest - all taxes | 10,863 | 13,917 | 11,000 | 8,084 | 2,916 | 16,000 | 5,000 | 45% | |
| 3-100-12010-0001 | Local Sales and Use Taxes | 206,361 | 192,407 | 207,000 | 91,622 | 115,378 | 202,000 | (5,000) | -2% | |
| 3-100-12020-0001 | Consumer Utility Taxes | 69,128 | 71,111 | 70,000 | 33,216 | 36,784 | 71,000 | 1,000 | 1% | |
| 3-100-12020-0002 | State Communications Tax | 72,918 | 70,639 | 72,000 | 33,700 | 38,300 | 71,000 | (1,000) | -1% | |
| 3-100-12020-0005 | Right of Way Fees | 29,557 | 18,185 | 29,500 | 9,587 | 19,913 | 19,000 | (10,500) | -36% | |
| 3-100-12030-0001 | Business License Tax | 330,702 | 304,024 | 331,000 | 7,072 | 323,928 | 312,000 | (19,000) | -6% | |
| 3-100-12030-0002 | Enterprise Zone - Bus. Lic. Rebate | - | (4,557) | (3,398) | (3,716) | 318 | (4,000) | (602) | -18% | |
| 3-100-12030-0003 | Tourism Zone - Bus. Lic. Rebate | | | (2,000) | - | (2,000) | (2,000) | - | 0% | |
| 3-100-12040-0001 | Franchise License Tax | 25,218 | 32,620 | 25,200 | 17,401 | 7,799 | 35,000 | 9,800 | 39% | |
| 3-100-12050-0001 | Motor Vehicle Fee | 57,121 | 58,580 | 57,200 | 7,226 | 49,974 | 59,000 | 1,800 | 3% | |
| 3-100-12060-0001 | Bank Franchise Tax | 191,122 | 200,873 | 191,200 | - | 191,200 | 201,000 | 9,800 | 5% | |
| 3-100-12070-0001 | Transient Occupancy Tax | 220,370 | 232,345 | 231,000 | 135,316 | 95,684 | 238,000 | 7,000 | 3% | |
| 3-100-12070-0002 | Enterprise Zone -TO Rebate | | (14,995) | (8,000) | (5,326) | - | (6,000) | 2,000 | 25% | |
| 3-100-12070-0003 | Tourism Zone - TO Rebate | | | (1,000) | - | - | (1,000) | - | 0% | |
| 3-100-12080-0001 | Meals Tax | 708,844 | 696,855 | 725,000 | 371,026 | 353,974 | 712,000 | (13,000) | -2% | |
| 3-100-12080-0002 | Enterprise Zone - Meals Tax Rebate | - | (11,109) | (6,000) | (3,163) | 5,065 | (4,000) | 2,000 | 33% | |
| 3-100-12080-0003 | Tourism Zone - Meals Tax Rebate | | | (1,000) | - | - | (1,000) | - | 0% | |
| 3-100-12090-0001 | Cigarette Tax | 145,436 | 128,487 | 147,500 | 65,316 | 82,184 | 130,000 | (17,500) | -12% | |
| 3-100-13030-0001 | Zoning-Special Use Permit | 12,054 | 10,220 | 14,000 | 4,016 | 9,984 | 14,000 | - | 0% | |
| 3-100-14010-0001 | Court Fines & Foreitures | 15,892 | 13,629 | 18,000 | 4,643 | 13,357 | 14,000 | (4,000) | -22% | |
| 3-100-14010-0003 | Parking Fines | - | 1,035 | 100 | 165 | (65) | 1,000 | 900 | 100% | |
| 3-100-15010-0001 | Interest on Investments | 5,368 | 134 | 5,000 | 144 | 4,856 | 500 | (4,500) | -90% | |
| 3-100-15020-0001 | Rental - General Property | 3,200 | 850 | 1,700 | | 1,700 | 1,000 | (700) | -41% | |
| 3-100-15020-0002 | Rental - Rec. Prop. & Facilities | 6,100 | 5,410 | 6,000 | 5,475 | 525 | 6,500 | 500 | 8% | |
| 3-100-15020-0005 | Rental - Depot | 6,000 | 6,000 | 6,000 | 3,000 | 3,000 | 6,000 | - | 0% | |
| 3-100-15020-0006 | Rental - Airport Hangars | - | - | 45,120 | - | 45,120 | 45,120 | - | 0% | |
| 3-100-16030-0001 | Police - Vehicle Impoundment | | 199 | | 110 | | 500 | | | |
| 3-100-16080-0001 | Waste Collections & Disposal | 264,440 | 271,013 | 280,500 | 140,630 | 139,870 | 282,000 | 1,500 | 1% | |
| 3-100-16120-0001 | Swimming Fees | 17,449 | 18,446 | 17,500 | 15,334 | 2,166 | 19,000 | 1,500 | 9% | |
| 3-100-16120-0002 | Fishing & Boating Fees | 3,444 | 8,567 | 4,000 | 4,024 | (24) | 9,000 | 5,000 | 125% | |
| 3-100-16120-0003 | Shelter Rentals | 10,070 | 9,785 | 10,000 | 2,314 | 7,686 | 10,000 | - | 0% | |
| 3-100-16120-0004 | Cola Commissions | 172 | 318 | 200 | 104 | 96 | 500 | 300 | 150% | |
| 3-100-16120-0005 | Recreation Program Donations | 720 | 1,190 | 1,000 | 1,090 | (90) | 1,500 | 500 | 50% | |
| 3-100-16120-0006 | Greenway Donations | 1,000 | 1,250 | 1,000 | 1,100 | (100) | 1,200 | 200 | 20% | |
| 3-100-16120-0007 | Hawksbill Greenway Foundation | - | 23,015 | 20,000 | - | 20,000 | 24,000 | 4,000 | 20% | donating a water fountain |
| 3-100-16120-0010 | Depot Donations | - | - | 100 | - | 100 | 100 | - | 0% | |
| 3-100-16120-0011 | Lake Arrowhead Concessions | 2,427 | 3,089 | 2,500 | 1,900 | 600 | 3,500 | 1,000 | 40% | |
| 3-100-16120-0013 | Recreation - Special Events | 25,797 | 29,876 | 30,000 | 10,366 | 19,634 | 31,875 | 1,875 | 6% | |
| 3-100-16120-0015 | Page County Donation-TOT | 10,000 | - | 22,000 | 13,356 | 8,644 | 20,000 | (2,000) | -9% | |

| REVENUES | | | | | | | | | | |
|------------------|--|-----------------------|-----------------------|---------------------|---------------------------|----------------------|-----------------------|---------------------|-------------|---------------------|
| Account # | General Fund Description | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Year to Date Dec. 31,2018 | Balance FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | | Notes |
| 3-100-18030-0001 | Rebates & Refunds | 300 | 158 | 300 | - | 300 | 300 | - | 0% | |
| 3-100-18990-0001 | Miscellaneous Income | 3,910 | 1,892 | 4,000 | 125 | 3,875 | 2,000 | (2,000) | -50% | |
| 3-100-18990-0002 | Sale of Equipment | 4,845 | - | 5,000 | 8,104 | (3,104) | 5,000 | - | 0% | |
| 3-100-18990-0003 | Police/Community Grants | 2,500 | 650 | 4,000 | 300 | 3,700 | 4,000 | - | 0% | |
| 3-100-18990-0004 | Police Grants | 3,273 | 3,759 | 5,000 | 2,195 | 2,805 | 3,000 | (2,000) | -40% | |
| 3-100-18990-0005 | K-9 Donations | | 13,880 | | 1,400 | | 1,500 | 1,500 | 100% | |
| 3-100-18990-0013 | Bad Checks | 1,758 | 1,050 | 2,000 | 595 | 1,405 | 1,000 | (1,000) | -50% | |
| 3-100-19010-0001 | Recoveries & Rebates | - | 764 | 100 | 1,359 | (1,259) | 1,400 | 1,300 | 1300% | |
| 3-100-19020-0001 | Depot Electricity | 2,945 | 3,488 | 2,500 | 1,196 | 1,304 | 2,500 | - | 0% | |
| 3-100-19020-0003 | Credit Card Fees | 1,398 | 4,546 | 3,600 | 3,026 | 574 | 4,500 | 900 | 25% | |
| 3-100-19020-0004 | FOIA Recovered Costs | 39 | - | 50 | - | 50 | 50 | - | 0% | |
| 3-100-19020-0005 | Valley Health Proffer | - | - | 165,000 | - | 165,000 | - | (165,000) | -100% | |
| 3-100-22010-0003 | Rolling Stock Tax-Vehicle Carrier | 4,076 | 30 | 4,100 | 4,098 | 2 | 4,100 | - | 0% | |
| 3-100-22010-0009 | Pers. Property Tax Reimbursement | 74,574 | 74,575 | 74,574 | 74,574 | 0 | 74,574 | - | 0% | |
| 3-100-22011-0001 | 4% DMV Rental Tax | 694 | 712 | 800 | 397 | 403 | 800 | - | 0% | |
| 3-100-22011-0002 | DMV - Animal Friendly Plates | 31 | 16 | 50 | - | 50 | 50 | - | 0% | |
| 3-100-24010-0001 | State Aid - Localities Police | 119,888 | 119,888 | 119,888 | 62,162 | 57,726 | 119,888 | - | 0% | |
| 3-100-24020-0001 | Fire Program Funds | 15,886 | 17,065 | 16,400 | 16,943 | (543) | 17,000 | 600 | 4% | |
| 3-100-24020-0002 | EMS-Disaster Recover Funds | - | - | 100 | - | 100 | 100 | - | 0% | |
| 3-100-24030-0001 | Street and Highway Maintenance | 1,110,472 | 1,130,418 | 1,130,500 | 582,084 | 548,416 | 1,180,500 | 50,000 | 4% | |
| 3-100-24030-0002 | Litter Control | 2,775 | 2,706 | 2,700 | 2,790 | (90) | 2,800 | 100 | 4% | |
| 3-100-24030-0004 | Parks & Recreation Grants | | | | | | 2,000 | 2,000 | 100% | |
| 3-100-24030-0005 | VDOT Rev. Sharing-Mem Dr-Phase 2 | 18,342 | - | 225,000 | - | 225,000 | 50,000 | (175,000) | -78% | Phase 2 Corridor |
| 3-100-24030-0006 | VDOT Revenue Sharing-Roundabout | | | | | | 250,000 | 250,000 | 100% | |
| 3-100-24030-0007 | VDOT-Revenue Sharing - Bridge | | | | | | 375,000 | 375,000 | 100% | |
| 3-100-24030-0008 | VDOT-State of Good Repair Funds | | | | | | 250,000 | 250,000 | 100% | |
| 3-100-24070-0003 | Virginia Commission for the Arts | 5,000 | 4,500 | 4,500 | 4,500 | - | 4,500 | - | 0% | |
| 3-100-24070-0005 | Asset Forfeiture Proceeds | | | - | 1,780 | (1,780) | 15,000 | 15,000 | 100% | |
| 3-100-24090-0003 | TEA-21 - Depot | - | - | 55,000 | 103,793 | (48,793) | - | (55,000) | -100% | |
| 3-100-31010-0008 | Law Enforcement Block Grant | 788 | - | 1,500 | - | 1,500 | - | (1,500) | -100% | |
| 3-100-31010-0010 | Bullet Proof Vest Grant | 8,452 | 9,379 | - | - | - | 5,000 | - | | |
| 3-100-31010-0013 | Federal Hwy Admin.Bridge Grant Funds | 25,567 | 704,561 | 1,280,000 | 1,364,174 | (84,174) | - | (1,280,000) | -100% | |
| 3-100-41010-0001 | Insurance Recoveries | - | 3,026 | 7,000 | - | 7,000 | 3,000 | (4,000) | -57% | |
| 3-100-41020-0001 | Restitution (Court Ordered) | 2,138 | 2,022 | 2,200 | - | 2,200 | 2,200 | - | 0% | |
| 3-100-41040-0001 | (Bridge Proceeds) Proceeds from Indebted | 24,280 | 781,233 | 2,453,000 | 1,706,498 | 746,502 | 750,000 | (1,703,000) | -69% | Note #5 |
| 3-100-41040-0002 | Proceeds from Indebtedness | 133,798 | 107,680 | | | - | - | - | | |
| 3-100-41999-0009 | Transfer from Reserves | | | 900,000 | | | 775,000 | (125,000) | -14% | Match/Off set funds |
| | Total General Fund Revenues | 5,513,555 | 6,864,251 | 10,555,548 | 5,646,633 | 4,908,915 | 7,978,210 | (2,577,338) | -24% | |

| Account # | CDBG Description | Year End FY 2016-2017 | Year End FY 2017-2018 | Budget FY 2018-2019 | Year to Date Dec. 31,2018 | Balance FY 2018-2019 | Proposed FY 2019-2020 | Increase (Decrease) | | Notes |
|------------------|-----------------------------------|-----------------------|-----------------------|---------------------|---------------------------|----------------------|-----------------------|---------------------|-------------|--------------------|
| | Project Fund | | | | | | | | | |
| 3-320-15010-0005 | CDBG Revolving Loan - Interest | 0 | 0 | | - | - | | - | | |
| 3-320-32010-0001 | CDBG - People Inc./NSVRC | | | 700000 | | - | 700000 | 700,000 | 100% | Luray Meadows Apts |
| | (CDBG Loan Proceeds) | 0 | 0 | | - | - | | - | | |
| | Water Fund | | | | | | | | | |
| 3-501-13030-0033 | Water Tap Fees | 1,200 | 1,800 | 7,200 | - | 7,200 | 10,000 | 2,800 | 39% | Luray Meadows Apt. |
| 3-501-13030-0035 | Reconnection Fees | 5,645 | 6,395 | 7,000 | 2,025 | 4,975 | 6,500 | (500) | -7% | |
| 3-501-13030-0036 | Water Facility Fees | 33,809 | 6,640 | 33,650 | - | 33,650 | 108,000 | 74,350 | 221% | Luray Meadows Apt. |
| 3-501-16190-0001 | Customer Sales - Water | 1,247,684 | 1,310,402 | 1,280,266 | 659,396 | 620,870 | 1,320,482 | 40,216 | 3% | 1% increase |
| 3-501-18010-0001 | Miscellaneous Income | 305 | - | 300 | - | 300 | 300 | - | 0% | |
| 3-501-19120-0003 | Recoveries & Rebates | - | - | 100 | - | 100 | 100 | - | 0% | |
| 3-501-24303-0001 | VDH Grant | 1,229 | - | 1,800 | 2,635 | (835) | 2,600 | 800 | 44% | |
| 0-501-00102-0002 | Transfer to/from other funds | | 0 | 69,000 | | | 75,000 | 6,000 | 9% | |
| | Total Water Funds Revenues | 1,289,872 | 1,325,237 | 1,399,317 | 664,057 | 735,260 | 1,522,982 | 123,665 | 9% | |
| | Sewer Fund Revenue | | | | | | | | | |
| 3-502-13030-0033 | Sewer Tap Fees | 1,200 | 8,340 | 6,000 | - | 6,000 | 10,000 | 4,000 | 67% | Luray Meadows Apt. |
| 3-502-13030-0035 | Sewer Facility Fees | 23,760 | 5,940 | 35,640 | - | 35,640 | 185,000 | 149,360 | 419% | Luray Meadows Apt. |
| 3-502-16190-0001 | Customer Sales - Sewer | 1,505,837 | 1,535,196 | 1,521,411 | 741,396 | 780,015 | 1,545,745 | 24,334 | 2% | 1% increase |
| 3-502-16190-0002 | Sewer Surcharges | 136,560 | 151,090 | 145,000 | 89,353 | 55,648 | 160,000 | 15,000 | 10% | |
| 3-502-16190-0005 | Nutrient Credit Program | 6,198 | 2,995 | 6,200 | 2,996 | 3,204 | 3,000 | (3,200) | -52% | |
| 3-502-18010-0001 | Miscellaneous Income | - | 500 | 500 | - | 500 | 500 | - | 0% | |
| 3-502-19020-0003 | Recoveries & Rebates | - | - | 100 | - | 100 | 100 | - | 0% | |
| 0-502-00102-0002 | Transfer to/from other funds | | 0 | 50,000 | - | 50000 | | (50,000) | -100% | |
| | Total Sewer Fund Revenues | 1,673,555 | 1,704,061 | 1,764,851 | 833,744 | 931,107 | 1,904,345 | 139,494 | 8% | |
| | Total Revenues | 8,476,982 | 9,893,549 | 14,419,716 | 7,144,434 | 7,275,282 | 12,105,537 | (2,314,179) | -16% | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|--|------|-------------------------------------|----------------|----------------|----------------|----------------|---------------|--------------|----------------|--------------|--|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | `Notes |
| <i>Mayor & Council</i> | | | | | | | | | | | |
| 100-11100 | 1111 | Salaries & Wages | 33,355 | 34,012 | 34,875 | 17,431 | 17,444 | 50% | 35,800 | 925 | 3% |
| 100-11100 | 2100 | FICA | 2,551 | 2,602 | 2,670 | 1,334 | 1,336 | 50% | 2,740 | 70 | 3% |
| 100-11100 | 2300 | Group Ins. Programs | 62,334 | 77,148 | 86,064 | 46,632 | 39,432 | 46% | 86,064 | - | 0% |
| 100-11100 | 5307 | Public Official Liability | 5,000 | 6,700 | 7,000 | 6,010 | 990 | 14% | 7,000 | - | 0% |
| 100-11100 | 5540 | Travel & Training | 6,776 | 5,965 | 9,000 | 3,139 | 5,861 | 65% | 8,000 | (1,000) | -11% |
| 100-11100 | 5810 | Membership Dues/Subscriptions | 5,726 | 6,454 | 6,500 | 6,992 | (492) | -8% | 7,000 | 500 | 8% |
| 100-11100 | 5811 | Contributions | 25,000 | 24,500 | 25,000 | 23,500 | 1,500 | 6% | 27,000 | 2,000 | 8% |
| <i>PAL - \$4500 Library - \$6000 Earth Day \$500</i> <i>Fire Dept. - \$ 7000 After Prom \$ 1000 Greenhill Cen. \$1500</i> <i>Luray Page Chamber of Commerce - \$ 3000</i> <i>Luray Page Co. Tourism - \$ 3000</i> | | | | | | | | | | | Additional requests - not included |
| | | | | | | | | | | | PVAC \$3000.00 |
| | | | | | | | | | | | Shenandoah Valley Soil & Water \$1200.00 |
| 100-11100 | 5840 | Misc. Expenses | 10,570 | 10,271 | 11,000 | 2,110 | 8,890 | 81% | 11,000 | - | 0% |
| 100-11100 | 6001 | Office Supplies | 2,013 | 3,113 | 3,000 | 1,725 | 1,275 | 43% | 3,500 | 500 | 17% |
| | | Total | 153,325 | 170,765 | 185,109 | 108,873 | 76,236 | 41% | 188,104 | 2,995 | 2% |
| <i>Town Manager</i> | | | | | | | | | | | |
| 100-12100 | 1102 | Salaries & Wages-Town Manager | 33,240 | 15,638 | 40,317 | 20,199 | 20,118 | 50% | 41,325 | 1,008 | 3% |
| 100-12100 | 1104 | Salaries & Wages-Asst. Town Manager | 26,873 | 29,560 | 28,112 | 14,284 | 13,828 | 49% | 28,815 | 703 | 3% |
| 100-12100 | 2100 | FICA | 4,527 | 3,884 | 5,240 | 2,673 | 2,567 | 49% | 5,370 | 130 | 2% |
| 100-12100 | 2210 | VRS | 6,179 | 5,029 | 7,600 | 3,989 | 3,611 | 48% | 7,771 | 171 | 2% |
| 100-12100 | 2300 | Group Ins. Programs | 6,018 | 4,707 | 10,080 | 5,132 | 4,948 | 49% | 10,080 | - | 0% |
| 100-12100 | 2400 | Group Life Ins. (VRS) | 775 | 631 | 900 | 472 | 428 | 48% | 920 | 20 | 2% |
| 100-12100 | 3310 | Maint.Repairs. Mach. & Equip. | 506 | 125 | 750 | 100 | 650 | 87% | 750 | - | 0% |
| 100-12100 | 3311 | Repair Parts | 971 | 111 | 750 | - | 750 | 100% | 750 | - | 0% |
| 100-12100 | 3600 | Advertising | 2,445 | 3,796 | 2,000 | 947 | 1,053 | 53% | 2,000 | - | 0% |
| 100-12100 | 5210 | Postal Services | 1,226 | 837 | 1,500 | 125 | 1,375 | 92% | 1,000 | (500) | -33% |
| 100-12100 | 5410 | Vehicle Allowance | 3,400 | 4,800 | 4,800 | 2,200 | 2,600 | 54% | 4,800 | - | 0% |
| 100-12100 | 5540 | Travel & Training | 4,966 | 3,872 | 6,000 | 1,732 | 4,268 | 71% | 6,000 | - | 0% |
| 100-12100 | 5810 | Membership Dues - Subscriptions | 1,023 | 532 | 1,000 | 806 | 194 | 19% | 1,000 | - | 0% |
| 100-12100 | 5841 | Website/Email Maintenance | 2,807 | 4,097 | 3,500 | 2,128 | 1,372 | 39% | 4,500 | 1,000 | 29% |
| 100-12100 | 6001 | Office Supplies | 705 | 2,042 | 1,500 | 100 | 1,400 | 93% | 1,500 | - | 0% |
| 100-12100 | 6008 | Gasoline, Lube, Tire | - | 84 | 250 | - | 250 | 100% | 250 | - | 0% |
| 100-12100 | 6014 | Materials & Supplies | 273 | - | 500 | - | 500 | 100% | 500 | - | 0% |
| 100-12100 | 8201 | Machinery & Equipment | 465 | 1,704 | 1,000 | - | - | - | 1,000 | - | 0% |
| 100-12100 | 8202 | Furniture & Fixtures | - | 248 | - | - | - | - | 250 | 250 | 100% |
| | | Totals | 96,399 | 81,697 | 115,799 | 54,886 | 60,913 | 53% | 118,581 | 2,782 | 2% |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|-----------------------|------|------------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|----------------|--------------|-----------|------------------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| <i>Legal Services</i> | | | | | | | | | | | | |
| 100-12210 | 3150 | Town Attorney | 36,099 | 42,177 | 30,000 | 15,236 | 14,764 | 49% | 35000 | 5,000 | 17% | Town Attorney increase |
| <i>Annual Audit</i> | | | | | | | | | | | | |
| 100-12240 | 3120 | Independent Auditors | 5,766 | 5,900 | 6,100 | - | 6,100 | 100% | 6,700 | 600 | 10% | |
| <i>Treasurer</i> | | | | | | | | | | | | |
| 100-12410 | 1101 | Salaries & Wages - Clerk-Treasurer | 77,058 | 80,098 | 82,064 | 41,032 | 41,032 | 50% | 84,115 | 2,051 | 2% | |
| 100-12410 | 1102 | Salaries & Wages- Personnel | 73,584 | 76,035 | 79,415 | 39,734 | 39,681 | 50% | 81,401 | 1,986 | 3% | |
| 100-12410 | 1103 | Salaries & Wages- PT Personnel | 10,751 | 22,084 | 24,000 | 2,820 | 21,180 | 88% | 24,000 | - | 0% | |
| 100-12410 | 2100 | FICA | 12,135 | 13,386 | 14,200 | 6,275 | 7,925 | 56% | 14,498 | 298 | 2% | |
| 100-12410 | 2210 | VRS | 15,800 | 16,114 | 17,900 | 8,969 | 8,931 | 50% | 18,339 | 439 | 2% | |
| 100-12410 | 2300 | Group Ins. Programs | 30,691 | 35,632 | 39,660 | 19,893 | 19,767 | 50% | 39,660 | - | 0% | |
| 100-12410 | 2400 | Group Life (VRS) | 1,983 | 2,022 | 2,120 | 1,060 | 1,060 | 50% | 2,170 | 50 | 2% | |
| 100-12410 | 3310 | Maint.Repairs Mach. & Equip. | 9,108 | 7,098 | 12,000 | 7,158 | 4,842 | 40% | 12,000 | - | 0% | |
| 100-12410 | 3600 | Advertising | 212 | - | 100 | 150 | (50) | -50% | 100 | - | 0% | |
| 100-12410 | 5210 | Postal Service | 2,500 | 2,138 | 3,000 | 1,000 | 2,000 | 67% | 3,000 | - | 0% | |
| 100-12410 | 5306 | Surety Bond Premiums | 699 | 645 | 750 | 656 | 94 | 13% | 700 | (50) | -7% | |
| 100-12410 | 5410 | Lease/Rent of Equip. | 8,656 | 8,414 | 11,000 | 2,344 | 8,656 | 79% | 9,500 | (1,500) | -14% | |
| 100-12410 | 5450 | Credit Card Expense | 7,878 | 8,439 | 7,000 | 4,931 | 2,069 | 30% | 10,000 | 3,000 | 43% | |
| 100-12410 | 5540 | Travel & Training | 457 | 665 | 1,500 | 70 | 1,430 | 95% | 1,000 | (500) | -33% | |
| 100-12410 | 5810 | Membership Dues/Subscriptions | 500 | 1,125 | 1,200 | 1,575 | (375) | -31% | 1,600 | 400 | 33% | |
| 100-12410 | 6001 | Office Supplies | 10,436 | 10,092 | 14,500 | 2,498 | 12,002 | 83% | 14,000 | (500) | -3% | |
| 100-12410 | 6014 | Materials & Supplies | | 263 | 500 | 286 | 214 | 43% | 250 | (250) | -50% | |
| 100-12410 | 8201 | Machinery & Equipment | 42 | - | 1,500 | - | 1,500 | 100% | 3,000 | 1,500 | 100% | |
| 100-12410 | 8202 | Furniture & Fixtures | - | 350 | 500 | 163 | 338 | 0% | 500 | - | -100% | |
| | | Totals | 262,490 | 284,600 | 312,909 | 140,614 | 172,295 | 55% | 319,833 | 6,924 | 2% | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|---------------------------|------|-----------------------------------|---------------|---------------|---------------|--------------|---------------|--------------|---------------|----------------|--------------|--------------------------------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| <i>IT Support</i> | | | | | | | | | | | | |
| 100-12610 | 3130 | IT Technician | 10,446 | 9,227 | 11,000 | 5,175 | 5,825 | 53% | 11,000 | - | 0% | |
| 100-12610 | 3310 | IT Repairs & Maintenance | 2,673 | 12,235 | 4,000 | 1,940 | 2,060 | 52% | 6,000 | 2,000 | 50% | software updates |
| 100-12610 | 3311 | IT Repair Parts & Supplies | 4,994 | 640 | 5,000 | 274 | 4,726 | 95% | 7,000 | 2,000 | 40% | hardware upgrades |
| Totals | | | 18,113 | 22,102 | 20,000 | 7,389 | 12,611 | 63% | 24,000 | 4,000 | 20% | |
| <i>Safety Programs</i> | | | | | | | | | | | | |
| 100-12710 | 1101 | Salaries & Wages - Safety Officer | 2,000 | 2,000 | 2,000 | 2,000 | - | 0% | 3,000 | 1,000 | 50% | additional training duties |
| 100-12710 | 5140 | Contract Services | 3,608 | 3,900 | 4,000 | 1,625 | 2,375 | 59% | - | (4,000) | -100% | |
| 100-12710 | 5540 | Travel & Training | 1,893 | - | 2,500 | 60 | 2,440 | 98% | 5,000 | 2,500 | 100% | |
| 100-12710 | 6014 | Materials & Supplies | 1,958 | 6,432 | 5,000 | 1,330 | 3,670 | 73% | 6,000 | 1,000 | 20% | |
| 100-12710 | 8201 | Equipment | 2,754 | 10,737 | 12,000 | - | 12,000 | 100% | 17,500 | 5,500 | 46% | AED Pads - \$500 3 New AED's \$5,000 |
| Totals | | | 12,213 | 23,069 | 25,500 | 5,015 | 20,485 | 80% | 31,500 | 6,000 | 24% | |
| <i>Board of Elections</i> | | | | | | | | | | | | |
| 100-13100 | 3000 | Personal Services | 270 | - | 500 | - | 500 | 100% | 0 | (500) | -100% | |
| 100-13100 | 3310 | Maint.,Repairs Mach.&Equip | 390 | - | 500 | - | 500 | 100% | 0 | (500) | -100% | |
| 100-13100 | 3600 | Advertising | 50 | - | 100 | - | 100 | 100% | 0 | (100) | -100% | |
| 100-13100 | 6001 | Materials & Supplies | 1,629 | - | 2,000 | - | 2,000 | 100% | 0 | (2,000) | -100% | |
| Total | | | 2,339 | - | 3,100 | - | 3,100 | 100% | - | (3,100) | -100% | |

| | | EXPENDITURES | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | |
|--------------------------------|------|--|------------------|------------------|------------------|----------------|----------------|------------|------------------|-----------------|-------------|
| | | Description | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % |
| Police Department | | | | | | | | | | | |
| 100-31100 | 1101 | Salaries & Wages - Chief | 81,600 | 84,732 | 86,813 | 43,406 | 43,407 | 50% | 88,893 | 2,080 | 2% |
| 100-31100 | 1102 | Salaries & Wages Personnel Patrol | 476,674 | 468,674 | 484,962 | 245,824 | 239,138 | 49% | 500,813 | 15,851 | 3% |
| 100-31100 | 1122 | Salaries & Wages Dispatchers | 40,550 | 41,361 | 42,395 | 21,198 | 21,197 | 50% | 43,455 | 1,060 | 3% |
| 100-31100 | 1141 | Salaries & Wages - Overtime | 12,988 | 27,465 | 35,000 | 14,666 | 20,334 | 58% | 35,000 | - | 0% |
| 100-31100 | 1142 | Overtime - Special Event | 4,777 | 2,696 | 6,000 | 3,098 | 2,902 | 48% | 6,000 | - | 0% |
| 100-31100 | 1311 | Part time - Dispatchers | 2,880 | 2,680 | 3,500 | 966 | 2,534 | 72% | 3,500 | - | 0% |
| 100-31100 | 1312 | Part time - temporary | 85,690 | 81,366 | 93,000 | 40,990 | 52,010 | 56% | 93,000 | - | 0% |
| 100-31100 | 2100 | FICA | 48,980 | 49,507 | 57,240 | 26,561 | 30,679 | 54% | 58,692 | 1,452 | 3% |
| 100-31100 | 2210 | VRS | 62,833 | 61,975 | 68,100 | 34,114 | 33,986 | 50% | 90,156 | 22,056 | 32% |
| 100-31100 | 2300 | Group Ins. Program | 161,514 | 171,519 | 193,680 | 85,620 | 108,060 | 56% | 165,240 | (28,440) | -15% |
| 100-31100 | 2400 | Group Life Ins. (VRS) | 7,643 | 7,777 | 8,050 | 4,034 | 4,016 | 50% | 8,379 | 329 | 4% |
| 100-31100 | 3110 | Physicals | 60 | - | 500 | - | 500 | 100% | 500 | - | 0% |
| 100-31100 | 3310 | Maint. Repairs Mach. & Equipment | 14,286 | 10,717 | 12,000 | 7,359 | 4,641 | 39% | 15,000 | 3,000 | 25% |
| 100-31100 | 3311 | Repair Parts | 8,656 | 4,774 | 8,000 | 5,226 | 2,774 | 35% | 10,000 | 2,000 | 25% |
| 100-31100 | 3600 | Advertising | 175 | 187 | 100 | 30 | 70 | 70% | 100 | - | 0% |
| 100-31100 | 5210 | Postal Service | 409 | 600 | 750 | 500 | 250 | 33% | 750 | - | 0% |
| 100-31100 | 5230 | Communications | 11,122 | 18,402 | 15,000 | 7,789 | 7,211 | 48% | 18,000 | 3,000 | 20% |
| 100-31100 | 5310 | Liability Insurance | 11,000 | 12,000 | 14,000 | 12,000 | 2,000 | 14% | 14,000 | - | 0% |
| 100-31100 | 5410 | Lease/Rental of Equipment | 5,418 | 3,708 | 7,000 | 1,494 | 5,506 | 79% | 7,000 | - | 0% |
| 100-31100 | 5540 | Travel & Training | 15,457 | 2,863 | 15,000 | 11,042 | 3,958 | 26% | 15,000 | - | 0% |
| 100-31100 | 5810 | Membership Dues - Subscriptions | 9,866 | 14,641 | 19,500 | 4,302 | 15,198 | 78% | 19,500 | - | 0% |
| 100-31100 | 5844 | Grant Expenditures | 9,819 | 9,254 | 9,000 | 235 | 8,765 | 97% | 9,000 | - | 0% |
| 100-31100 | 5845 | Court Costs | 3,934 | 4,087 | 4,500 | 1,979 | 2,521 | 56% | 4,500 | - | 0% |
| 100-31100 | 5850 | Emergency Operations | - | 59 | 1,000 | - | 1,000 | 100% | 1,000 | - | 0% |
| 100-31100 | 5855 | Senior/Physically Challenged | 289 | 225 | 300 | - | 300 | 100% | 300 | - | 0% |
| 100-31100 | 6001 | Office Supplies | 3,083 | 3,963 | 4,500 | 529 | 3,971 | 88% | 4,500 | - | 0% |
| 100-31100 | 6008 | Gas, Lube, Tires, Etc. | 22,557 | 23,513 | 20,000 | 10,941 | 9,059 | 45% | 20,000 | - | 0% |
| 100-31100 | 6010 | Police Supplies & Range | 10,709 | 13,005 | 14,000 | 8,757 | 5,243 | 37% | 14,000 | - | 0% |
| 100-31100 | 6011 | Uniforms | 12,506 | 10,631 | 12,000 | 3,750 | 8,250 | 69% | 10,000 | (2,000) | -17% |
| 100-31100 | 6014 | Materials & Supplies | 231 | 1,593 | 2,000 | 2,266 | (266) | -13% | 4,000 | 2,000 | 100% |
| 100-31100 | 8201 | Machinery & Equipment | 299 | 2,419 | 8,000 | 16,451 | (8,451) | -106% | 11,000 | 3,000 | 38% |
| 100-31100 | 8202 | Furniture & Fixtures | 1,110 | 199 | 2,500 | 1,436 | 1,064 | 43% | 2,500 | - | 0% |
| 100-31100 | 8203 | Communication Equipment | 2,558 | - | 2,500 | - | 2,500 | 100% | 2,500 | - | 0% |
| Total | | | 1,129,673 | 1,136,592 | 1,250,890 | 616,562 | 634,328 | 51% | 1,276,278 | 25,388 | 2% |
| Police - Capital Outlay | | | | | | | | | | | |
| 100-31150 | 8201 | Machinery & Equipment | 9,672 | 66,534 | 9,000 | - | 9,000 | 100% | 11,000 | 2,000 | 22% |
| 100-31150 | 8202 | Mach.-Equip - Maintenance & Repairs | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8203 | Communications | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8205 | Vehicles | 97,221 | 57,996 | 35,000 | - | 35,000 | 100% | - | (35,000) | -100% |
| 100-31150 | 8206 | Buildings & Structures | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8214 | Structures & Property Maint. & Repairs | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8215 | Property Acquisition | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8217 | Replacement Projects | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8218 | Engineering/Surveying/Studies | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8219 | Improvement Projects | - | 12,650 | 11,000 | 16,174 | (5,174) | -47% | - | (11,000) | -100% |
| 100-31150 | 8220 | Compliance | - | - | - | - | - | - | - | - | - |
| 100-31150 | 8226 | Other Projects | - | - | - | - | - | - | - | - | - |
| Total | | | 106,893 | 137,180 | 55,000 | 16,174 | 38,826 | 71% | 11,000 | (44,000) | -80% |
| Total Police Dept. | | | 1,236,566 | 1,273,772 | 1,305,890 | 632,736 | 673,154 | 52% | 1,287,278 | (18,612) | -1% |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|---------------------------------|------|--|----------------|----------------|----------------|----------------|------------|----------------|----------------|-------------|------|----------------------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| <i>Streets</i> | | | | | | | | | | | | |
| 100-41200 | 1100 | Salaries & Wages Town Supt. | 23,317 | 23,783 | 25,329 | 12,690 | 12,639 | 50% | 25,962 | 633 | 2% | |
| 100-41200 | 1101 | Salaries & Wages Personnel | 115,749 | 124,888 | 130,318 | 53,504 | 76,814 | 59% | 122,100 | (8,218) | -6% | |
| 100-41200 | 1102 | Salaries - Part Time | 6,114 | 25,176 | 35,500 | 9,360 | 26,140 | 74% | 35,500 | - | 0% | |
| 100-41200 | 1141 | Salaries & Wages Overtime | 9,651 | 9,002 | 11,000 | 925 | 10,075 | 92% | 11,000 | - | 0% | |
| 100-41200 | 1142 | Overtime - Special | 1,808 | 1,347 | 2,500 | 1,269 | 1,231 | 49% | 2,500 | - | 0% | |
| 100-41200 | 2100 | FICA | 11,959 | 13,259 | 15,700 | 5,927 | 9,773 | 62% | 15,100 | (600) | -4% | |
| 100-41200 | 2210 | VRS | 14,439 | 15,533 | 17,300 | 7,052 | 10,248 | 59% | 16,400 | (900) | -5% | |
| 100-41200 | 2300 | Group Ins. Programs | 34,234 | 46,495 | 51,840 | 23,284 | 28,556 | 55% | 36,000 | (15,840) | -31% | |
| 100-41200 | 2400 | Group Life Ins. (VRS) | 1,812 | 1,953 | 2,050 | 842 | 1,208 | 59% | 1,940 | (110) | -5% | |
| 100-41200 | 2450 | VLDP (Virginia Local Disability Program) | 381 | 599 | 710 | 262 | 448 | 63% | 640 | (70) | -10% | |
| 100-41200 | 3310 | Maint.Repairs Mach & Equipment | 21,861 | 27,638 | 25,000 | 7,536 | 17,464 | 70% | 28,000 | 3,000 | 12% | |
| 100-41200 | 3311 | Repair Parts | 32,138 | 31,498 | 25,000 | 9,527 | 15,473 | 62% | 32,000 | 7,000 | 28% | |
| 100-41200 | 3600 | Advertising | 665 | 152 | 500 | 317 | 184 | 37% | 500 | - | 0% | |
| 100-41200 | 5110 | Electricity | 136,329 | 136,519 | 150,000 | 57,825 | 92,175 | 61% | 165,000 | 15,000 | 10% | New Street light expenses |
| 100-41200 | 5120 | Heating Expenses | 2,452 | 3,705 | 2,500 | 837 | 1,663 | 67% | 3,000 | 500 | 20% | |
| 100-41200 | 5210 | Postage | 35 | - | 100 | - | 100 | 100% | 100 | - | 0% | |
| 100-41200 | 5230 | Communications | 2,069 | 4,419 | 3,500 | 1,915 | 1,585 | 45% | 4,000 | 500 | 14% | |
| 100-41200 | 5310 | Insurance - VML Liability | 4,000 | 6,000 | 8,000 | 8,000 | - | 0% | 8,000 | - | 0% | |
| 100-41200 | 5410 | Lease of Equipment | 980 | - | 4,000 | - | 4,000 | 100% | 500 | (3,500) | -88% | chipper In debt service |
| 100-41200 | 5540 | Travel & Training | 75 | 715 | 500 | - | 500 | 100% | 750 | 250 | 50% | |
| 100-41200 | 5860 | Certifications | - | - | - | - | - | - | 2,000 | 2,000 | 100% | |
| 100-41200 | 6001 | Office Supplies | 37 | 486 | 500 | 226 | 274 | 55% | 500 | - | 0% | |
| 100-41200 | 6008 | Gas, Lube Tires, Etc. | 10,890 | 11,282 | 11,000 | 5,600 | 5,400 | 49% | 12,000 | 1,000 | 9% | |
| 100-41200 | 6011 | Uniforms | 4,103 | 4,852 | 4,000 | 2,203 | 1,797 | 45% | 4,500 | 500 | 13% | |
| 100-41200 | 6014 | Material & Supplies | 19,514 | 17,012 | 30,000 | 9,717 | 20,283 | 68% | 25,000 | (5,000) | -17% | |
| 100-41200 | 8201 | Machinery & Equipment | 3,765 | 2,610 | 5,000 | 6,284 | (1,284) | -26% | 7,500 | 2,500 | 50% | |
| Totals | | 458,377 | 508,923 | 561,847 | 225,102 | 336,745 | 60% | 560,492 | (1,355) | 0% | | |
| <i>Streets - Capital Outlay</i> | | | | | | | | | | | | |
| 100-41250 | 8201 | Machinery & Equipment | 29,259 | 50,486 | - | - | - | 0% | 7,000 | 7,000 | 100% | 1/3 snow plow,Lights,Upfit |
| 100-41250 | 8202 | Mach.-Equip - Maintenance & Repairs | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8203 | Communications | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8205 | Vehicles | 42,487 | 2,500 | - | - | - | 0% | 25,000 | 25,000 | 100% | 1/3 Flat Bed Dump |
| 100-41250 | 8206 | Buildings & Structures | - | 20,016 | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8214 | Structures & Property Maint. & Repairs | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8215 | Property Acquisition | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8217 | Replacement Projects | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8218 | Engineering/Surveying/Studies | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8219 | Improvement Projects | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8220 | Compliance | - | - | - | - | - | 0% | - | - | 0% | |
| 100-41250 | 8226 | Other Projects | - | - | - | - | - | 0% | - | - | 0% | |
| Totals | | 71,746 | 73,002 | - | - | - | 0% | 32,000 | 32,000 | 100% | | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|----------------------------|------|---------------------------------------|------------------|------------------|----------------|-----------------|------------|------------------|---------------|-----------|------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | |
| VDOT Reimbursements | | | | | | | | | | | |
| 100-41300 | 3140 | St. Engineering/Bridge Repairs | 87,077 | 23,738 | 50,000 | 22,059 | 27,941 | 118% | 50,000 | - | 0% |
| 100-41300 | 5847 | Snow & Ice Removal | 7,419 | 9,763 | 20,000 | 8,458 | 11,543 | 118% | 20,000 | - | 0% |
| 100-41300 | 5848 | Storm Drainage | 43,077 | 15,480 | 25,000 | 23,626 | 1,374 | 9% | 30,000 | 5,000 | 20% |
| 100-41300 | 5849 | Street-Sidewalk Materials | 145,044 | 148,276 | 100,000 | 288,412 | (188,412) | -127% | 150,000 | 50,000 | 50% |
| 100-41300 | 5850 | Paving | 353,837 | 400,488 | 200,000 | 140,075 | 59,925 | 15% | 175,000 | (25,000) | -13% |
| 100-41300 | 5851 | Street Repairs | 128,598 | 122,760 | 125,000 | 114,801 | 10,199 | 8% | 75,000 | (50,000) | -40% |
| 100-41300 | 6014 | Materials & Supplies | 39,514 | 71,950 | 30,000 | 22,379 | 7,621 | 11% | 50,000 | 20,000 | 67% |
| Totals | | 804,566 | 792,455 | 550,000 | 619,810 | (69,810) | -9% | 550,000 | - | 0% | |
| Total Streets | | 1,334,689 | 1,374,380 | 1,111,847 | 844,911 | 266,936 | 24% | 1,142,492 | 30,645 | 3% | |
| Refuse Collections | | | | | | | | | | | |
| 100-42300 | 5140 | Contract Services- Trash Collection | 259,448 | 263,977 | 260,000 | 109,924 | 150,076 | 58% | 265,000 | 5,000 | 2% |
| 100-42300 | 5150 | Landfill Tipping Fees | 3,983 | 3,979 | 7,000 | 3,045 | 3,955 | 57% | 7,000 | - | 0% |
| 100-42300 | 5160 | Recycling Expense | 5,319 | 4,977 | 8,000 | 1,128 | 6,872 | 86% | 7,000 | (1,000) | -13% |
| Totals | | 268,750 | 272,933 | 275,000 | 114,097 | 160,903 | 59% | 279,000 | 4,000 | 1% | |
| 100-53300 | 5700 | Tax Relief for the Elderly & Disabled | 17,361 | 17,951 | 20,000 | - | 20,000 | 100% | 20,000 | - | 0% |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|--|------|-----------------------------------|----------------|----------------|----------------|----------------|----------------|--------------|----------------|-----------------|---|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | |
| <i>General Properties</i> | | | | | | | | | | | |
| 100-43200 | 2220 | Line of Duty | 10,780 | 12,482 | 12,500 | 16,233 | (3,733) | -30% | 16,500 | 4,000 | 32% |
| 100-43200 | 3130 | Professional Services (Year End) | 3,500 | 5,574 | 3,500 | 2,223 | 1,277 | 36% | 3,500 | - | 0% |
| 100-43200 | 3150 | Legal Fees | | 136 | 200 | - | (136) | -100% | 500 | | 150% |
| 100-43200 | 3160 | Bank Charges | 6,614 | - | 9,000 | - | 9,000 | 100% | - | (9,000) | -100% |
| 100-43200 | 3310 | Maint.Repairs, Machinery & Equip. | 36,806 | 40,925 | 36,000 | 6,884 | 29,116 | 81% | 36,000 | - | 0% |
| 100-43200 | 3311 | Repair Parts | 5,397 | 6,469 | 8,000 | 1,477 | 6,523 | 82% | 8,000 | - | 0% |
| 100-43200 | 3312 | Tree Maintenance and Removal | 4,220 | 5,130 | 5,000 | 1,750 | 3,250 | 65% | 5,000 | - | 0% |
| 100-43200 | 3320 | Dam Inspection | 1,000 | 7,533 | 20,000 | - | 20,000 | 100% | 20,000 | - | 0% |
| 100-43200 | 3330 | Dam Maintenance | 22,256 | 29,505 | 40,000 | 9,008 | 30,992 | 77% | 40,000 | - | 0% |
| 100-43200 | 3550 | Lake/Pond Maintenance | 18,075 | 18,700 | 19,000 | 15,950 | 3,050 | 16% | 2,000 | (17,000) | -89% |
| 100-43200 | 3600 | Advertising | | 166 | 200 | 230 | (166) | -100% | 200 | - | 0% |
| 100-43200 | 3820 | Janitorial Services | 10,060 | 17,070 | 15,000 | 6,470 | 8,530 | 57% | 15,000 | - | 0% |
| 100-43200 | 3840 | Sheriff's Dept. Workforce | 613 | 2,944 | 300 | 1,283 | (983) | -328% | 2,000 | 1,700 | 567% |
| 100-43200 | 5110 | Electricity | 27,739 | 29,650 | 29,000 | 11,746 | 17,254 | 59% | 29,000 | - | 0% |
| 100-43200 | 5120 | Heating Service | 3,299 | 4,425 | 5,000 | 557 | 4,443 | 89% | 5,000 | - | 0% |
| 100-43200 | 5210 | Postal Service | - | - | 50 | - | 50 | 100% | 50 | - | 0% |
| 100-43200 | 5230 | Communications | 33,515 | 32,382 | 35,000 | 9,286 | 25,714 | 73% | 35,000 | - | 0% |
| 100-43200 | 5310 | Liability Insurance | 43,557 | 44,552 | 58,000 | 55,087 | 2,913 | 5% | 58,000 | - | 0% |
| 100-43200 | 5410 | Lease/Rental of Equipment | 15,860 | 17,455 | 12,000 | 5,240 | 6,760 | 56% | 12,000 | - | 0% |
| 100-43200 | 5420 | Rents | 3,188 | 2,767 | 3,000 | 1,358 | 1,642 | 55% | 3,000 | - | 0% |
| 100-43200 | 5840 | Mowing Expense | - | - | - | 220 | (220) | -100% | 500 | 500 | 0% |
| 100-43200 | 5852 | Animal Friendly Plates | 30 | 15 | 50 | - | 50 | 100% | 50 | - | 0% |
| 100-43200 | 5853 | Employee Expenses/Retirement | 17,277 | 13,014 | 18,000 | 13,436 | 4,564 | 25% | 18,000 | - | 0% |
| 100-43200 | 5854 | Dept.of Fire Programs | 15,886 | 17,065 | 16,500 | 16,943 | (443) | -3% | 17,000 | 500 | 3% |
| 100-43200 | 5855 | Matching Funds - Pals | 5,000 | 4,500 | 4,500 | 4,500 | - | 0% | 4,500 | - | 0% |
| 100-43200 | 6001 | Office Supplies | 58 | 293 | 500 | - | 500 | 100% | 500 | - | 0% |
| 100-43200 | 6012 | Browns Building - VCI Grant Fees | - | 43,402 | 100 | - | 100 | 100% | - | (100) | -100% |
| 100-43200 | 6013 | Browns Building Maintenance | (1,662) | 898 | 1,000 | - | (898) | -100% | 1,000 | - | 0% |
| 100-43200 | 6014 | Materials & Supplies | 8,437 | 15,574 | 14,000 | 10,954 | 3,046 | 22% | 16,000 | 2,000 | 14% |
| 100-43200 | 6015 | Human Resources Training/Supplies | 24 | 32 | 500 | - | 500 | 100% | 500 | - | 0% |
| 100-43200 | 6016 | PCORI - Affordable Care Act Fee | 213 | 232 | 250 | 233 | 17 | 7% | 250 | - | 0% |
| 100-43200 | 8201 | Machinery & Equipment | 1,370 | - | 6,500 | 4,546 | 1,954 | 30% | 6,500 | - | 0% |
| 100-43200 | 8227 | Wreaths - Banners | 1,533 | 46 | 1,500 | 665 | 835 | 56% | 1,500 | - | 0% |
| 100-43200 | 8236 | Depot Phase V | 54,157 | 59,570 | 50,000 | - | 50,000 | 100% | - | (50,000) | -100% |
| 100-43200 | 8238 | Depot Maintenance | 10,046 | 5,773 | 10,000 | 14,035 | (4,035) | -40% | 25,000 | 15,000 | 150% |
| | | Totals | 358,848 | 438,279 | 434,150 | 210,313 | 223,837 | 52% | 382,050 | (52,100) | -12% |
| <i>General Properties - Capital Outlay</i> | | | | | | | | | | | |
| 100-43250 | 8201 | Machinery & Equipment | 13,167 | 16,282 | - | - | 0% | 15,000 | 15,000 | 100% | Ruffner Plaza Bridge Exhibit/Design & Build |
| 100-43250 | 8217 | Replacement Projects | | 67,659 | | 5,350 | (5,350) | -100% | - | | 100% |
| 100-43250 | 8218 | Engineering/Surveying/Studies | | | | | | | | | |
| 100-43250 | 8219 | Improvement Projects | 40,000 | 44,928 | 14,000 | 14,000 | - | 0% | 125,000 | 111,000 | 793% |
| | | Totals | 53,167 | 128,869 | 14,000 | 19,350 | (5,350) | -38% | 140,000 | 126,000 | 900% |
| | | Total General Properties | 412,015 | 567,148 | 448,150 | 229,663 | 218,487 | 49% | 522,050 | 73,900 | 16% |
| | | | | | | | | | | | |
| | | | | | | | | | | | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|-------------------------------|------|--|----------------|----------------|----------------|----------------|------------|----------------|---------------|-----------|--|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | |
| Parks & Recreation | | | | | | | | | | | |
| 100-71200 | 1100 | Salaries & Wages Park Superintendent | 69,810 | 71,206 | 72,990 | 32,199 | 40,791 | 56% | 56,375 | (16,615) | -23% |
| 100-71200 | 1101 | Salaries & Wages Personnel | 172,494 | 200,151 | 213,829 | 104,294 | 109,535 | 51% | 225,679 | 11,850 | 6% |
| 100-71200 | 1102 | Salaries & Wages Part time Personnel | 85,875 | 59,136 | 65,000 | 43,492 | 21,508 | 33% | 78,500 | 13,500 | 21% |
| | | | | | | | | | | | Additional guard/part time staff |
| 100-71200 | 1141 | Salaries & Wages - Overtime | 22,124 | 31,182 | 22,000 | 18,381 | 3,619 | 16% | 22,000 | - | 0% |
| 100-71200 | 1142 | Overtime - Special | 2,952 | 3,370 | 8,000 | 3,525 | 4,475 | 56% | 8,000 | - | 0% |
| 100-71200 | 2100 | FICA | 26,130 | 26,866 | 29,300 | 14,898 | 14,402 | 49% | 29,800 | 500 | 2% |
| 100-71200 | 2210 | VRS | 25,151 | 28,297 | 32,000 | 14,541 | 17,459 | 55% | 30,920 | (1,080) | -3% |
| 100-71200 | 2300 | Group Ins. Programs | 59,087 | 77,784 | 56,760 | 41,580 | 15,180 | 27% | 86,760 | 30,000 | 53% |
| 100-71200 | 2400 | Group Life Ins. (VRS) | 3,156 | 3,551 | 3,800 | 1,719 | 2,081 | 55% | 3,660 | (140) | -4% |
| 100-71200 | 2450 | VLDP (Virginia Local Disability Program) | 18 | 404 | 500 | 279 | (202) | -40% | 500 | - | 0% |
| 100-71200 | 2600 | Unemployment | 5,614 | 3,030 | 3,000 | - | 3,000 | 100% | 3,000 | - | 0% |
| 100-71200 | 3310 | Maint. Repairs. Machinery & Equip. | 21,329 | 18,660 | 20,000 | 10,460 | 9,540 | 48% | 20,000 | - | 0% |
| 100-71200 | 3311 | Repair Parts | 21,064 | 24,946 | 22,000 | 15,031 | 6,969 | 32% | 22,000 | - | 0% |
| 100-71200 | 3600 | Advertising | 3,279 | 2,039 | 3,000 | 541 | 2,459 | 82% | 3,000 | - | 0% |
| 100-71200 | 5110 | Electricity | 39,319 | 45,163 | 42,000 | 17,369 | 24,631 | 59% | 42,000 | - | 0% |
| 100-71200 | 5120 | Heating Services | 2,685 | 5,207 | 4,000 | 643 | 3,357 | 84% | 4,500 | 500 | 13% |
| 100-71200 | 5210 | Postal Services | 974 | 1,049 | 2,000 | 1,050 | 950 | 48% | 1,300 | (700) | -35% |
| 100-71200 | 5230 | Communications | 15,269 | 15,121 | 18,000 | 6,521 | 11,479 | 64% | 16,000 | (2,000) | -11% |
| 100-71200 | 5310 | Liability Insurance | 6,000 | 6,000 | 7,500 | 6,000 | 1,500 | 20% | 7,500 | - | 0% |
| 100-71200 | 5410 | Rental/lease Fees | 16,263 | 11,188 | 15,000 | 9,098 | 5,902 | 39% | 15,000 | - | 0% |
| 100-71200 | 5540 | Travel & Training | 187 | 1,207 | 7,000 | 2,300 | 4,700 | 67% | 6,000 | (1,000) | -14% |
| 100-71200 | 5810 | Membership Dues & Subscriptions | - | 875 | 1,000 | 1,145 | (145) | -100% | 1,500 | 500 | 50% |
| 100-71200 | 5860 | Licenses/Certifications | - | - | - | - | - | - | 3,000 | 1,000 | 100% |
| 100-71200 | 6001 | Office Supplies | 4,886 | 3,433 | 3,500 | 393 | 3,107 | 89% | 3,500 | - | 0% |
| 100-71200 | 6008 | Gas, Lube, Tires, Etc. | 14,483 | 20,983 | 18,000 | 10,599 | 7,401 | 41% | 18,000 | - | 0% |
| 100-71200 | 6011 | Uniforms | 8,935 | 9,585 | 7,000 | 4,447 | 2,553 | 36% | 7,000 | - | 0% |
| 100-71200 | 6013 | Greenway Maintenance | 5,013 | 7,820 | 8,000 | 3,373 | 4,627 | 58% | 8,000 | - | 0% |
| 100-71200 | 6014 | Materials & Supplies | 56,666 | 60,105 | 50,000 | 28,140 | 21,860 | 44% | 55,000 | 5,000 | 10% |
| 100-71200 | 6015 | Tree/Beautific.Improvement Projects | 7,374 | 13,671 | 16,000 | 7,903 | 8,097 | 51% | 10,000 | (6,000) | -38% |
| 100-71200 | 6016 | Recreation Special Events | 49,478 | 49,575 | 48,000 | 15,358 | 32,642 | 68% | 47,000 | (1,000) | -2% |
| | | | | | | | | | | | Added Nature Programs - youth programs |
| 100-71200 | 6017 | Lake Arrowhead Concession Expenses | 1,650 | 2,550 | 1,500 | 708 | 792 | 53% | 2,000 | 500 | 33% |
| 100-71200 | 6020 | Tree Maintenance | 700 | 6,314 | 4,000 | 2,450 | 1,550 | 39% | 5,000 | 1,000 | 25% |
| 100-71200 | 8201 | Machinery & Equipment | 2,678 | 9,282 | 5,000 | 1,019 | 3,981 | 80% | 2,500 | (2,500) | -50% |
| 100-71200 | 8330 | Fourth of July Fireworks | 17,425 | 17,300 | 18,000 | 8,650 | 9,350 | 52% | 18,000 | - | 0% |
| 100-71200 | 8405 | Lake Arrowhead Projects & Development | 5,119 | 11,616 | 6,000 | 4,662 | 1,338 | 22% | 12,000 | 6,000 | 100% |
| | | | | | | | | | | | TOL Shelter Roof Replacement - \$5000 |
| 100-71200 | 8406 | RHD Park Projects & Development | 21,939 | 16,307 | 10,000 | 12,174 | (2,174) | -22% | 12,000 | 2,000 | 20% |
| 100-71200 | 8407 | Greenway Projects/Development | 305 | 5,581 | 4,000 | 12,174 | (8,174) | -204% | 25,000 | 21,000 | 525% |
| | | | | | | | | | | | phase 2 trashcans - pedestrian bridge repairs water fountain |
| 100-71200 | 8408 | RH D Park Field Maintenance | - | - | - | - | - | 0% | 15,500 | 15,500 | 100% |
| | | | | | | | | | | | spring/fall annual pest control / fertilizing |
| Totals | | 795,431 | 870,554 | 847,679 | 457,113 | 390,566 | 46% | 927,494 | 79,815 | 9% | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|--|------|--|----------------|----------------|----------------|----------------|-------------|----------------|----------------|-------------|--|------------------------------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| Parks & Recreation - Capital Outlay | | | | | | | | | | | | |
| 100-71250 | 8201 | Machinery & Equipment | 15,163 | - | - | - | 0% | 11,000 | 11,000 | 100% | upfit for trucks | |
| 100-71250 | 8202 | Mach.-Equip - Maintenance & Repairs | | | | | 0% | | | 0% | | |
| 100-71250 | 8203 | Communications | | | | | 0% | | | 0% | | |
| 100-71250 | 8205 | Vehicles | 49,087 | 49,000 | 49,000 | 49,000 | 0% | 30,000 | (19,000) | -39% | 4WD Pickup | |
| 100-71250 | 8206 | Buildings & Structures | | - | | | 0% | | | 100% | | |
| 100-71250 | 8214 | Structures & Property Maint. & Repairs | 7,822 | - | | | 0% | | | 0% | | |
| 100-71250 | 8215 | Property Acquisition | | | | | 0% | | | 0% | | |
| 100-71250 | 8217 | Replacement Projects | | - | | | 0% | 20,000 | 20,000 | 100% | replace failing drainfields (1)/fixtures | |
| 100-71250 | 8218 | Engineering/Surveying/Studies | | 5,760 | | | 0% | | | 100% | | |
| 100-71250 | 8219 | Improvement Projects | | - | | | 0% | | | 100% | | |
| 100-71250 | 8220 | Compliance | | | | | 0% | | | 0% | | |
| 100-71250 | 8226 | Other Projects | 21,331 | 12,515 | | | 0% | | | 100% | | |
| Totals | | 93,403 | 18,275 | 49,000 | - | 49,000 | 100% | 61,000 | 12,000 | 24% | | |
| Total Parks & Rec. | | 888,834 | 888,829 | 896,679 | 457,113 | 439,566 | 49% | 988,494 | 91,815 | 10% | | |
| Planning & Zoning | | | | | | | | | | | | |
| 100-81100 | 1101 | Planning Commission Meeting Fees | 2,150 | 2,750 | 3,600 | 1,450 | 2,150 | 60% | 3,600 | - | 0% | |
| 100-81100 | 1102 | Salary - Planning & Zoning Admin. | 34,185 | - | - | - | - | - | - | - | - | |
| 100-81100 | 1103 | Salaries - Part time personnel - Admin.Assist. | - | 23,312 | 25,000 | 3,329 | 21,671 | 87% | 24,000 | (1,000) | | |
| 100-81100 | 2100 | FICA | 2,510 | 1,795 | 2,000 | 255 | 1,745 | 87% | 2,000 | - | 0% | |
| 100-81100 | 2210 | VRS | 3,555 | - | - | - | - | - | - | - | - | |
| 100-81100 | 2300 | Group Ins. Programs | 7,512 | - | - | - | - | - | - | - | - | |
| 100-81100 | 2400 | Group Life Ins. (VRS) | 446 | - | 500 | - | - | 0% | (500) | -100% | | |
| 100-81100 | 2450 | VLDP (Virginia Local Disability Program) | | | 275 | - | - | 0% | (275) | -100% | | |
| 100-81100 | 3141 | Engineering | 7,225 | 4,740 | 8,000 | 600 | 7,400 | 93% | 8,000 | - | 0% | |
| 100-81100 | 3200 | Comp Plan Update | | 3,778 | 10,000 | | | 0% | (10,000) | -100% | | |
| 100-81100 | 3600 | Advertising | 5,772 | 300 | 6,000 | 848 | 5,152 | 86% | 6,000 | - | 0% | |
| 100-81100 | 5210 | Postage | - | - | 1,000 | 200 | 800 | 80% | 1,000 | - | 0% | |
| 100-81100 | 5540 | Travel & Training | - | - | 1,000 | - | 1,000 | 100% | 4,000 | 3,000 | 300% | Training PC Members/Planning staff |
| 100-81100 | 5810 | Membership Dues | 422 | 175 | 500 | 150 | 350 | 70% | 500 | - | 0% | |
| 100-81100 | 6001 | Office Supplies | 496 | 1,546 | 2,000 | 1 | 1,999 | 100% | 2,000 | - | 0% | |
| 100-81100 | 6014 | Materials & Supplies | 1,415 | 837 | 2,000 | - | 2,000 | 100% | 2,000 | - | 0% | |
| Totals | | 65,688 | 39,233 | 61,875 | 6,833 | 55,042 | 89% | 53,100 | (8,775) | -14% | | |
| Economic Development | | | | | | | | | | | | |
| 100-81500 | 8230 | Luray Downtown Initiative | 30,000 | 35,000 | 35,000 | 35,000 | - | 0% | 37,000 | 2,000 | 6% | |
| 100-81500 | 8231 | Farmers Market | 370 | 4,512 | 2,000 | 1,900 | 100 | 5% | (2,000) | -100% | | |
| 100-81500 | 8232 | Lord Fairfax Community College | 11,578 | 11,560 | 80,099 | 80,060 | 39 | 0% | 80,433 | 334 | 0% | |
| 100-81500 | 8237 | Project Expenses | - | 1,400 | - | - | - | 0% | - | - | - | |
| 100-81500 | 8238 | Airport Expenses | 42,000 | 41,750 | 49,900 | 49,000 | 900 | 2% | 48,700 | (1,200) | -2% | |
| Economic Development Totals | | 84,758 | 95,455 | 171,999 | 165,960 | 6,039 | 4% | 171,133 | (866) | -1% | | |

| | | EXPENDITURES | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | |
|--|------|--|------------------|------------------|-------------------|------------------|------------------|------------|------------------|--------------------|---------------------|
| | | Description | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % |
| Capital Projects | | | | | | | | | | | |
| 100-94000 | 8500 | West Main Street Bridge Replacement | 32,294 | 803,894 | 3,220,000 | 1,727,106 | 1,492,894 | 46% | 750,000 | (2,470,000) | -77% |
| 100-94000 | 8501 | Transportation Reserves | - | 150 | 250,000 | - | 250,000 | 100% | 250,000 | - | 0% |
| 100-94000 | 8502 | Revenue Sharing- Northcott/West Main | - | 300 | 5,000 | - | 5,000 | 100% | 500,000 | 495,000 | 9900% |
| 100-94000 | 8600 | Rev Sharing - Memorial Drive Upgrades- Phase 2 | 10,701 | 10,249 | 450,000 | 304,000 | 146,000 | 32% | 100,000 | (350,000) | -78% |
| 100-94000 | 9110 | Principal on Loan - Bridge | 83,182 | 181,565 | 1,280,000 | 1,364,174 | (10,429) | -100% | 850,000 | (430,000) | -34% |
| 100-94000 | 9120 | Interest on Loan | 21 | 1,224 | 10,000 | 9,111 | 889 | 9% | 30,000 | 20,000 | 200% |
| Totals | | | 126,198 | 997,382 | 5,215,000 | 3,404,391 | 1,810,609 | 35% | 2,480,000 | (2,735,000) | -52% |
| General Fund Debt Service | | | | | | | | | | | |
| 100-95100 | 9110 | Debt Service - Principal | | | | | - | | | | |
| | | Town Office Building | 61,213 | 61,589 | 61,500 | 57,358 | 4,142 | 7% | 8,300 | (53,200) | -87% |
| | | Loan - \$159,000 Blue Ridge Bank PAID | | | | | | | | - | |
| 100-95100 | 9112 | Debt Service - Lease to own - Police | 43,294 | 59,198 | 70,846 | 50,727 | 20,119 | 28% | 70,000 | (846) | -1% |
| 100-95100 | 9113 | Interest - Vehicles | | 2,226 | 3,290 | 1,276 | 2,014 | -100% | 3,100 | (190) | -6% |
| 100-95100 | 9115 | Equipment - Lease to Own | 8,924 | 8,925 | 8,925 | - | 8,925 | 0% | 8,925 | - | |
| 100-95100 | 9120 | Debt Service - Interest Payments | | | | | | | | | |
| | | Town Hall | 22,198 | 19,980 | 20,410 | 9,528 | 10,882 | 53% | 19,000 | (1,410) | -7% |
| | | Loan - \$159,000 Blue Ridge Bank PAID | | | | | | | | - | |
| 100-95100 | 9135 | Debt Issuance Costs | 545 | - | | | - | | | | |
| 100-95100 | 9140 | Airport Hangars Reserves | - | - | 45,120 | - | 45,120 | 100% | 45,120 | - | 0% |
| 100-95100 | 9150 | Little League Complex - Principal | 25,000 | 25,000 | 50,000 | 25,000 | 25,000 | 50% | 70,000 | 20,000 | 40% |
| 100-95100 | 9160 | Little League Complex - Interest | 6,894 | 6,199 | 7,000 | 4,180 | 2,820 | 40% | 8,000 | 1,801 | 14% |
| 100-95100 | 9170 | Browns Bld. - Principal | - | | 75,000 | - | 75,000 | 100% | 70,000 | 70,000 | 0% |
| 100-95100 | 9180 | Browns Bld - Interest | 8,339 | 7,746 | 8,500 | 4,762 | 3,738 | 44% | 8,500 | - | 0% |
| Totals | | | 176,407 | 190,863 | 350,591 | 152,831 | 197,760 | 56% | 310,945 | (39,646) | -11% |
| General Fund Total Expenditures | | | 5,198,009 | 6,348,256 | 10,555,548 | 6,340,548 | 4,215,000 | 40% | 7,978,210 | (2,577,338) | -24% |
| CDBG Fund Project Fund | | | | | | | | | | | |
| 320-7000 | 8234 | CDBG Expenditures- People Inc. | - | - | 700,000 | | 700,000 | 100% | 700,000 | - | 0% |
| | | | | | | | | | | | Luray Meadows Apts. |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|-----------------------------|------|-------------------------------------|----------------|----------------|---------------|---------------|------------|----------------|----------------|------------|-------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | |
| Water Fund | | | | | | | | | | | |
| Water Administration | | | | | | | | | | | |
| 501-41000 | 1101 | Salaries & Wages Town Supt. | 23,246 | 23,711 | 25,330 | 12,652 | 12,678 | 50% | 25,962 | 632 | 2% |
| 501-41000 | 1102 | Salaries & Wages Town Manager | 31,749 | 15,196 | 40,317 | 20,138 | 20,179 | 50% | 41,325 | 1,008 | 3% |
| 501-41000 | 1104 | Salaries & Wages Asst. Town Manager | 26,543 | 29,675 | 28,112 | 14,042 | 14,070 | 50% | 28,815 | 703 | 3% |
| 501-41000 | 2100 | FICA | 5,956 | 5,046 | 7,200 | 3,442 | 3,758 | 52% | 7,400 | 200 | 3% |
| 501-41000 | 2210 | VRS | 8,308 | 6,594 | 10,400 | 5,088 | 5,312 | 51% | 10,700 | 300 | 3% |
| 501-41000 | 2300 | Group Ins. Programs | 9,003 | 8,382 | 13,680 | 6,785 | 6,895 | 50% | 13,680 | - | 0% |
| 501-41000 | 2400 | Group Life Ins. (VRS) | 1,042 | 827 | 1,230 | 602 | 628 | 51% | 1,260 | 30 | 2% |
| 501-41000 | 3120 | Annual Audit | 5,766 | 5,900 | 6,100 | - | 6,100 | 100% | 6,600 | 500 | 8% |
| 501-41000 | 3130 | Professional Services (Year End) | 3,926 | 5,574 | 4,000 | 2,223 | 1,777 | 44% | 4,000 | - | 0% |
| 501-41000 | 3141 | Engineering | - | - | 5,000 | - | 5,000 | 100% | - | (5,000) | -100% |
| 501-41000 | 3150 | Legal Costs | 1,766 | 2,389 | 1,000 | 1,030 | (30) | -3% | 2,000 | 1,000 | 100% |
| 501-41000 | 5210 | Postal Service | 500 | 500 | 500 | - | 500 | 100% | 500 | - | 0% |
| 501-41000 | 5310 | Liability Insurance | 13,500 | 13,500 | 14,000 | 12,000 | 2,000 | 14% | 14,000 | - | 0% |
| 501-41000 | 5540 | Travel & Training | - | - | 200 | - | 200 | 0% | 200 | - | 0% |
| 501-41000 | 5810 | Membership Dues & Subscriptions | 734 | 724 | 750 | 724 | 26 | 3% | 750 | - | 0% |
| 501-41000 | 5860 | Licenses - Certification | - | 36 | 200 | - | 200 | 100% | 3,000 | 2,800 | 1400% |
| Total | | 132,039 | 118,054 | 158,019 | 78,726 | 79,293 | 50% | 160,192 | 2,173 | 1% | |
| Data Processing | | | | | | | | | | | |
| 501-41220 | 1100 | Salaries & Wages Personnel | 42,030 | 41,946 | 44,587 | 22,280 | 22,307 | 50% | 45,701 | 1,114 | 2% |
| 501-41220 | 2100 | FICA | 2,907 | 2,892 | 3,420 | 1,536 | 1,884 | 55% | 3,500 | 80 | 2% |
| 501-41220 | 2210 | VRS | 4,397 | 4,485 | 4,950 | 2,466 | 2,484 | 50% | 5,100 | 150 | 3% |
| 501-41220 | 2300 | Group Ins. Programs | 11,010 | 12,785 | 14,280 | 7,129 | 7,151 | 50% | 14,280 | - | 0% |
| 501-41220 | 2400 | Group Life Ins. (VRS) | 551 | 563 | 590 | 292 | 298 | 51% | 600 | 10 | 2% |
| 501-41220 | 3310 | Maint. Repairs, Machinery & Equip. | 9,426 | 8,422 | 13,000 | 9,173 | 3,827 | 29% | 12,000 | (1,000) | -8% |
| 501-41220 | 5210 | Postal Service | 8,000 | 7,000 | 8,000 | 3,400 | 4,600 | 58% | 8,000 | - | 0% |
| 501-41220 | 5410 | Rental/lease Fees | - | - | 2,500 | - | 2,500 | 100% | - | (2,500) | -100% |
| 501-41220 | 6001 | Office Supplies | 2,567 | 2,862 | 3,000 | 282 | 2,718 | 91% | 3,000 | - | 0% |
| 501-41220 | 6014 | Materials & Supplies | - | 181 | 500 | - | 500 | 100% | 250 | (250) | -50% |
| 501-41220 | 8201 | Machinery & Equipment | 231 | - | 2,000 | 315 | 1,685 | 84% | 2,000 | - | 0% |
| Total | | 81,119 | 81,136 | 96,827 | 46,873 | 49,954 | 52% | 94,431 | (2,396) | -2% | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|--|------|--|----------------|----------------|----------------|----------------|-------------|----------------|---------------|-------------|--------------------|--------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| Water Operations | | | | | | | | | | | | |
| 501-42000 | 1101 | Salaries & Wages Personnel | 133,810 | 137,800 | 141,240 | 70,264 | 70,976 | 50% | 147,770 | 6,530 | 5% | |
| 501-42000 | 1141 | Salaries & Wages Overtime | 16,398 | 20,844 | 11,000 | 9,543 | 1,457 | 13% | 19,000 | 8,000 | 73% | |
| 501-42000 | 1142 | Overtime - Special | 2,004 | 1,192 | 2,500 | 872 | 1,628 | 65% | 2,500 | - | 0% | |
| 501-42000 | 2100 | FICA | 11,300 | 11,588 | 11,850 | 5,839 | 6,011 | 51% | 12,750 | 900 | 8% | |
| 501-42000 | 2210 | VRS | 13,745 | 14,386 | 15,650 | 7,824 | 7,826 | 50% | 16,050 | 400 | 3% | |
| 501-42000 | 2300 | Group Ins. Programs | 39,511 | 46,476 | 51,840 | 25,548 | 26,292 | 51% | 51,840 | - | 0% | |
| 501-42000 | 2400 | Group Life Ins. (VRS) | 1,724 | 1,805 | 1,850 | 925 | 925 | 50% | 1,900 | 50 | 3% | |
| 501-42000 | 2450 | VLDP (Virginia Local Disability Program) | 179 | 221 | 275 | 136 | 139 | 51% | 275 | - | 0% | |
| 501-42000 | 3310 | Maint. Repairs Machinery & Equip. | 13,460 | 25,677 | 15,000 | 2,296 | 12,704 | 85% | 10,000 | (5,000) | -33% | |
| 501-42000 | 3311 | Repair Parts | 8,805 | 23,306 | 12,000 | 1,634 | 10,366 | 86% | 9,000 | (3,000) | -25% | |
| 501-42000 | 3600 | Advertising | - | 89 | 100 | - | (89) | -100% | 100 | - | 0% | |
| 501-42000 | 5110 | Electricity | 11,262 | 12,163 | 12,000 | 3,667 | 8,333 | 69% | 12,000 | - | 0% | |
| 501-42000 | 5210 | Postal Service | - | - | 100 | - | 100 | 100% | 100 | - | 0% | |
| 501-42000 | 5230 | Communications | 5,559 | 5,069 | 5,000 | 1,988 | 3,012 | 60% | 5,000 | - | 0% | |
| 501-42000 | 5410 | Rents & Leases - Equip | 150 | - | 500 | - | 500 | 100% | 500 | - | 0% | |
| 501-42000 | 5540 | Travel & Training | 1,151 | 180 | 1,200 | - | 1,200 | 100% | 1,000 | (200) | -17% | |
| 501-42000 | 5810 | Membership Dues & Subscriptions | 400 | 483 | 500 | 450 | 50 | 10% | 500 | - | 0% | |
| 501-42000 | 5858 | Water Lab Fees | - | - | 100 | 146 | (46) | -46% | 200 | 100 | 100% | |
| 501-42000 | 5860 | Certifications | - | - | - | - | - | - | 1,000 | 1,000 | 100% | |
| 501-42000 | 6001 | Office Supplies | - | - | 200 | 1 | 199 | 100% | 200 | - | 0% | |
| 501-42000 | 6008 | Gas, Lube, Tires | 8,172 | 10,136 | 8,000 | 4,512 | 3,488 | 44% | 9,000 | 1,000 | 13% | |
| 501-42000 | 6011 | Uniforms | 3,768 | 4,681 | 4,000 | 2,595 | 1,405 | 35% | 5,000 | 1,000 | 25% | |
| 501-42000 | 6014 | Materials & Supplies | 49,733 | 32,221 | 40,000 | 35,707 | 4,293 | 11% | 40,000 | - | 0% | |
| Totals | | 321,131 | 348,317 | 334,905 | 173,946 | 160,959 | 48% | 345,685 | 10,780 | 3% | | |
| Water Operations - Capital Outlay | | | | | | | | | | | | |
| 501-42250 | 8201 | Machinery & Equipment | - | 16,282 | - | - | 0% | 0 | - | 100% | | |
| 501-42250 | 8202 | Mach.-Equip - Maintenance & Repairs | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8203 | Communication Equipment | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8205 | Vehicles | 42,487 | - | - | - | 0% | 25,000 | 25,000 | 100% | 1/3 Dump truck (1) | |
| 501-42250 | 8206 | Buildings & Structures | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8214 | Structures & Property Maint. & Repairs | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8215 | Property Acquisition | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8217 | Replacement Projects | 23,090 | 11,083 | 6,000 | 6,000 | 100% | 0 | (6,000) | -100% | | |
| 501-42250 | 8218 | Engineering/Surveying/Studies | - | - | - | - | 0% | 20000 | 20,000 | 100% | leak detection (4) | |
| 501-42250 | 8219 | Improvement Projects | - | - | 14,000 | - | 14,000 | 100% | 10,000 | (4,000) | -29% | valves (3) |
| 501-42250 | 8220 | Compliance | - | - | - | - | 0% | - | - | 0% | | |
| 501-42250 | 8226 | Other Projects | - | - | - | - | 0% | - | - | 0% | | |
| Totals | | 65,577 | 27,365 | 20,000 | - | 20,000 | 100% | 55,000 | 35,000 | 175% | | |
| Water Operations Totals | | 386,708 | 375,682 | 354,905 | 173,946 | 180,959 | 51% | 400,685 | 45,780 | 13% | | |

| | | EXPENDITURES | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | |
|-----------|------|--|----------------|----------------|----------------|----------------|----------------|------------|----------------|-----------------|-------------|---|
| | | Description | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | |
| | | Water Plant Operations | | | | | | | | | | |
| 501-43000 | 1102 | Salaries - WTP Superintendent | 79,358 | 76,824 | 48,125 | 24,213 | 23,912 | 50% | 58,537 | 10,412 | 22% | |
| 501-43000 | 1103 | WTP Operator | | | 32,620 | 21,766 | 10,853 | 33% | 51,166 | 18,546 | 57% | Different operator than previous budget |
| 501-43000 | 1103 | Part time Personnel | | 7,452 | | | | | | | | |
| 501-43000 | 1141 | Salaries - Overtime | 14,188 | 4,845 | 3,000 | 2,736 | 264 | 9% | 6,000 | 3,000 | 100% | |
| 501-43000 | 2100 | FICA | 6,301 | 6,142 | 6,410 | 3,505 | 2,905 | 45% | 8,550 | 2,140 | 33% | |
| 501-43000 | 2210 | VRS | 8,285 | 8,020 | 8,950 | 5,151 | 3,799 | 42% | 11,700 | 2,750 | 31% | |
| 501-43000 | 2300 | Group Insurance Program | 28,399 | 27,108 | 30,240 | 18,457 | 11,783 | 39% | 38,880 | 8,640 | 29% | |
| 501-43000 | 2400 | Group Life (VRS) | 1,039 | 1,007 | 1,060 | 609 | 451 | 43% | 1,400 | 340 | 32% | |
| 501-43000 | 3309 | Tank Inspections | | 6,600 | 8,500 | 6,645 | 1,855 | 22% | 8,500 | - | 0% | |
| 501-43000 | 3310 | Maint. Repairs. Mach & Equip. | 17,776 | 21,207 | 20,000 | 5,358 | 14,642 | 73% | 22,000 | 2,000 | 10% | Compressor & Generator Service Plans |
| 501-43000 | 3311 | Repair Parts | 20,019 | 26,148 | 12,500 | 7,631 | 4,869 | 39% | 54,000 | 41,500 | 332% | Rebuild Pumps, new motor \$39000 |
| 501-43000 | 3312 | PALL Inspections | | 7,938 | 8,000 | 7,260 | 740 | 9% | 8,000 | - | 0% | |
| 501-43000 | 3600 | Advertising | - | 179 | 200 | | 200 | 100% | 200 | - | 0% | |
| 501-43000 | 5110 | Electricity | 74,606 | 76,762 | 68,250 | 33,040 | 35,210 | 52% | 75,000 | 6,750 | 10% | |
| 501-43000 | 5120 | Heating | 408 | 4,497 | 1,000 | 1,839 | (839) | -84% | 5,000 | 4,000 | 400% | |
| 501-43000 | 5210 | Postage/ shipping costs | 346 | 100 | 200 | | 200 | 100% | 500 | 300 | 150% | |
| 501-43000 | 5230 | Communications | 6,699 | 12,321 | 7,000 | 3,892 | 3,108 | 44% | 8,000 | 1,000 | 14% | |
| 501-43000 | 5410 | Rents & Leases- Equipment | 310 | - | 250 | | 250 | 100% | 250 | - | 0% | |
| 501-43000 | 5540 | Travel & Training | 916 | 1,826 | 2,000 | 885 | 1,115 | 56% | 5,000 | 3,000 | 150% | credit hours (2 operators) |
| 501-43000 | 5858 | Water System Sample Fees | 1,840 | 6,117 | 6,000 | 1,536 | 4,464 | 74% | 6,000 | - | 0% | |
| 501-43000 | 5859 | VDH Permit Fees | 6,926 | 6,927 | 10,000 | 6,927 | 3,073 | 31% | 7,000 | (3,000) | -30% | |
| 501-43000 | 5860 | Certification Expense | 80 | 200 | 600 | 100 | 500 | 83% | 2,500 | 1,900 | 317% | licenses - CDL Certification |
| 501-43000 | 5864 | Lab Supplies | 7,305 | 3,455 | 6,000 | 2,512 | 3,488 | 58% | 6,000 | - | 0% | |
| 501-43000 | 6001 | Office Supplies | 762 | 703 | 1,000 | 173 | 827 | 83% | 1,000 | - | 0% | |
| 501-43000 | 6008 | Gas, Lube, Tires, Etc. | 1,502 | 1,781 | 800 | 1,495 | (695) | -87% | 3,000 | 2,200 | 275% | |
| 501-43000 | 6011 | Uniforms | | 308 | 1,600 | 1,355 | (289) | -100% | 3,000 | 1,400 | 88% | |
| 501-43000 | 6014 | Materials & Supplies | 16,699 | 22,337 | 20,000 | 12,501 | 7,499 | 37% | 25,000 | 5,000 | 25% | Chemical pricing increase |
| | | Total | 293,764 | 330,804 | 304,305 | 169,587 | 134,718 | 44% | 416,183 | 111,878 | 37% | |
| | | Water Plant - Capital Outlay | | | | | | | | | | |
| 501-43250 | 8201 | Machinery & Equipment | - | 1,049 | | | - | 0% | 0 | - | 100% | |
| 501-43250 | 8202 | Mach.-Equip - Maintenance & Repairs | | | | | - | 0% | | - | 0% | |
| 501-43250 | 8203 | Communication Equipment | 654 | | | | - | 0% | | - | 0% | |
| 501-43250 | 8205 | Vehicles | | | - | | - | 0% | 25000 | 25,000 | 100% | (1) Vehicle Replacement \$25000 |
| 501-43250 | 8206 | Buildings & Structures | | | | | - | 0% | | - | 0% | |
| 501-43250 | 8214 | Structures & Property Maint. & Repairs | | | | | - | 0% | 0 | - | 100% | |
| 501-43250 | 8215 | Property Acquisition | | | | | - | 0% | | - | 0% | |
| 501-43250 | 8217 | Replacement Projects | - | | | | - | 0% | | - | 0% | |
| 501-43250 | 8218 | Engineering/Surveying/Studies | | | | | - | 0% | | - | 0% | |
| 501-43250 | 8219 | Improvement Projects | 12,184 | 19,563 | 72,000 | 31,669 | 40,331 | 56% | 10,000 | (62,000) | -86% | (2) Reservoir Data Upgrade \$10000 |
| 501-43250 | 8220 | Compliance | | | | | - | 0% | | - | 0% | |
| 501-43250 | 8226 | Other Projects | 2,500 | | | | - | 0% | | - | 0% | |
| | | Totals | 15,338 | 20,612 | 72,000 | 31,669 | 40,331 | 56% | 35,000 | (37,000) | -51% | |
| | | Water Plant Totals | 309,102 | 351,416 | 376,305 | 201,255 | 175,049 | 47% | 451,183 | 74,878 | 20% | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | |
|--------------------------------------|------|------------------|------------------|------------------|----------------|----------------|------------|------------------|----------------|-----------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % |
| Water Fund Debt Service | | | | | | | | | | |
| 501-95100 | 9110 | 160,159 | 167,702 | 172,831 | 102,852 | 69,980 | 40% | 179,723 | 6,892 | 4% |
| 501-95100 | 9120 | 236,299 | 229,575 | 224,980 | 97,130 | 127,850 | 57% | 216,318 | (8,662) | -4% |
| 501-95100 | 9130 | - | - | 450 | - | 450 | 100% | 450 | - | 0% |
| 501-95100 | 9140 | - | - | 15,000 | - | 15,000 | 100% | 20,000 | 5,000 | 33% |
| Total | | 396,458 | 397,277 | 413,261 | 199,982 | 213,279 | 52% | 416,491 | 3,230 | 1% |
| Total Water Fund Expenditures | | 1,305,426 | 1,323,565 | 1,399,317 | 700,783 | 698,534 | 53% | 1,522,982 | 123,665 | 9% |
| Sewer Fund Expenditures | | | | | | | | | | |
| <u>Sewer Administration</u> | | | | | | | | | | |
| 502-41000 | 1101 | 23,246 | 23,712 | 25,329 | 12,652 | 12,677 | 50% | 25962 | 633 | 2% |
| 502-41000 | 1102 | 31,749 | 15,196 | 40,317 | 20,138 | 20,179 | 50% | 41325 | 1,008 | 3% |
| 502-41000 | 1103 | 26,544 | 29,675 | 28,112 | 14,042 | 14,070 | 50% | 28815 | 703 | 3% |
| 502-41000 | 2100 | 5,956 | 5,045 | 7,200 | 3,442 | 3,758 | 52% | 7360 | 160 | 2% |
| 502-41000 | 2210 | 8,089 | 6,594 | 10,400 | 5,088 | 5,312 | 51% | 10700 | 300 | 3% |
| 502-41000 | 2300 | 8,852 | 8,382 | 13,680 | 6,786 | 6,894 | 50% | 13,680 | - | 0% |
| 502-41000 | 2400 | 1,014 | 827 | 1,230 | 602 | 628 | 51% | 1260 | 30 | 2% |
| 502-41000 | 3120 | 5,766 | 5,900 | 6,100 | - | 6,100 | 100% | 6600 | 500 | 8% |
| 502-41000 | 3130 | 3,926 | 5,574 | 4,000 | 2,223 | 1,777 | 44% | 4000 | - | 0% |
| 502-41000 | 3141 | - | 32,595 | 20,000 | 15,428 | 4,573 | 23% | 20000 | - | 0% |
| 502-41000 | 3150 | 535 | 485 | 500 | 999 | (499) | -100% | 500 | - | 0% |
| 502-41000 | 5210 | - | - | 250 | - | 250 | 100% | 250 | - | 0% |
| 502-41000 | 5310 | 23,500 | 22,000 | 28,000 | 13,149 | 14,851 | 53% | 22000 | (6,000) | -21% |
| 502-41000 | 5860 | - | - | - | - | - | 0% | 3000 | 3,000 | 100% |
| Totals | | 139,177 | 155,985 | 185,118 | 94,548 | 90,570 | 49% | 185,452 | 334 | 0% |
| <u>Data Processing</u> | | | | | | | | | | |
| 502-41220 | 1100 | 41,633 | 41,947 | 44,587 | 22,280 | 22,307 | 50% | 45701 | 1,114 | 2% |
| 502-41220 | 2100 | 2,395 | 2,881 | 3,420 | 1,525 | 1,895 | 55% | 3500 | 80 | 2% |
| 502-41220 | 2210 | 4,383 | 4,471 | 4,950 | 2,451 | 2,499 | 50% | 5100 | 150 | 3% |
| 502-41220 | 2300 | 10,977 | 12,747 | 14,280 | 7,088 | 7,192 | 50% | 14,280 | - | 0% |
| 502-41220 | 2400 | 550 | 561 | 585 | 290 | 295 | 50% | 600 | 15 | 3% |
| 502-41220 | 3310 | 9,426 | 8,422 | 14,000 | 8,323 | 5,677 | 41% | 13000 | (1,000) | -7% |
| 502-41220 | 5210 | 9,000 | 7,150 | 9,000 | 3,400 | 5,600 | 62% | 9000 | - | 0% |
| 502-41220 | 5410 | - | - | 2,500 | - | - | 0% | (2,500) | (2,500) | -100% |
| 502-41220 | 5540 | - | - | 500 | - | 500 | 100% | 300 | (200) | -40% |
| 502-41220 | 6001 | 1,947 | 2,700 | 3,000 | 375 | 2,625 | 88% | 2500 | (500) | -17% |
| 502-41220 | 6014 | - | - | 500 | - | 500 | 100% | 250 | (250) | -50% |
| 502-41220 | 8201 | 231 | - | 2,000 | 315 | 1,685 | 84% | 2000 | - | 0% |

| | | Totals | 80,542 | 80,879 | 99,322 | 46,046 | 53,276 | 54% | 96,231 | (3,091) | -3% |
|---|------|--|----------------|----------------|----------------|----------------|----------------|-------------|----------------|-----------------|-------------|
| | | EXPENDITURES | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | |
| | | Description | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % |
| Sewer Operations | | | | | | | | | | | |
| 502-42000 | 1104 | Salaries - Personnel | 121,722 | 119,957 | 126,830 | 57,612 | 69,218 | 55% | 126,411 | (419) | 0% |
| 502-42000 | 1141 | Salaries - Wages Overtime | 11,231 | 12,364 | 13,000 | 6,845 | 6,155 | 47% | 14,000 | 1,000 | 8% |
| 502-42000 | 1142 | Overtime - Special | 2,784 | 10,397 | 2,500 | 1,643 | 857 | 34% | 3,000 | 500 | 20% |
| 502-42000 | 2100 | FICA | 9,710 | 10,417 | 10,900 | 4,843 | 6,057 | 56% | 10,600 | (300) | -3% |
| 502-42000 | 2210 | VRS | 12,534 | 12,491 | 14,100 | 6,368 | 7,732 | 55% | 13,500 | (600) | -4% |
| 502-42000 | 2300 | Group Insurance Programs | 28,271 | 31,308 | 34,920 | 13,953 | 20,967 | 60% | 34,920 | - | 0% |
| 502-42000 | 2400 | Goup Life Ins. (VRS) | 1,572 | 1,567 | 1,665 | 753 | 912 | 55% | 1,600 | (65) | -4% |
| 502-42000 | 2450 | VLDP | - | - | - | 151 | (151) | -100% | 400 | 400 | 100% |
| 502-42000 | 3310 | Maint. Repairs, Machinery & Equip. | 11,269 | 6,745 | 12,000 | 12,147 | (147) | -1% | 15,000 | 3,000 | 25% |
| 502-42000 | 3311 | Repair Parts | 317 | 588 | 4,000 | 599 | 3,401 | 85% | 4,000 | - | 0% |
| 502-42000 | 3600 | Advertising | - | - | 200 | - | 200 | 100% | 100 | (100) | -50% |
| 502-42000 | 5110 | Electricity | 9,851 | 10,629 | 10,000 | 4,755 | 5,245 | 52% | 11,000 | 1,000 | 10% |
| 502-42000 | 5210 | Postal Service | 109 | 18 | 100 | - | 100 | 100% | 10 | (90) | -90% |
| 502-42000 | 5230 | Communications | 1,739 | 2,403 | 5,000 | 384 | 4,616 | 92% | 3,000 | (2,000) | -40% |
| 502-42000 | 5410 | Rental/Lease of Equipment | 2 | - | 500 | - | 500 | 100% | 500 | - | 0% |
| 502-42000 | 5540 | Travel & Training | - | - | 500 | - | 500 | 100% | 750 | 250 | 50% |
| 502-42000 | 5810 | Membership Dues & Subscriptions | - | - | 100 | - | 100 | 100% | 100 | - | 0% |
| 502-42000 | 5860 | Certification Expense | - | - | - | - | - | - | 1,000 | 1,000 | 100% |
| 502-42000 | 6008 | Gas, Lube and Tires | 7,958 | 10,144 | 9,000 | 5,031 | 3,969 | 44% | 10,000 | 1,000 | 11% |
| 502-42000 | 6011 | Uniforms | 4,027 | 3,870 | 4,000 | 2,112 | 1,888 | 47% | 4,200 | 200 | 5% |
| 502-42000 | 6014 | Materials & Supplies | 22,819 | 15,592 | 22,000 | 5,040 | 16,960 | 77% | 20,000 | (2,000) | -9% |
| 502-42000 | 8201 | Machinery & Equipment | 200 | 2,471 | 2,500 | - | 2,500 | 100% | 2,500 | - | 0% |
| | | Totals | 246,115 | 250,961 | 273,815 | 122,237 | 151,578 | 55% | 276,591 | 2,776 | 1% |
| Sewer Operation - Capital Outlay | | | | | | | | | | | |
| 502-42250 | 8201 | Machinery & Equipment | - | 16,282 | 10,000 | - | 10,000 | 100% | 14,000 | 4,000 | 40% |
| 502-42250 | 8202 | Mach.-Equip - Maintenance & Repairs | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8203 | Vehicles | 42,487 | - | 52,000 | - | 52,000 | 100% | 25,000 | (27,000) | -52% |
| 502-42250 | 8205 | Communication Equipment | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8206 | Buildings & Structures | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8214 | Structures & Property Maint. & Repairs | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8215 | Property Acquisition | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8217 | Replacement Projects | - | 4,795 | 12,000 | - | 12,000 | 100% | - | (12,000) | -100% |
| 502-42250 | 8218 | Engineering/Surveying/Studies | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8219 | Improvement Projects | 24,489 | - | 25,000 | - | 25,000 | 100% | 20000 | (5,000) | -20% |
| 502-42250 | 8220 | Compliance | - | - | - | - | - | 0% | - | - | - |
| 502-42250 | 8226 | Other Projects | - | - | - | - | - | 0% | 0 | - | - |
| | | Totals | 66,976 | 21,077 | 99,000 | - | 99,000 | 100% | 59,000 | (40,000) | -40% |
| | | Sewer Operations Totals | 313,091 | 272,038 | 372,815 | 122,237 | 250,578 | 67% | 335,591 | (37,224) | -10% |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Year-to-Date | Balance | % | Proposed | Increase | | | |
|-------------------------------|------|--|----------------|----------------|----------------|----------------|------------|----------------|---------------|-----------|------|---|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | 12/31/2018 | FY 2018-2019 | Remaining | FY 2019-2020 | (Decrease) | % | | |
| <i>Sewer Plant Operations</i> | | | | | | | | | | | | |
| 502-43000 | 1101 | Salaries - WWTP Supt. | 66,072 | 66,122 | 67,775 | 33,888 | 33,887 | 50% | 69470 | 1,695 | 3% | |
| 502-43000 | 1102 | Salaries - WWTP Operators | 91,419 | 94,328 | 131,691 | 56,576 | 75,115 | 57% | 122492 | (9,199) | -7% | |
| 502-43000 | 1103 | Salaries - Part Time | - | 6,360 | 18,000 | 5,166 | 12,834 | 71% | 18,500 | 500 | 3% | |
| 502-43000 | 1141 | Salaries - Overtime | 12,771 | 14,301 | 9,000 | 8,598 | 402 | 4% | 18000 | 9,000 | 100% | |
| 502-43000 | 2100 | FICA | 12,763 | 13,505 | 17,400 | 7,777 | 9,623 | 55% | 17100 | (300) | -2% | |
| 502-43000 | 2210 | VRS | 16,553 | 16,751 | 22,105 | 9,925 | 12,180 | 55% | 20640 | (1,465) | -7% | |
| 502-43000 | 2300 | Group Insurance | 31,530 | 36,792 | 51,840 | 22,455 | 29,385 | 57% | 45720 | (6,120) | -12% | |
| 502-43000 | 2400 | Group Life (VRS) | 2,077 | 2,102 | 2,620 | 1,173 | 1,447 | 55% | 2440 | (180) | -7% | |
| 502-43000 | 2450 | VLDP (Virginia Local Disability Program) | | | 260 | 97 | 163 | 63% | 260 | - | 0% | |
| 502-43000 | 2600 | Unemployment | | 4,392 | | - | - | 0% | 0 | - | 0% | |
| 502-43000 | 3310 | Maint. Repairs, Machinery & Equip. | 3,038 | 5,356 | 8,300 | 2,840 | 5,460 | 66% | 10000 | 1,700 | 20% | Aging Equipment |
| 502-43000 | 3311 | Repair Parts | 60,450 | 43,240 | 50,000 | 16,378 | 33,622 | 67% | 60000 | 10,000 | 20% | Aging Equipment |
| 502-43000 | 3312 | Pump Stations Costs | | 16,926 | 15,000 | 3,260 | 11,740 | 78% | 25000 | 10,000 | 67% | \$5940 - 11 annual RTU subscrip.,level and/or flow meters at Wallace & Westlu |
| 502-43000 | 3600 | Advertising | 121 | 137 | 200 | 122 | 78 | 39% | 200 | - | 0% | |
| 502-43000 | 5110 | Electricity | 179,104 | 165,149 | 195,000 | 65,900 | 129,100 | 66% | 214500 | 19,500 | 10% | Increased flow = increased amp draw. |
| 502-43000 | 5210 | Postal Service | 884 | 749 | 1,500 | - | 1,500 | 100% | 1500 | - | 0% | |
| 502-43000 | 5230 | Communications | 8,259 | 7,038 | 7,000 | 4,023 | 2,977 | 43% | 7000 | - | 0% | |
| 502-43000 | 5410 | Rents & Leases - Equipment | 978 | 1,196 | 600 | 451 | 149 | 25% | 2600 | 2,000 | 333% | Core Drilling and Lifting equipment for maintenance |
| 502-43000 | 5540 | Travel & Training | 10,117 | 1,584 | 10,500 | 240 | 10,260 | 98% | 10500 | - | 0% | |
| 502-43000 | 5810 | Membership Dues/Subscriptions | 257 | 176 | 200 | - | 200 | 100% | 200 | - | 0% | |
| 502-43000 | 5858 | Sample Fees | 8,265 | 7,395 | 11,000 | 6,047 | 4,953 | 45% | 12200 | 1,200 | 11% | Increase in cost of testing |
| 502-43000 | 5859 | DEQ Plant Permit | 8,549 | 7,984 | 8,600 | 8,104 | 496 | 6% | 8600 | - | 0% | |
| 502-43000 | 5863 | Sewer-Certification Expense | 380 | 205 | 600 | 300 | 300 | 50% | 1600 | 1,000 | 167% | CDL / Class exp. |
| 502-43000 | 5864 | Lab Supplies | 5,535 | 7,644 | 9,000 | 2,032 | 6,968 | 77% | 10000 | 1,000 | 11% | Increase in cost |
| 502-43000 | 5865 | Sludge Disposal | 645 | 907 | 3,000 | - | 3,000 | 100% | 6000 | 3,000 | 100% | No sludge application in previous year- double this budget year |
| 502-43000 | 5866 | Nutrient Credit Program | 1,875 | 1,875 | 2,000 | - | 2,000 | 100% | 2000 | - | 0% | |
| 502-43000 | 5867 | Land Application Permit Fees | 300 | 2,562 | 2,600 | 3 | 2,597 | 100% | 2600 | - | 0% | |
| 502-43000 | 5868 | Lab Permit Fees | 300 | 600 | 1,000 | - | 1,000 | 100% | 1000 | - | 0% | |
| 502-43000 | 6001 | Office Supplies | 732 | 150 | 1,000 | 6 | 994 | 99% | 1000 | - | 0% | |
| 502-43000 | 6008 | Gas, Lube, Tires etc. | 6,400 | 3,938 | 4,000 | 2,051 | 1,949 | 49% | 4000 | - | 0% | |
| 502-43000 | 6011 | Uniforms | 5,969 | 5,792 | 5,500 | 3,044 | 2,456 | 45% | 5500 | - | 0% | |
| 502-43000 | 6014 | Materials & Supplies | 35,202 | 40,188 | 50,000 | 14,249 | 35,751 | 72% | 50000 | - | 0% | |
| 502-43000 | 8201 | Machinery & Equipment | - | - | - | 375 | (375) | -100% | 3000 | 3,000 | 100% | new server for plant - current server obsolete |
| Totals | | 570,545 | 575,444 | 707,291 | 275,079 | 432,212 | 61% | 753,622 | 46,331 | 7% | | |



TOWN OF LURAY RATE & FEE SCHEDULE July 2019 to June 2020



ZONING PERMIT & LAND USE FEES (per application)

| PERMIT DESCRIPTION | RATE |
|--|--|
| Residential Dwelling Unit Zoning Permit (New Construction/Change of Use) | \$50.00 per unit |
| Residential Dwelling Unit Zoning Permit (Additions/Accessory Structure) | \$35.00 per structure |
| Sign Permit | \$35.00 per sign |
| Zoning Clearance | No fee |
| Commercial/Non-Residential/Multi-Family Structures Zoning Permit ¹ | \$100.00 per structure |
| Sketch Plat Submission | \$50.00 |
| Preliminary Subdivision Plan Submission – Minor (Less than 4 lots) ² | \$350.00 + \$50.00 per lot |
| Preliminary Subdivision Plan Submission – Major (4 lots or more) ² | \$500.00 + \$75.00 per lot |
| Final Subdivision Plan Submission w/ Survey Record Plats – Minor ² | \$300.00 + 25.00 per lot |
| Final Subdivision Plan Submission w/ Survey Record Plats – Major ² | \$300.00 + \$50.00 per lot |
| Boundary Line Adjustment – Survey Review & Signature ² | \$250.00 per survey plat |
| Developmental Site Plan Review – Residential Dwelling Unit ² | \$300.00 + \$100.00 per dwelling unit |
| Developmental Site Plan Review – Commercial/Non-Residential/Multi-Family Structures ² (Based on total square footage of all structures) | \$600.00 (first 1,000 sq. ft.) plus \$600.00 for each addl 2,400 sq. ft. (pro rated) |
| Zoning Variance ³ | \$250.00 + 2 ads |
| Special Use Permit ^{1&3} | \$250.00 + 4 ads |
| Special Use Permit – Home Occupation ³ | \$50.00 + 4 ads |
| Rezoning ^{1&3} | \$250.00 + \$100.00 per acre + 4 ads |
| Petition for Annexation ^{2&3} | \$1,000.00 + 1 ad |
| ¹ May also require Site Plan Review with separate fee | |
| ² Applicant is responsible for reimbursing the Town for the cost of all required engineering reviews | Invoiced separately during the process |
| ³ Applicant is responsible for the cost of all advertisements | Paid in full at time of application |

BUSINESS LICENSE

| LICENSE DESCRIPTION | RATE |
|--|---|
| New Business Application Fee | \$40.00 per Business Category |
| Retail Merchant | \$0.12/\$100.00 of Gross Receipts |
| Wholesale Merchant | \$0.05/\$100.00 of Gross Receipts |
| Professional | \$0.25/\$100.00 of Gross Receipts |
| Business/Personal/Repair Service | \$0.25/\$100.00 of Gross Receipts |
| Contractor in Town Corporation Limits | \$0.10/\$100.00 of Gross Receipts |
| Contractor outside Town Corporation Limits | \$0.10/\$100.00 of Gross Receipts |
| Financial Services | \$0.25/\$100.00 of Gross Receipts |
| Gasoline & Fuel Oil Dealer | \$0.10/\$100.00 of Gross Receipts |
| Itinerant Merchant or Peddler | \$500.00 / Year |
| Real Estate Broker, Appraiser or Salesman | \$0.25/\$100.00 of Gross Receipts |
| Direct Seller w/ Sales greater than \$4,000.00 | \$0.20/\$100.00 of Gross Receipts |
| Telephone/Telegraph | 0.005% of Gross Receipts less Long Distance Calls |
| Water/Gas/Electric Companies | 0.005% of Gross Receipts |
| Vending Machines over 9 Machines | \$0.12/\$100.00 of Gross Receipts |
| Beer & Wine Off Premises | \$50.00 / Year |
| Beer & Wine On Premises | \$50.00 / Year |
| Alcoholic Beverages | \$200.00 / Year |
| Tobacco | \$20.00 / Year |



TOWN OF LURAY
RATE & FEE SCHEDULE
 July 2019 to June 2020



WATER

| DESCRIPTION | RATE |
|---|--|
| Minimum Fee – Includes up to 1,000 gallons | \$25.52 |
| 1,001 to 10,000 gallons | \$5.25 per thousand |
| 10,001 to 25,000 gallons | \$5.35 per thousand |
| 25,001 to 50,000 gallons | \$5.45 per thousand |
| 50,001 to 100,000 gallons | \$5.56 per thousand |
| 100,001 gallons and up | \$5.69 per thousand |
| Water Rates Outside of Town Corporate Limits | Above Rates + 50% |
| Water Deposit | \$150.00 |
| Utility Bill Late Payment Penalty (Water, Sewer, Garbage) | 10% of Current Balance (Payment must be received on or before the 10 th of the month) |
| Reconnection Fee due to Non-Payment Normal Hours (Monday to Friday 8:00am to 5:00 pm) | \$30.00 |
| Reconnection Fee due to Non-Payment After Hours, Weekends, & Holidays | \$60.00 |
| Reconnections due to Non-Payment will be made ONLY Monday through Friday 8:00 am to 8:00 pm and Saturdays, Sundays, and Holidays 7:00 am to 12:00 pm (noon) | |

SEWER

| DESCRIPTION | RATE |
|--|---------------------|
| Minimum Fee – Includes up to 1,000 gallons | \$33.63 |
| 1,001 to 10,000 gallons | \$7.04 per thousand |
| 10,001 to 25,000 gallons | \$7.18 per thousand |
| 25,001 to 50,000 gallons | \$7.31 per thousand |
| 50,001 to 100,000 gallons | \$7.45 per thousand |
| 100,001 gallons and up | \$7.61 per thousand |
| Water Rates Outside of Town Corporate Limits | Above Rates + 50% |
| Septage Disposal Fee | \$0.15/Gallon |

REFUSE RATES

| DESCRIPTION | RATE | |
|---|---------|-------------|
| <i>Monthly – 1 Pick-up per Week</i> | | |
| | IN TOWN | OUT OF TOWN |
| Residential – Base Price per House/Unit (Includes 1 Rollout Cart) | \$8.75 | \$13.15 |
| Residential – Each Extra Rollout Cart | \$5.50 | \$8.25 |
| Business – Base Price (Includes 1 Rollout Cart) | \$11.75 | \$17.60 |
| Business – Each Extra Rollout Cart | \$11.75 | \$17.60 |



TOWN OF LURAY
RATE & FEE SCHEDULE
 July 2019 to June 2020



TAX RATES

| DESCRIPTION | RATE |
|---|---|
| Personal Property Tax | \$0.62 per \$100.00 of assessed valuation |
| Real Estate Tax | \$0.29 per \$100.00 of assessed valuation |
| Mobile Home Tax | \$0.29 per \$100.00 of assessed valuation |
| Sales Tax | 5% (1% Town & 4% State) |
| Meals & Beverage Tax | 4% |
| Transient Occupancy Tax | 5% |
| Cigarette Tax | \$0.15 per pack |
| <i>**Personal Property Assessed Value based on N.A.D.A Book**</i> | |

PERMITS

| DESCRIPTION | RATE |
|---|--|
| Yard Sale Permit – 1 st and 2 nd Sale (Per Address) <i>(No more than 2 sales per address per year)</i> | FREE |
| Right-of-Way Construction Permit | \$150.00 + 0.5% of Underground Construction Cost in Right-of-Way |

MISCELLANEOUS

| DESCRIPTION | RATE |
|---|--|
| Copy Charges (Letter, Legal, or Ledger) | \$0.15 per page (B&W); \$0.20 per page (Color) plus Staff Time at 15 minute increments |
| Electronic Card Payments (Real Estate Tax, Personal Property Tax, Utility Bills, Fee Payments, All Other Tax) | \$1.95 per transaction |



TOWN OF LURAY
RATE & FEE SCHEDULE
 July 2019 to June 2020



PARKS AND RECREATION

| SHELTER RENTALS | RATE |
|---|---------------|
| Shelter Rentals are for all day of reservation date Shelter capacity in parentheses | |
| Modern Woodman Shelter (100) | \$45.00 / day |
| Ruritan Shelter (100) | \$45.00 / day |
| Lions Shelter (100) | \$45.00 / day |
| FFA/VICA Shelter (50) | \$40.00 / day |
| Town of Luray Shelter (50) | \$40.00 / day |
| Sorority Shelter (30) | \$35.00 / day |
| Rotary Shelter at Imagination Station (75) | \$45.00 / day |
| Class of '71 Shelter at Recreation Park (100) | \$45.00 / day |
| <i>Shelter Reservations for parties greater than 25 will require a \$100.00 refundable deposit Deposit refunded if shelter left clean and undamaged</i> | |

| FACILITY USAGE (Out-of-Town Organizations) | RATE |
|---|----------------------------|
| Athletic Field Usage (without lights) | \$75.00 per field per day |
| Athletic Field Usage (with lights) | \$100.00 per field per day |
| Scout Camping Area | \$50.00 per activity/event |
| <i>Facility Reservations will require a \$100.00 refundable deposit Deposit refunded if facility left clean and undamaged</i> | |

| LAKE ARROWHEAD | RATE |
|--|---|
| Swimming | Free – Ages 2 & Under \$3.00 per day – Ages 3-12 \$5.00 per day – Ages 13 & Older |
| Annual Lake Arrowhead Swimming Pass | \$25.00 – Single \$50.00 – Couple \$75.00 – Family |
| Annual Lake Arrowhead Boating Permit | \$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits) |
| Annual Lake Arrowhead Fishing Permit | \$5.00 – Resident in Town of Luray Limits \$7.00 – Non-Resident (Outside of Town Limits) |
| <i>Disabled persons and persons over age 65 may obtain Town of Luray boating and fishing permits at no charge with proper identification</i> | |



TOWN OF LURAY
RATE & FEE SCHEDULE
 July 2019 to June 2020



UTILITY FACILITY FEE

The Facility Fee represents the cost for new utility customers to buy into the present value of the Town’s water and sewer system. The Facility Fee also cover the Town’s anticipated capital improvements to maintain the water and sewer services. In addition to the Facility Fee, the Town will charge for time and materials to provide the water and/or sewer connection (Connection Fee). If these connections are made by a licensed contractor, the Town may waive the appropriate Connection Fee amount proposed that:

- 1) The contractor consults with appropriate Town staff prior to the connections being started, and obtains proper permits.
- 2) The contractor uses Town-approved materials and standard installation methods, and coordinates construction with Town personnel.
- 3) The inspects the entire connection, utility run, and all materials prior to backfilling by the contractor.

| FACILITY FEE | | | | |
|-----------------------|----------------|--------------|----------------------------------|--------------|
| | IN-TOWN | | OUT-OF-TOWN | |
| Meter Size | Water | Sewer | Water | Sewer |
| 5/8” | \$3,320.00 | \$5,940.00 | \$6,640.00 | \$11,880.00 |
| 3/4" | \$5,130.00 | \$9,370.00 | \$7,695.00 | \$14,054.00 |
| 1” | \$6,939.00 | \$12,799.00 | \$10,409.00 | \$19,198.00 |
| 1.5” | \$13,428.00 | \$24,477.00 | \$20,141.00 | \$36,716.00 |
| 2” | \$20,529.00 | \$36,988.00 | \$30,794.00 | \$55,482.00 |
| 3” | \$39,724.00 | \$70,740.00 | \$59,586.00 | \$106,110.00 |
| 4” | \$60,734.00 | \$106,896.00 | \$91,101.00 | \$160,343.00 |
| 5” | \$81,611.00 | \$141,971.00 | \$122,417.00 | \$212,956.00 |
| 6” | \$101,067.00 | \$173,772.00 | \$151,601.00 | \$260,658.00 |
| 7” | \$118,305.00 | \$201,045.00 | \$177,457.00 | \$301,567.00 |
| 8” | \$132,888.00 | \$223,201.00 | \$199,332.00 | \$334,801.00 |
| 9” | \$144,640.00 | \$240,115.00 | \$216,960.00 | \$360,172.00 |
| 10” | \$153,568.00 | \$251,972.00 | \$230,352.00 | \$377,959.00 |
| CONNECTION FEE | | | | |
| | IN-TOWN | | OUT-OF-TOWN | |
| No Road Cut | \$1,200.00 | \$1,200.00 | Contractor Installation Required | |
| With Road Cut | \$1,800.00 | \$1,800.00 | | |



**TOWN OF LURAY
RATE & FEE SCHEDULE
July 2019 to June 2020**



**DROUGHT/LOW WATER SUPPLY RESPONSE
ORDINANCE PENALTIES & FEE SCHEDULE**

| | | |
|------------------------------|--|---|
| WATCH DECLARATION | | |
| | Any Offense | Verbal Reminder for any Noted Issues |
| WARNING DECLARATION | | |
| | First Offense | Verbal Warning |
| | Second Offense | Written Warning Notice |
| | Third & Subsequent Offenses | Written Penalty Notice Disconnection of Water Service Reconnection Fee of \$250.00 |
| EMERGENCY DECLARATION | | |
| | First Offense | Written Warning Notice |
| | Second Offense | Written Warning Notice Disconnection of Water Service Reconnection Fee of \$375.00 |
| | Third & Subsequent Offenses | Written Summons Class 1 Misdemeanor Disconnection of Water Service Reconnection Fee of \$500.00 |

Each day of violation constitutes a separate offense.

The Luray Police Department is charged with enforcement of this Ordinance.

| EXPENDITURES | | FY Ending | FY Ending | Budget | Proposed | Proposed | Proposed | Proposed | |
|--|--|----------------|----------------|----------------|----------------|---------------|---------------|---------------|------------------------------------|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | FY 2019-2020 | FY 2020-2021 | FY 2021-2022 | FY 2022-2023 | Notes |
| Water Operations - Capital Outlay | | | | | | | | | |
| 501-42250 | 8201 | | | | | | | | |
| | Machinery & Equipment | - | 16,282 | - | 0 | | | | |
| 501-42250 | 8202 | | | | | | | | |
| | Mach.-Equip - Maintenance & Repairs | | | | | | | | |
| 501-42250 | 8203 | | | | | | | | |
| | Communication Equipment | | | | | | | | |
| 501-42250 | 8205 | 42,487 | - | - | 25,000 | 16,000 | | | 1/3 Dump truck (1) |
| 501-42250 | 8206 | | | | | | | | |
| | Buildings & Structures | | | | | | | | |
| 501-42250 | 8214 | | | | | | | | |
| | Structures & Property Maint. & Repairs | | | | | | | | |
| 501-42250 | 8215 | | | | | | | | |
| | Property Acquisition | | | | | | | | |
| 501-42250 | 8217 | 23,090 | 11,083 | 6,000 | 0 | | | | |
| | Replacement Projects | | | | | | | | |
| 501-42250 | 8218 | - | | | 20000 | | | | leak detection (4) |
| | Engineering/Surveying/Studies | | | | | | | | |
| 501-42250 | 8219 | - | - | 14,000 | 10,000 | 25,000 | | | valves (3) |
| | Improvement Projects | | | | | | | | |
| 501-42250 | 8220 | | | | | | | | |
| | Compliance | | | | | | | | |
| 501-42250 | 8226 | - | | | | | | | |
| | Other Projects | | | | | | | | |
| | Totals | 65,577 | 27,365 | 20,000 | 55,000 | 41,000 | - | - | |
| Water Plant - Capital Outlay | | | | | | | | | |
| 501-43250 | 8201 | | | | | | | | |
| | Machinery & Equipment | - | 1,049 | | 0 | | | | |
| 501-43250 | 8202 | | | | | | | | |
| | Mach.-Equip - Maintenance & Repairs | | | | | | | | |
| 501-43250 | 8203 | 654 | | | | | | | |
| | Communication Equipment | | | | | | | | |
| 501-43250 | 8205 | | | | 25000 | | | | (1) Vehicle Replacement \$25000 |
| | Vehicles | | | | | | | | |
| 501-43250 | 8206 | | | | | | | | |
| | Buildings & Structures | | | | | | | | |
| 501-43250 | 8214 | | | | 0 | | | | |
| | Structures & Property Maint. & Repairs | | | | | | | | |
| 501-43250 | 8215 | | | | | | | | |
| | Property Acquisition | | | | | | | | |
| 501-43250 | 8217 | - | | | | | | | |
| | Replacement Projects | | | | | | | | |
| 501-43250 | 8218 | | | | | | | | |
| | Engineering/Surveying/Studies | | | | | | | | |
| 501-43250 | 8219 | 12,184 | 19,563 | 72,000 | 10,000 | 35,000 | | | (2) Reservoir Data Upgrade \$10000 |
| | Improvement Projects | | | | | | | | |
| 501-43250 | 8220 | | | | | | 15,000 | 15,000 | 4 yr PAL Replacement |
| | Compliance | | | | | | | | |
| 501-43250 | 8226 | 2,500 | | | | | | | |
| | Other Projects | | | | | | | | |
| | Totals | 15,338 | 20,612 | 72,000 | 35,000 | 35,000 | 15,000 | 15,000 | |
| Water Fund Debt Service | | | | | | | | | |
| 501-95100 | 9110 | 160,159 | 167,702 | 172,831 | 179,723 | | | | |
| | Debt Service - Principal | | | | | | | | |
| 501-95100 | 9120 | 236,299 | 229,575 | 224,980 | 216,318 | | | | |
| | Debt Service - Interest on Loan | | | | | | | | |
| 501-95100 | 9130 | - | - | 450 | 450 | | | | |
| | Handling Charges | | | | | | | | |
| 501-95100 | 9140 | - | - | 15,000 | 20,000 | | | | |
| | USDA - Rural Development Loan Reserves | | | | | | | | |
| | Total | 396,458 | 397,277 | 413,261 | 416,491 | - | - | - | |
| | Total Water Fund Expenditures | 477,373 | 445,254 | 505,261 | 506,491 | 76,000 | 15,000 | 15,000 | |

| | | EXPENDITURES | FY Ending | FY Ending | Budget | Proposed | Proposed | Proposed | Proposed | |
|--|------|--|------------------|------------------|------------------|------------------|------------------|----------------|----------------|--|
| | | Description | 2016-2017 | 2017-2018 | FY 2018-2019 | FY 2019-2020 | FY 2020-2021 | FY 2021-2022 | FY 2022-2023 | Notes |
| Police - Capital Outlay | | | | | | | | | | |
| 100-31150 | 8201 | Machinery & Equipment | 9,672 | 66,534 | 9,000 | 11,000 | - | 10,000 | | Expand Camera Project \$11000 |
| 100-31150 | 8205 | Vehicles | 97,221 | 57,996 | 35,000 | - | 46,000 | | 35,000 | |
| 100-31150 | 8219 | Improvement Projects | | 12,650 | 11,000 | - | | | | |
| 100-31150 | 8220 | Compliance | | - | | | | | | |
| 100-31150 | 8226 | Other Projects | | | | | | | | |
| Total | | | 106,893 | 137,180 | 55,000 | 11,000 | 46,000 | 10,000 | 35,000 | |
| Streets - Capital Outlay | | | | | | | | | | |
| 100-41250 | 8201 | Machinery & Equipment | 29,259 | 50,486 | - | 7,000 | | | | 1/3 snow plow,Lights,Upfit |
| 100-41250 | 8205 | Vehicles | 42,487 | 2,500 | - | 25,000 | 16,000 | | 25,000 | 1/3 Flat Bed Dump |
| 100-41250 | 8206 | Buildings & Structures | | 20,016 | | | | | | |
| 100-41250 | 8220 | Compliance | | | | | | | | |
| 100-41250 | 8226 | Other Projects | | - | | | | | | |
| Totals | | | 71,746 | 73,002 | - | 32,000 | 16,000 | - | 25,000 | |
| VDOT Reimbursements | | | | | | | | | | |
| 100-41300 | 3140 | St. Engineering/Bridge Repairs | 87,077 | 23,738 | 50,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| 100-41300 | 5847 | Snow & Ice Removal | 7,419 | 9,763 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | |
| 100-41300 | 5848 | Storm Drainage | 43,077 | 15,480 | 25,000 | 30,000 | 30,000 | 30,000 | 30,000 | |
| 100-41300 | 5849 | Street-Sidewalk Materials | 145,044 | 148,276 | 100,000 | 150,000 | 150,000 | 150,000 | 150,000 | |
| 100-41300 | 5850 | Paving | 353,837 | 400,488 | 200,000 | 175,000 | 175,000 | 175,000 | 175,000 | |
| 100-41300 | 5851 | Street Repairs | 128,598 | 122,760 | 125,000 | 75,000 | 75,000 | 75,000 | 75,000 | |
| 100-41300 | 6014 | Materials & Supplies | 39,514 | 71,950 | 30,000 | 50,000 | 50,000 | 50,000 | 50,000 | |
| Totals | | | 804,566 | 792,455 | 550,000 | 550,000 | 550,000 | 550,000 | 550,000 | |
| General Properties - Capital Outlay | | | | | | | | | | |
| 100-43250 | 8201 | Machinery & Equipment | 13,167 | 16,282 | | 15,000 | | | | Ruffner Plaza Bridge Exhibit/Design & Build |
| 100-43250 | 8217 | Replacement Projects | | 67,659 | | - | | | | |
| 100-43250 | 8218 | Engineering/Surveying/Studies | | | | | | | | |
| 100-43250 | 8219 | Improvement Projects | 40,000 | 44,928 | 14,000 | 125,000 | | | | Waste Areas Reclamation \$25000 RHD Wayfinding Sign \$50,000 |
| Totals | | | 53,167 | 128,869 | 14,000 | 140,000 | - | - | - | Luray Ave, Safety lights \$25000 - Cave St. Ext Swalks \$25000 |
| Parks & Recreation - Capital Outlay | | | | | | | | | | |
| 100-71250 | 8201 | Machinery & Equipment | 15,163 | | - | 11,000 | | | | upfit for trucks |
| 100-71250 | 8205 | Vehicles | 49,087 | | 49,000 | 30,000 | 55,000 | | 35,000 | 4WD Pickup |
| 100-71250 | 8206 | Buildings & Structures | | - | | - | 15,000 | 15,000 | 15,000 | |
| 100-71250 | 8214 | Structures & Property Maint. & Repairs | 7,822 | - | | | | | | |
| 100-71250 | 8217 | Replacement Projects | | - | | 20,000 | | | | replace failing drainfields (1)/fixtures |
| 100-71250 | 8218 | Engineering/Surveying/Studies | | 5,760 | | - | | | | |
| 100-71250 | 8226 | Other Projects | 21,331 | 12,515 | | | | | | |
| Totals | | | 93,403 | 18,275 | 49,000 | 61,000 | 70,000 | 15,000 | 50,000 | |
| Capital Projects | | | | | | | | | | |
| Lord Fairfax Community College | | | | 85,000 | 85,000 | 85,000 | 85,000 | 85,000 | | |
| 100-94000 | 8500 | West Main Street Bridge Replacement | 59,476 | 12,013 | 250,000 | 375,000 | - | | | |
| 100-94000 | 8502 | Revenue Sharing- Northcott/West Main | - | 300 | 5,000 | 250,000 | 250,000 | | | |
| 100-94000 | 8600 | Rev Sharing - Memorial Drive Upgrades- Phase 2 | 10,701 | 10,249 | 225,000 | 50,000 | 250,000 | | | Corridor Plans |
| Totals | | | 70,177 | 107,562 | 565,000 | 760,000 | 585,000 | 85,000 | - | |
| General Fund Total Expenditures | | | 1,199,952 | 1,257,343 | 1,233,000 | 1,554,000 | 1,267,000 | 660,000 | 660,000 | |

| EXPENDITURES | | FY Ending | FY Ending | Budget | Proposed | Proposed | Proposed | Proposed | Notes |
|----------------------------------|------|---------------------------------------|----------------|----------------|----------------|----------------|----------------|----------------|---|
| Description | | 2016-2017 | 2017-2018 | FY 2018-2019 | FY 2019-2020 | FY 2020-2021 | FY 2021-2022 | FY 2022-2023 | |
| General Fund Debt Service | | | | | | | | | |
| 100-94000 | 9110 | Principal on Loan - Bridge | 83,182 | 181,565 | 1,280,000 | 850,000 | - | | Note 4 - \$100,000 Note 5 \$750,000 |
| 100-94000 | 9120 | Interest on Loan | 21 | 1,224 | 10,000 | 30,000 | - | | |
| 100-94000 | 8500 | West Main Street Bridge Replacement | 32,294 | 803,894 | 3,220,000 | 750,000 | - | | |
| 100-94000 | 8501 | Transportation Reserves | - | 150 | 250,000 | 250,000 | - | | |
| 100-95100 | 9110 | Debt Service - Principal | | | | | | | |
| | | Town Office Building | 61,213 | 61,589 | 61,500 | 8,300 | - | | Software - Dodge SUV/Ford Motr (3 SUV) will be paid off in Oct 2020 |
| | | Loan - \$159,000 Blue Ridge Bank PAID | | | | | | | |
| 100-95100 | 9112 | Debt Service - Lease to own - Police | 43,294 | 59,198 | 70,846 | 70,000 | | | Chipper |
| 100-95100 | 9113 | Interest - Vehicles | | 2,226 | 3,290 | 3,100 | 3,100 | | |
| 100-95100 | 9115 | Equipment - Lease to Own | 8,924 | 8,925 | 8,925 | 8,925 | 8,925 | | |
| 100-95100 | 9120 | Debt Service - Interest Payments | | | | | | | |
| | | Town Hall | 22,198 | 19,980 | 20,410 | 19,000 | 19,000 | | |
| | | Loan - \$159,000 Blue Ridge Bank PAID | - | - | | | | | |
| 100-95100 | 9135 | Debt Issuance Costs | 545 | - | | | | | |
| 100-95100 | 9140 | Airport Hangars Reserves | - | - | 45,120 | 45,120 | 45,120 | 45,120 | |
| 100-95100 | 9150 | Little League Complex - Principal | 25,000 | 25,000 | 50,000 | 70,000 | 70,000 | 70,000 | |
| 100-95100 | 9160 | Little League Complex - Interest | 6,894 | 6,199 | 7,000 | 8,000 | 8,000 | 8,000 | |
| 100-95100 | 9170 | Browns Bld. - Principal | - | - | 75,000 | 70,000 | 70,000 | 70,000 | |
| 100-95100 | 9180 | Browns Bld - Interest | 8,339 | 7,746 | 8,500 | 8,500 | 8,500 | 8,500 | |
| Totals | | | 176,407 | 190,863 | 350,591 | 310,945 | 232,645 | 201,620 | 201,620 |

WATER DEBT SERVICE

| Type | Rural Development Community Facilities Loan - \$500,000 (Town Hall) | VRA Revolving Loan - \$722,052 (Reservoir Waterline) | VRA Gen Obligation Bond - \$832,804 2003 Plant Upgrade Refinance | Gen Obligation Note Series 2010 - \$5,000,000 WTP Upgrade | Total |
|----------|--|--|---|--|-----------|
| Issued | 9/13/2002 | 6/1/2000 | 8/2/2012 | 11/17/2010 | |
| Complete | 6/1/2044 | 12/1/2020 | 10/1/2029 | 11/17/2050 | |
| Interest | 4.5% | 4.25% | 3.1% | 3.8% | |
| Balance | \$500,000 | \$722,052 | \$700,000 | \$4,576,745 | |
| 2019 | \$27,300 | \$50,000 | \$73,000 | \$244,200 | \$394,500 |
| 2020 | \$27,300 | \$50,000 | \$73,000 | \$244,200 | \$394,500 |
| 2021 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2022 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2023 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2024 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2025 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2026 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2027 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |
| 2028 | \$27,300 | | \$73,000 | \$244,200 | \$344,500 |

SEWER DEBT SERVICE

| Type | Rural Development Community Facilities Loan - \$500,000 (Town Hall) | VRA Revolving Loan - \$373,731 (Wallace Pump Station) | VRA Revolving Loan - \$2,080,038 WWTP | VRA Gen Obligation Bond - \$860,000 2000 Plant Upgrade Refinance | VRA Revolving Loan - \$1,985,000 WWTP | Future Loan \$1,250,000 WWTP | Total |
|----------|--|---|---|---|---|---------------------------------|-----------|
| Issued | 9/13/2002 | 7/4/2004 | 1/2/2011 | 8/2/2012 | 10/1/2009 | 7/1/2019 | |
| Complete | 6/1/2044 | 7/1/2023 | 7/1/2030 | 10/1/2029 | 4/1/2026 | 7/1/2029 | |
| Interest | 4.5% | 3.50% | 2.9% | 3.1% | 3.9% | 4.0% | |
| Balance | \$500,000 | \$373,731 | \$2,080,038 | \$700,000 | \$1,985,000 | \$1,250,000 | |
| 2019 | \$27,300 | \$26,500 | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$394,300 |
| 2020 | \$27,300 | \$26,500 | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$394,300 |
| 2021 | \$27,300 | \$26,500 | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$394,300 |
| 2022 | \$27,300 | \$26,500 | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$394,300 |
| 2023 | \$27,300 | \$26,500 | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$394,300 |
| 2024 | \$27,300 | | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$367,800 |
| 2025 | \$27,300 | | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$367,800 |
| 2026 | \$27,300 | | \$104,000 | \$61,500 | \$175,000 | \$100,000 | \$367,800 |
| 2027 | \$27,300 | | \$104,000 | \$61,500 | | \$100,000 | \$192,800 |
| 2028 | \$27,300 | | \$104,000 | \$61,500 | | \$100,000 | \$192,800 |

GENERAL FUND DEBT SERVICE

| Type | Rural Development Community Facilities Loan - \$500,000 (Town Hall) | Gen Obligation Note - Series 2015- \$266,158 (Dean Park) | Gen Obligation Note - Series 2014 - \$327,000 (Browns Building) | Gen Obligation Note - Series 2015 - \$159,000 | Capital Lease - Police Vehicles - \$94,298 | Capital Lease - Public Works Chipper - \$39,500 | Total |
|----------|--|--|---|--|---|---|-----------|
| Issued | 9/13/2002 | 7/7/2015 | 9/30/2014 | 7/7/2015 | 7/8/2016 | 7/12/2016 | |
| Complete | 6/1/2044 | 7/7/2020 | 9/30/2024 | 7/1/2018 | 7/8/2019 | 7/12/2022 | |
| Interest | 4.5% | 2.75% | 1.69% | 2.0% | 5.6% | 4.8% | |
| Balance | \$421,975 | \$191,158 | \$327,000 | \$53,000 | \$31,402 | \$23,637 | |
| 2019 | \$27,240 | \$25,000 | \$8,500 | \$53,000 | \$33,160 | \$8,925 | \$155,825 |
| 2020 | \$27,240 | \$166,158 | \$8,500 | | | \$8,925 | \$210,823 |
| 2021 | \$27,240 | | \$8,500 | | | \$8,925 | \$44,665 |
| 2022 | \$27,240 | | \$8,500 | | | \$8,925 | \$44,665 |
| 2023 | \$27,240 | | \$8,500 | | | | \$35,740 |
| 2024 | \$27,240 | | \$335,500 | | | | \$362,740 |
| 2025 | \$27,240 | | | | | | \$27,240 |
| 2026 | \$27,240 | | | | | | \$27,240 |
| 2027 | \$27,240 | | | | | | \$27,240 |
| 2028 | \$27,240 | | | | | | \$27,240 |

**GENERAL FUND
10 YEAR CIP**

| Department | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|------------------------------|------------------|----------------|------------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Police Dept Capital | 137,180 | 55,000 | 11,000 | 46,000 | 10,000 | 35,000 | | 35000 | | | 35000 |
| Streets Capital | 73,002 | - | 32,000 | 16,000 | - | 25,000 | | | 35000 | | |
| VDOT | 792,455 | 550,000 | 550,000 | 550,000 | 550,000 | 550,000 | 550000 | 550000 | 550000 | 550000 | 550000 |
| General Properties Capital | 128,869 | 14,000 | 140,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 | 20,000 |
| Park & Rec Capital | 18,275 | 49,000 | 61,000 | 70,000 | 15,000 | 50,000 | | 30000 | | 30000 | |
| Capital Projects (Reserves) | 22,562 | 480,000 | 675,000 | 500,000 | - | - | | | | | |
| Capital Projects | 85,000 | 85,000 | 85,000 | 85,000 | 85,000 | - | | | | | |
| SUBTOTAL | 1,234,781 | 753,000 | 879,000 | 787,000 | 680,000 | 680,000 | 570,000 | 635,000 | 605,000 | 600,000 | 605,000 |
| Debt Service | | | | | | | | | | | |
| Rural Dev Comm Facilities - | | | | | | | | | | | |
| \$500,000 | 27240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 | 27,240 |
| Gen Obl (Dean) - \$266,158 | 25000 | 25,000 | 166,158 | - | - | - | - | - | - | - | - |
| Gen Obl (Browns) - \$327,000 | 8500 | 8,500 | 8,500 | 8,500 | 8,500 | 8,500 | 335,500 | - | - | - | - |
| Gen Obl - \$159,000 | 53000 | 53,000 | - | - | - | - | - | - | - | - | - |
| Lease - PD Vehicles | 33160 | 33,160 | - | - | - | - | - | - | - | - | - |
| Lease - PW Chipper | 8925 | 8,925 | 8,925 | 8,925 | 8,925 | - | - | - | - | - | - |
| SUBTOTAL | 155,825 | 155,825 | 210,823 | 44,665 | 44,665 | 35,740 | 362,740 | 27,240 | 27,240 | 27,240 | 27,240 |
| TOTAL | 1,390,606 | 908,825 | 1,089,823 | 831,665 | 724,665 | 715,740 | 932,740 | 662,240 | 632,240 | 627,240 | 632,240 |

**SEWER FUND
10 YEAR CIP**

| | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|--|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|----------------|
| Department | | | | | | | | | | | |
| Sewer Line Maint | 21,077 | 99,000 | 59,000 | 71,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 | 40,000 |
| WWTP | 102,824 | 3,500 | 140,000 | 25,000 | - | 25,000 | | | 25,000 | | |
| SUBTOTAL | 123,901 | 102,500 | 199,000 | 96,000 | 40,000 | 65,000 | 40,000 | 40,000 | 65,000 | 40,000 | 40,000 |
| Debt Service | | | | | | | | | | | |
| Rural Dev Comm Facilities (Town Hall) - \$500,000 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 |
| VRA Loan (Wallace Pump Station) - \$373,731 | 26,500 | 26,500 | 26,500 | 26,500 | 26,500 | 26,500 | - | - | - | - | - |
| VRA Loan (WWTP) - \$2,080,038 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 | 104,000 |
| VRA Bond (WWTP Refi) - \$860,000 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 | 61,500 |
| VRA Loan (WWTP) - \$1,985,000 Future Loan (WWTP) - \$1,250,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | 175,000 | - | - |
| SUBTOTAL | 394,300 | 394,300 | 394,300 | 394,300 | 394,300 | 394,300 | 367,800 | 367,800 | 367,800 | 192,800 | 192,800 |
| TOTAL | 518,201 | 496,800 | 593,300 | 490,300 | 434,300 | 459,300 | 407,800 | 407,800 | 432,800 | 232,800 | 232,800 |

**WATER FUND
10 YEAR CIP**

| | FY 2018 | FY 2019 | FY 2020 | FY 2021 | FY 2022 | FY 2023 | FY 2024 | FY 2025 | FY 2026 | FY 2027 | FY 2028 |
|--|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|---------|
| Department | | | | | | | | | | | |
| Water Line Maint | 27,365 | 20,000 | 55,000 | 41,000 | - | - | | | | | |
| WTP | 20,612 | 72,000 | 35,000 | 35,000 | 15,000 | 15,000 | 15,000 | 15,000 | | | |
| SUBTOTAL | 47,977 | 92,000 | 90,000 | 76,000 | 15,000 | 15,000 | 15,000 | 15,000 | - | - | - |
| Debt Service | | | | | | | | | | | |
| Rural Dev Comm Facilities (Town Hall) - \$500,000 | 27300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 | 27,300 |
| VRA Loan (Reservoir Waterline) - \$722,052 | 50000 | 50,000 | 50,000 | - | - | - | - | - | - | - | - |
| VRA Bond (WTP Refi) - \$832,804 | 73000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 | 73,000 |
| Gen Obligation Note (WTP) - \$5,000,000 | 244200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 | 244,200 |
| SUBTOTAL | 394,500 | 394,500 | 394,500 | 344,500 | 344,500 | 344,500 | 344,500 | 344,500 | 344,500 | 344,500 | 344,500 |
| TOTAL | 442,477 | 486,500 | 484,500 | 420,500 | 359,500 | 359,500 | 359,500 | 359,500 | 344,500 | 344,500 | 344,500 |

TOWN OF LURAY
FY19-20 BUDGET
UNFUNDED BUDGET REQUESTS

GENERAL FUND

POLICE

| | |
|--|----------|
| New Full-Time Officer - Narcotics Invest (Salary & Benefits) | \$85,500 |
| New Patrol Vehicle - Narcotics Investigations | \$46,000 |

PUBLIC WORKS

| | |
|---|-----------|
| One-Ton Service Body Truck (1/3 w/ Utilities) | \$16,000 |
| Main Street Utility & Drainage Upgrades - Phase 3 | \$80,000 |
| Wayfinding Sign Replacement | \$50,000 |
| Boomfield Pedestrian Access - Phase 1 | \$50,000 |
| Parking Lot Paving (Browns & Town Hall) | \$175,000 |

PARKS & RECREATION

| | |
|---|----------------|
| Lake Arrowhead - Conversion of Pump&Haul Restroom | \$10,000 |
| Septage Pump Truck (1/3 w/ Utilities) | \$25,000 |
| Greenway Extension Study & Survey/Deed Work | \$10,000 extra |
| Contractor Relocation of Playground | \$8,000 |

DEBT SERVICE

| | |
|--|---------------|
| RHD Fields 4&5 Loan Principal Repayment | \$5,000 extra |
| Browns Building Load Principal Repayment | \$5,000 extra |

TOTAL \$565,500

WATER FUND

OPERATIONS

| | |
|--|----------|
| One-Ton Service Body Truck (1/3 w/ PW) | \$16,000 |
| New Water Meters | \$15,000 |
| New Water Valves | \$12,000 |

WATER TREATMENT PLANT

| | |
|----------------------------------|----------|
| Operations Bay Floor Refinishing | \$27,000 |
| Lighting Repairs & LED Upgrades | \$7,000 |
| Wall Pump & VFD Control Wiring | \$20,000 |

TOTAL \$97,000



Town of Luray, Virginia

Council Agenda Statement

Item No: IV-B

Meeting Date: May 28, 2019

Agenda Item: COUNCIL CONSIDERATION
Item IV-B – Luray Meadows

Summary: Council is requested to consider approval of the following agreement with the Northern Shenandoah Valley Regional Commission, lease with People Inc., and policy documents required by the Department of Housing and Community Development related to the \$700,000 CDBG awarded to the Town to assist People, Inc. in the development of the Luray Meadows Apartment Complex:

- Agreement with NSVRC – NSVRC shall provide grant management assistance for \$80,000 with the funding included in the CDBG
- Lease with People, Inc. – As DHCD awarded the CDBG to the Town, the Town must have a property interest in the location where the CDBG funded improvements are constructed
- Anti-Displacement Policy – Required even though the CDBG is not associated with the construction of the apartments
- Fair Housing Certification - Required even though the CDBG is not associated with the construction of the apartments
- Grievance Procedure - Required even though the CDBG is not associated with the construction of the apartments
- Local Business and Employment Plan – Promotes the use of local contractors
- Non-Discrimination Policy – Promotes non-discrimination in contractor selection

Council Review: March 27, 2018 – Resolution for Application

Fiscal Impact: N/A

Suggested Motion: I move that Council approve the agreement with the Northern Shenandoah Valley Regional Commission, lease with People Inc., and policy documents required by the Department of Housing and Community Development related to the \$700,000 CDBG awarded to the Town to assist People, Inc. in the development of the Luray Meadows Apartment Complex as presented. I further authorize the Mayor, Town Manager, and Assistant Town Manager to execute the documents associated with these documents.

AGREEMENT

This Agreement effective the _____ day of _____, 2019, by Town of Luray, hereinafter referred to as the “Town,” and the Northern Shenandoah Valley Regional Commission, hereinafter referred to as the “Commission”.

WITNESSETH

WHEREAS, the Town is a recipient of a 2018 Virginia Community Development Block Grant award (CDBG), for a Multi-Family Housing Development Project; and

WHEREAS, the Town will be disbursing these funds for construction of the Luray Meadows Housing Production Project, yielding 52 affordable rental housing units; and

WHEREAS, the Town has selected the Commission to provide grant management assistance in the administration of the Project; and

WHEREAS, the Commission is a public body pursuant to the Regional Cooperation Act (Title 15.2, Chapter 42, Sections 15.2-4200 through 15.2-4222 Code of Virginia (1950), as amended), and can accept public funds; and

WHEREAS, the Commission has authorized the signing of said Agreement;

NOW, THEREFORE, The abovementioned parties hereto do mutually agree as follows:

I. SCOPE OF WORK AND ROLES OF THE COMMISSION

The Commission agrees to perform, implement and complete all necessary administrative and technical requirements of the grant as established by the Virginia Department of Housing and Community Development (DHCD) as attached hereto and described in APPENDIX A. The Commission agrees to perform such work as expeditiously, efficiently, and economically as is practical and to do so in accordance with the guidelines and requirements of the Virginia Department of Housing and Community Development and Project Management Plan adopted by the Project Management Team.

The Commission agrees to keep and maintain records of all expenses incurred in the performance of this Agreement. Such records and expenses are to be open to the Town and to the Virginia Department of Housing and Community Development for audit purposes.

The role of the Commission is to lead the management assistance team. As such, the Commission is recognized as the primary point of contact for both State and Town staff for the project.

II. TIME OF COMMISSION PERFORMANCE

The Commission agrees to commence performance of the activities in Appendix A in compliance with the CDBG Grant Management Manual of the Virginia Department of Housing and Community Development. The Commission agrees to complete performance of the activities by the time of grant closeout, final inspection of grant documents by the Virginia Department of Housing and Community Development, or similar formal termination notice that the grant project is completed. Completion of the project shall be within at least 24 months from the date on which the Town signs its contract with the Virginia Department of Housing and Community Development unless the grant is otherwise extended by DHCD.

III. PAYMENT

The Town agrees to pay the Commission an administration fee from the CDBG budget for Grant Management Assistance for a period up to 24 months from the date the Town signs its contract with the Virginia Department of Housing and Community Development or until the time of grant closeout if the grant is otherwise extended by DHCD. Such fee shall be calculated on a pay for performance basis in accordance with the budget approved by the Virginia Department of Housing and Community Development and not to exceed \$ 80,000. The administrative fee paid the Commission will not include advertising expenses, legal fees or other expenses not specifically described in this Agreement.

The Town shall make payments for project administration as invoiced. Payments shall be made for services performed as more particularly set out in Appendix B of this Agreement (Project Budget).

IV. TERMINATION OR SUSPENSION OF AGREEMENT FOR CAUSE

If, without legal justification, a party hereto fails to comply with the terms, conditions, or requirements of this Agreement, the party in compliance may terminate or suspend this agreement by giving written notice of such termination or suspension, at least seven (7) days prior to the effective date of termination or suspension. The Commission, upon such termination or suspension, shall be entitled to funds for work satisfactorily completed prior to the effective date of termination or suspension, less costs reasonably incurred by the Town to replace the Commission as grant administrator, if the Commission is the party not in compliance.

V. TERMINATION OF AGREEMENT FOR CONVENIENCE

The Town or Commission may terminate this Agreement in whole, or in part, when the Town and Commission agree that continuation of the Agreement would not produce beneficial results commensurate with further expenditure of funds. In such event, the Commission and Town shall agree upon termination conditions, including the effective date thereof, and in cases of partial termination, the portion of the assistance to be terminated. The Commission shall not incur new obligations for the terminated portion of its program after the effective date of agreed termination.

VI. AMENDMENT OF THIS AGREEMENT

This agreement may be amended with the consent of all signing parties. Any proposed amendment shall be delivered to each party to this agreement no less than 15 days prior to the enacting of said amendment. Amendments must be signed by each party to the original contract.

VII. EQUAL EMPLOYMENT OPPORTUNITY

The Commission will not discriminate against any employee or applicant for employment because of race, color, religion, sex or national origin. The Commission shall take affirmative action to ensure that applicants are employed and that employees are treated during employment without regard to their race, color, religion, sex or national origin.

VIII. POLITICAL ACTIVITY PROHIBITED

None of the funds, materials, property or services contributed by the Town or the Commission, under this Agreement, shall be used in the performance of this Agreement for any partisan political activity, or to further the election or defeat of any candidate for public office.

IX. INTEREST OF MEMBERS OF AGENCY AND OTHERS

No officer, member or employee of the Commission, and no other public official of the Town in which the project is situated or being carried out, who exercises any functions or responsibilities in the review or approval of the undertaking or carrying out of this project, shall participate in any decision relating to this Agreement which affects his personal interest or have any personal pecuniary interest, direct or indirect, in this Agreement or the proceeds thereof.

X. ATTACHMENT TO ALL NON-CONSTRUCTION CONTRACTS

The parties agree to comply with the Attachment to All Non-Construction Contracts-- Federal and State Requirements, attached hereto as Appendix C.

Town of Luray

Northern Shenandoah Valley Regional
Commission

Title: Town Manager

Title: Executive Director

Date: _____

Date: _____

Attest

Attest

Date: _____

Date: _____

APPENDIX A

DETAILED SCOPE OF WORK

The Commission is responsible for leading the Town and the Project Management Team through each project activity. The project activities include acquisition; interior and exterior repair and renovation of existing building for revitalization as multi-family affordable housing for low and moderate income people; and occupancy start-up in coordination with the Developer, People Incorporated Housing Group. The responsibilities of the Commission falls into these areas: Financial Management, Compliance Monitoring, and Project Management Support.

1. **Financial Management**

Requirements for Financial Management include working with the Town Finance Department and Treasurer to account for and control grant funds to easily identify project costs and cash balances and to be able to support such costs. It also means maintaining sufficient control to safeguard public funds from fraud and mismanagement. The Commission shall assist in the preparation of all grant drawdown requests. The Commission shall prepare all periodic status reports as required by the Department of Housing and Community Development (DHCD). The Commission will track expenditure of non-CDBG funding to assure compliance with the DHCD Grant Agreement.

2. **Compliance Monitoring**

The portion of the construction grant money, which is Community Development Block Grant funds from the Virginia DHCD, is subject to a number of federal laws, directives and regulations. Compliance requirements also involve designating an individual to act for the grant recipient. This designation includes: a) Labor Standards - Labor Standards Administrator (This includes checking and maintaining the certified payrolls, doing the required Davis-Bacon interviews and taking steps to ensure that Davis-Bacon wage rates are paid for each of the worker classifications in use); b) Equal opportunity/Section 3 - Contract Compliance Officer; and c) Uniform Relocation Act. The Commission will be responsible for compliance monitoring.

3. **Project Management**

This work area will involve overall project coordination and management. As such, the Commission shall assign a staff member to assume the role of the project manager to ensure proper coordination of all activities. This will include visits to construction sites and participation at monthly progress meetings, as well as monitoring project timelines and assisting with the scheduling of project activities as necessary. The project manager shall maintain the project files at the Town's Government Center as well as the Toms Brook Town Office. He/she shall also work closely with the DHCD, Town staff and the Town Administrator, who shall be the certifying officer for the Town.

The duties of the project manager also include assistance with procurement of both

professional and nonprofessional services. The project manager shall be responsible for assisting in preparing contract bid documents and issuance of these documents to interested parties. In this regard, he/she shall make certain that all required federal inserts are included in the documents. The project manager shall review contractor invoices with the Developer and the Town Finance and Building Departments as needed and shall assist in preparation and review of drawdown requests on the CDBG in accordance with completion of work milestones and submission of invoices by the Developer.

Not Included

Some project tasks will require specific and specialized technical skills not associated with general grant administration. These skills are more appropriately a part of direct project implementation. Accordingly, tasks such as legal work, real estate appraisals, securing of easements, accounting and auditing, and construction advice are not covered under this Agreement.

APPENDIX B

| BUDGET LINE ITEM | IDIS # | TOTAL BUDGET |
|--|---------------|---------------------|
| ADMINISTRATION | | |
| Execution of DHCD Contract | | \$10,000 |
| NSVRC | | \$10,000 |
| Execution of Construction Contract and Start of Construction | | \$15,000 |
| NSVRC | | \$15,000 |
| Completion of Construction Contract | | \$20,000 |
| NSVRC | | \$20,000 |
| Achievement of Benefits (52 apartments available for rental to LMI persons) | | \$20,000 |
| NSVRC | | \$20,000 |
| Satisfactory Interim Compliance Review | | \$7,500 |
| NSVRC | | \$7,500 |
| Satisfactory Final Compliance Review and Administrative Project Closeout | | \$7,500 |
| NSVRC | | \$7,500 |
| Total | | \$80,000 |

APPENDIX C

ATTACHMENT TO ALL NON-CONSTRUCTION CONTRACTS

SUBPART A: EQUAL EMPLOYMENT OPPORTUNITY

1. Executive Order 11246, as amended (Contracts/subcontracts above \$10,000)
 - A. During the performance of this contract, the contractor agrees as follows:
 - (1) The contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The contractor will take affirmative action to ensure that applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin. Such action shall include, but not be limited to the following: Employment, upgrading, demotion, or transfer; recruitment or recruitment advertising; layoff or termination; rates of pay or other forms of compensation; and selection for training, including apprenticeship. The contractor agrees to post in conspicuous places, available to employees and applicants for employment, notices to be provided setting forth provisions of this nondiscrimination clause.
 - (2) The contractor will, in all solicitations or advertisements for employees placed by or on behalf of the contractor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - (3) The contractor will send to each labor union or representative of workers with which he has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of contractors commitments under this section, and shall post copies of the notice in conspicuous places available to employees and applicants for employment.
 - (4) The contractor will comply with all provisions of Executive Order 11246, as amended, and of the rules, regulations, and relevant orders of the Secretary of Labor.
 - (5) The contractor will furnish all information and reports required by Executive Order 11246, as amended, and by rules, regulations, and orders of the Secretary of Labor, or pursuant thereto, and will permit access to his books, records, and accounts by the administering agency and the Secretary of Labor for purposes of investigation to ascertain compliance with such rules, regulations, and orders.

- (6) In the event of the contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246, as amended, and such other sanctions may be imposed and remedies invoked as provided in Executive Order 11246, as amended, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
- (7) The contractor will include the portion of the sentence immediately preceding paragraph (1) and the provisions of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 204 of Executive Order 11246, as amended, so that such provisions will be binding upon each subcontractor or vendor. The contractor will take such action with respect to any subcontract or purchase order as the administering agency may direct as a means of enforcing such provisions, including sanctions for noncompliance: Provided, however, that in the event a contractor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of such direction by the administering agency the contractor may request the United States to enter into such litigation to protect the interests of the United States.

B. Subcontracts

Each nonexempt prime contractor or subcontractor shall include the equal opportunity clause in each of its nonexempt subcontract.

SUBPART B: CIVIL RIGHTS ACT OF 1964

No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity receiving Federal financial assistance.

SUBPART C: SECTION 109 OF THE HOUSING AND COMMUNITY DEVELOPMENT ACT OF 1974, AS AMENDED

No person in the United States shall, on the ground of race, color or national origin, be excluded from participation in, be denied the benefit of, or be subjected to discrimination under any program or activity funded in whole or in part with funds made available under this title. Any prohibition against discrimination on the basis of age under the Age Discrimination Act of 1975 or with respect to an otherwise qualified handicapped individual as provided in section 504 of the Rehabilitation Act of 1973 shall also apply to any such program or activity.

SUBPART D: SECTION 3 OF THE HOUSING AND URBAN
DEVELOPMENT ACT OF 1968

(Applicable to all contracts/subcontracts)

1. The Section 3 covered Project Area for this PROJECT is designated as the boundaries of the County of Page.
2. The work to be performed under this contract is on a project assisted under a program providing direct financial assistance from the Department of Housing and Urban Development and is subject to the requirements of Section 3 of the *Housing and Urban Development Act of 1968*, as amended, 12 U.S.C. 1701 u. Section 3 requires that to the greatest extent feasible opportunities for training and employment be given to lower income residents of the project area and contracts for work in connection with the project be awarded to business concerns which are located in, or owned in substantial part by persons residing in the project area.
3. The parties to this contract will comply with the provisions of said Section 3 and the procedures for compliance issued pursuant thereto by the Virginia Department of Housing and Community Development set forth in this section to wit:
 - a. The PUBLIC BODY and the CONTRACTOR shall analyze the tasks to be performed under this CONTRACT and identify: (1) the opportunities for training and employment of lower income residents of the project area, and (2) contracts for work in connection with the project to be awarded to business concerns which are located in, or owned in substantial part by persons residing in the project area.
 - B. After determining what services can be provided by area residents and/or area businesses:
 - (1) The CONTRACTOR will fill all vacant trainee positions to the greatest extent feasible with residents of the project area to the extent such residents are available. And, the CONTRACTOR shall fill all employment positions to the greatest extent feasible with residents of the project area to the extent such residents are available and meet the generally accepted qualifications for the position(s) needed to be filled.
 - (2) The CONTRACTOR will procure to the greatest extent feasible all materials, equipment and services necessary for the implementation of the PROJECT from business concerns located in or substantially owned by residents of the project area to the extent that such items are available, and of comparable quality and cost.
 - C. The CONTRACTOR shall not circumvent these Section 3 requirements by:
 - (1) Filling vacant trainee or employment positions in its organization

immediately prior to undertaking work on the PROJECT; or

- (2) Entering into procurement contracts immediately prior to undertaking work on the PROJECT.
4. The CONTRACTOR shall send to each labor organization or representative of workers with which he has a collective bargaining agreement or other contract or understanding, if any, a notice advising the same of his commitments under this Section 3 clause and shall post copies of the notice in conspicuous places available to employees and applicants for employment or training.
5. The CONTRACTOR will include this Section in every subcontract for work in connection with this PROJECT and will at the direction of the PUBLIC BODY take appropriate action pursuant to the SUBCONTRACT upon a finding that the SUBCONTRACTOR is in violation of these provisions. The CONTRACTOR will not subcontract with any SUBCONTRACTOR where it has notice or knowledge that the latter has been found in violation of Section 3 of the Housing and Urban Development Act of 1968, and will not let any SUBCONTRACT unless the SUBCONTRACTOR has provided it with a preliminary statement of ability to comply with this Section.
6. Compliance with the provisions of Section 3 and the provisions of this Section shall be a condition of the Federal financial assistance provided to the PROJECT, binding upon the PUBLIC BODY for such assistance. Failure to fulfill these requirements shall subject the PUBLIC BODY, its contractors, its subcontractors and its successors to those sanctions specified by the grant agreement or contract through which Federal assistance is provided.
7. The parties to this CONTRACT verify and agree that they are under no contractual or other disability, which would prevent them from complying with these requirements.

SUBPART E: RECORDS RETENTION

The CONTRACTOR shall maintain financial records, supporting documents, statistical records, and all other records pertinent to this contract during the period of this contract and for three (3) years from the date of final payment; except, if any litigation claim or audit is started before the expiration of the 3-year period, the records shall be retained until all litigations, claims, or audit findings involving the records have been resolved.

SUBPART F: PROVISIONS REQUIRED BY LAW DEEM INSERTED

The provisions of Article 6 (Ethics in Public Contracting), Chapter 43 of Title 2.2 of the Code of Virginia, as amended, is hereby incorporated by reference and each and every other provision of law and clause required by law to be inserted herein shall be deemed to be inserted herein and the contract shall be read and enforced as though it were included herein.

SUBPART G: IMMIGRATION REFORM AND CONTROL ACT OF 1986

The Contractor agrees by signing this agreement that he/she does not and will not during the performance of this contract violate the provisions of the *Federal Immigration Reform and Control Act of 1986*, which prohibits employment of illegal aliens.

SUBPART H: ACCESS TO RECORDS

The Public Body, the Virginia Department of Housing and Community Development, the U.S. Department of Labor, the Inspector General, and the General Accounting Office, or any of their duly authorized representatives, shall have access to any books, documents, papers, and records of the Contractor which are directly pertinent to this Contract for the purpose of making audit, examination, excerpts, and transcriptions.

Anti-Displacement Policy

The Town of Luray will replace all occupied and vacant occupiable low/moderate-income dwelling units demolished or converted to a use other than as low/moderate income dwelling unit as a direct result of activities assisted with funds provided under the Housing and Community Development Act of 1974, as amended. All replacement housing will be provided within three (3) years of the commencement of the demolition or rehabilitation relating to conversion.

Before obligating or expending funds that will directly result in such demolition or conversion, the Town of Luray will make public and advise the state that it is undertaking such an activity and will submit to the state, in writing, information that identifies:

1. A description of the proposed assisted activity;
2. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be demolished or converted to a use other than as low/moderate-income dwelling units as a direct result of the assisted activity;
3. A time schedule for the commencement and completion of the demolition or conversion;
4. The general location on a map and approximate number of dwelling units by size (number of bedrooms) that will be provided as replacement dwelling units;
5. The source of funding and a time schedule for the provision of replacement dwelling units;
6. The basis for concluding that each replacement dwelling unit will remain a low/moderate-income dwelling unit for at least 10 years from the date of initial occupancy; and
7. Information demonstrating that any proposed replacement of dwelling units with smaller dwelling units is consistent with the housing needs of low- and moderate- income households in the jurisdiction.

The Town of Luray will provide relocation assistance to each low/moderate – income household displaced by the demolition of housing or by the direct result of assisted activities. Such assistance shall be that provided under Section 104 (d) of the Housing and Community Development Act of 1974, as amended, or the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended.

The Town of Luray’s project includes the following activities:

1. The acquisition of land for the construction of 52 affordable, energy efficient rental units and one water/sewage pump station;
2. Site clearance activities for the entire project area;
3. Design, construction, and inspection of driveway entrances, curb and gutter, 115 parking spaces, sidewalks, and landscaping;
4. Design, construction and inspection of one water/sewage pump station;
5. Design, construction, and inspection of a community center; and
6. Construction of seven apartment buildings comprised of 52 affordable energy efficient LMI rental units, of which 26 will meet VHDA’s universal design standards and six will meet section 504 standards.

The activities as planned will not cause any displacement from or conversion of occupiable structures. As planned, the project calls for the use of existing right-of-way or easements to be purchased or the acquisition of tracts of land that do not contain housing. The Town of Luray will work with the grant management staff,

engineers, project area residents, and the Department of Housing and Community Development to insure that any changes in project activities do not cause any displacement from or conversion of occupiable structures.

In all cases, an occupiable structure will be defined as a dwelling that meets local building codes or a dwelling that can be rehabilitated to meet code for \$25,000 or less.

Signature of Authorized Official

Date

Fair Housing Certification

Compliance with Title VIII of the Civil Rights Act of 1968

Whereas, the Town of Luray has been offered and intends to accept federal funds authorized under the Housing and Community Development Act of 1974, as amended, and

Whereas, recipients of funding under the Act are required to take action to affirmatively further fair housing;

Therefore, the Town of Luray agrees to take at least one action to affirmatively further fair housing each grant year, during the life of its project funded with Community Development Block Grant funds. The action taken will be selected from a list provided by the Virginia Department of Housing and Community Development.

Signature of Authorized Official

Date

Grievance Procedure

The Town of Luray has adopted an internal grievance procedure providing for prompt and equitable resolution of complaints alleging any action prohibited by the Department of Housing and Urban Development's (HUD) (24 CFR 8.53(b) implementing Section 504 of the Rehabilitation Act of 1973, as amended (29 USC 794). Section 504 states, in part, that "no otherwise qualified handicapped individual . . . shall solely by reason of his handicap, be excluded from the participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving federal financial assistance. . . ."

Complaints should be addressed to: **Steve Burke, Town Manager, Town of Luray, PO Box 629, Luray VA 22835, (540) 743-5511**, who has been designated to coordinate Section 504 compliance efforts.

1. A complaint should be filed in writing or verbally contain the name and address of the person filing it, and briefly describe the alleged violation of the regulations.
2. A complaint should be filed within 30 days after the complainant becomes aware of the alleged violation. (Processing of allegations of discrimination occurring before this grievance procedure was in place will be considered on a case-by-case basis.)
3. An investigation, as may be appropriate, shall follow a filing of a complaint. The investigation will be conducted by **Steve Burke**. These rules contemplate informal but thorough investigations, affording all interested persons and their representatives, if any, an opportunity to submit evidence relevant to a complaint. Under 24 CFR 8.53(b), the Town of Luray need not process complaints from applicants for employment or from applicants for admission to housing.
4. A written determination as to the validity of the complaint and description of resolution, if any, shall be issued by **Steve Burke** and a copy forwarded to the complainant no later than 30 days after its filing.
5. The Section 504 coordinator shall maintain the files and records of the Town of Luray relating to the complaints filed.
6. The complainant can request a reconsideration of the case in instances where he or she is dissatisfied with the resolution. The request for reconsideration should be made within 15 days to **Town Council**.
7. The right of a person to a prompt and equitable resolution of the complaint filed hereunder shall not be impaired by the person's pursuit of other remedies such as the filing of a Section 504 complaint with the Department of Housing and Urban Development. Utilization of this grievance procedure is not a prerequisite to the pursuit of other remedies.
8. These rules shall be construed to protect the substantive rights of interested persons, to meet appropriate due process standards and to assure that the Town of Luray complies with Section 504 and the HUD regulations.

Duly adopted at the regular meeting of the _____ on _____, 20____.

Signature of Authorized Official

Local Business and Employment Plan

1. The Town of Luray designates as its Section 3 Business and Employment Project Area the County of Page.
2. The Town of Luray, its contractors, and designated third parties shall in utilizing Community Development Block Grant (CDBG) funds utilize businesses and lower income residents of the County in carrying out all activities, to the greatest extent feasible.
3. In awarding contracts for construction, non-construction, materials, and supplies the Town of Luray, its contractors, and designated third parties shall take the following steps to utilize businesses which are located in or owned in substantial part by persons residing in the County:
 - (a) The Town of Luray shall identify the contracts required to conduct the CDBG activities.
 - (b) The Town of Luray shall identify through The Page Courier the business concerns within the County which are likely to provide construction contracts, non-construction contracts, materials, and services which will be utilized in the activities funded through the CDBG.
 - (c) The identified contractors and suppliers shall be included on bid lists used to obtain bids, quotes or proposals for work or procurement contracts which utilize CDBG funds.
 - (d) To the greatest extent feasible the identified business and any other project area business concerns shall be utilized in activities which are funded with CDBG funds.
4. The Town of Luray and its contractors and subcontractors shall take the following steps to encourage the hiring of lower income persons residing in the County:
 - (a) The Town of Luray in consultation with its contractors (including design professionals) shall ascertain the types and number of positions for both trainees and employees which are likely to be used to conduct CDBG activities.
 - (b) The Town of Luray shall advertise through the following source:

The Page Courier

the availability of such positions with the information on how to apply.
 - (c) The Town of Luray its contractors, and subcontractors shall be required to maintain a record of inquiries and applications by project area residents who respond to advertisements, and shall maintain a record of the status of such inquires and applications.
 - (d) To the greatest extent feasible, the Town of Luray, its contractors, and subcontractors shall hire lower income project area residents in filling training and employment positions necessary for implementing activities funded by the Community Development Block Grant (CDBG).
5. In order to document compliance with the above affirmative actions and Section 3 of the Housing and Community Development Act of 1974, as amended, the Town of Luray shall keep, and obtain from its contractors and subcontractors, Registers of Contractors, Subcontractors and Suppliers and Registers of Assigned Employees for all activities funded by the CDBG. Such listings shall be completed and shall be

verified by site visits and employee interviews, crosschecking of payroll reports and invoices, and through audits if necessary.

Duly adopted at the regular meeting of the _____ on _____, 20____.

_____ Signature of Authorized Official

Non-Discrimination Policy

The Town of Luray or any employee thereof will not discriminate against an employee or applicant for employment because of race, color, religion, national origin, sex, pregnancy, childbirth or related medical conditions, age, marital status, or disability. Administrative and personnel officials will take affirmative action to insure that this policy includes employment, upgrading, demotion or transfer, rates of pay or other forms of compensation, and selection for training.

Duly adopted at the regular meeting of the _____ on _____, 20____.

_____ Signature

The U. S. Department of Housing and Urban Development (HUD) has adopted policies and procedures to assure nondiscrimination based on handicap in programs and activities receiving Federal financial assistance. These requirements, contained in 24 CFR Part 8, implement Section 504 of the *Rehabilitation Act of 1973* as amended. All local government recipients of CDBG funds awarded by the DHCD must take certain actions to insure compliance with these requirements. These actions include:

1. **Non-discrimination Notices:** All local government grant recipients must take appropriate steps to notify participants, beneficiaries, applicants, and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining agreements that it does not discriminate on the basis of handicap.

Methods of notification include publication of advertisements in newspapers, posting of notices, and distribution of memoranda or other written materials.

If a local government publishes or uses recruitment materials or publications containing general information that is made available to participants, beneficiaries, applicants, or employees, the policy of nondiscrimination based on handicap must be included.

The local government must ensure that members of the population eligible to be served or likely to be affected who have visual or hearing impairments are provided with the information necessary to understand and participate in the program. Means for ensuring participation include qualified sign language and oral interpreters, readers, or the use of taped and Braille materials.

2. **504 Coordinator:** Only local government grant recipients that employ fifteen or more persons must designate at least one person to coordinate compliance. All notification regarding nondiscrimination shall identify the coordinator by name and title. It is recommended that this person not be the Grant Administrator.
3. **Effective Program Outreach and Communication:** All local government grant recipients must take appropriate steps to ensure effective communication with applicants, beneficiaries, and members of the public. Telecommunication devices for deaf persons (TDSD) or equally effective communication systems shall be used for telephone communications with applicants and beneficiaries. The Virginia Relay Service may also be utilized at no charge. For more information about this service, call Virginia Relay Customer Care at 800-552-9717 (voice/TTY) or e-mail Frontdsk@vddhh.virginia.gov. Or, visit their web site at www.varelay.org.

All published notices related to the CDBG program must include a TDD number.

4. **Grievance Procedures:** Only local government grant recipients that employ fifteen or more persons must adopt grievance procedures that incorporate appropriate standards for due process and provide for the prompt and equitable resolution of complaints.
5. **Conduct a Self-Evaluation:** All local government grant recipients must conduct a self-evaluation to evaluate current policies and practices to determine whether in whole or in part they meet Section 504 requirements regarding nondiscrimination. Individuals with disabilities, organizations representing such individuals or other interested persons should be consulted as part of the self-evaluation process. Modifications to existing policies and practices and corrective actions to remedy any discrimination found may be necessary. Areas to be evaluated include:
 - Completion of the Site Accessibility Checklist for 504 Requirements. This review for physical accessibility need only be done on those buildings used for CDBG program activities, including the location of public meetings and where applications for benefits will be taken;
 - Development of a narrative that reviews the following areas:
 - Identification of 504 Coordinator;
 - Program outreach and communication, including the need to list the TDD number on all notices and advertisements required by DHCD;
 - Eligibility and admission criteria and practice;
 - Employment practices, including EEO and 504 grievance procedures; and
 - Complaint and appeals procedures.

Local governments are not necessarily required to make each facility accessible to individuals with handicaps, and need not take any action which can be demonstrated to impose an undue financial and administrative burden.

Methods of achieving program accessibility may include the following actions:

- Locate programs or services in accessible facilities;
- Assign aides to assist beneficiaries;

- Conduct home visits;
- Add or redesign equipment or furnishings;
- Change management policies or procedures;
- Acquire or build new facilities; and
- Selectively alter existing facilities.

The written self-evaluation must be kept on file for three (3) years following completion and made available for review by the members of public, DHCD, and/or HUD.

The locality must also document any actions taken to correct past or current discrimination based on handicap.

Resource Material on Accessible/Adaptable Housing and Facilities

Adaptable Housing: Marketable Accessible Housing for Everyone

U.S. Department of Housing and Urban Development (1987)

Uniform Federal Accessibility Standards (UFAS)

U.S. Architectural and Transportation Barriers Compliance Board (1984)

American National Standard for Buildings and Facilities – Providing Accessibility and Usability for Physically Handicapped People

American National Standards Institute, Inc. (1986)

Handicapped Requirements Handbook

Federal Programs Advisory Service (1987)

PUBLIC NOTICE SAMPLE

[Instructions: Publish as a display advertisement in the local paper.]

PUBLIC NOTICE

DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT HANDICAPPED REGULATIONS

This notice is published pursuant to the requirements of 24 CFR Part 8, Nondiscrimination Based on Handicap in Federally Assisted Programs and Activities of the Department of Housing and Urban Development, as published in the Federal Register on June 2, 1988. 24 CFR Part 8 prohibits discrimination against qualified individuals because of their handicapped status.

(Insert Grantee's name) advises the public, employees, and job applicants that it does not discriminate on the basis of handicapped status in admission or treatment or employment in, its programs and activities.

(Insert Grantee's name) has designated the following as the contact to coordinate efforts to comply with this requirement.

Such inquiries should be addressed to:

Name of Designated Official

Address

Grantee's Phone Numbers

Virginia Relay 711

Grantee's Fax Number

_____ a.m. - _____ p.m

SELF-EVALUATION SITE ACCESSIBILITY CHECKLIST

This checklist is intended to be used as a relatively quick and easy guide to determine a building's physical accessibility. Detailed specifications for each area can be found in the Uniform Federal Accessibility Standards (UFAS).

Comments should be made on all "No" answers, and should include alterations that can or will be made, any insurmountable obstacles to accessibility, or other relevant circumstance or considerations.

Name of Site: _____

PARKING

YES

NO

Does the facility have designated parking spaces for disabled individuals?

Are spaces of adequate width (13 ft.)?

Are the spaces marked with the universal access symbol?

Are they near the building's entrance?

Comments: _____

BUILDING ENTRANCE

YES

NO

Is the main entryway wheelchair-accessible?

(Level entry or properly sloped ramp; 32" wide, non-revolving door)

If not, is there a reasonable alternative entry?

Is the entry relatively free of obstacles?

Comments: _____

MEETING ROOMS

YES

NO

Can all rooms to be used for meetings or meals be reached without using steps or escalators?

If elevator use is required, are the elevators accessible? (36" wide door, 54" deep x 68" wide car, wheelchair accessible controls, tactile buttons, auditory floor indicators)

If room changes are required between sessions, are pathways accessible? (36" wide hallways, free of obstacles)

Are doorways wide enough to accommodate a wheelchair? (32" wide)

Comments: _____

FACILITIES

YES

NO

Are restrooms wheelchair-accessible? (Adequate floor space for wheelchair; grab bars, paper products, lavatories at proper height; extended faucet handles)

Are paths to the restrooms accessible?

Are drinking fountains wheelchair accessible?

Can telephones be used from a wheelchair?

Comments: _____

PREPARER:

Preparer's Signature

Date

Preparer's Name (printed)

Title (printed)





Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-C

Meeting Date: May 28, 2019

Agenda Item: TOWN COUNCIL DISCUSSION
IV-C – SUP 19-02 – 315 First Street (R-4 Residential District) Home Occupation

Summary: The Town Council is requested to discuss a request from Jayme Marston of 315 First Street for a Special Use Permit to operate a Home Occupation in the R-4 High Density Residential District. The request is to operate a hair salon in the basement of the residence that has a separate entrance and driveway.

Home occupations are permitted in the R-4 District with an approved Special Use Permit per Town Code Section 404.2.1

The Town Code defines a home occupation as “ Any professional service and/or business occupation within a dwelling and clearly incidental thereto carried on by a member, or members, of the family residing on the premises, with no advertising sign displayed other than a name plate not exceeding four square feet in area on each side of the plate, and no exterior evidence that the building is being used for any purpose other than a dwelling. Home occupations are required to obtain a Town business license, and must adhere to article V (Supplemental Regulations), [section 506](#) (parking) and [section 514](#) (professional offices) of the Town Code.”

The applicant has indicated that services will be by appointment only so off-street parking requirements should be met.

The Planning Commission unanimously recommend approval of the Special Use Permit at their May 15, 2019 meeting.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: No Action (Public Hearing scheduled for June 10th)



Town of Luray
 Special Use Permit Application
 Application No.: 19-02

Existing Property Information:

Site Address 315 First St.
 Page County Tax Map Number 42A 11 18 55 17 Town Zoning District R4
 Total Acreage 2

Request Information:

Nature of Request (Describe property use, structure(s) construction, and affected Zoning Ordinance Sections)

Partially finished basement to be used as
Hair Salon. Hair Salon will have separate entrance
and separate driveway. Will not be "open to public"
as I am already busy with my clients.

Please include location map, plat, property deed, and impact analysis statement with your Application

I (we), the undersigned, do hereby respectfully make application and petition to the Town of Luray in order to utilize the subject property for a use which requires the issuance of a Special Use Permit. I (we) agree to comply with any conditions for the Special Use Permit required by the Town.

I (we) authorize Town of Luray officials to enter the property for site inspection purposes.

I (we) authorize the Town of Luray to place standard signage on the property necessary for notifying the public of this rezoning request during the application consideration process.

I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.

Gayme Marston
 Signature of Applicant

3-27-19
 Date

Timothy C. Marston
 Signature of Applicant

3-27-19
 Date

Gayme Marston
 Signature of Owner

3-27-19
 Date

Timothy C. Marston
 Signature of Owner

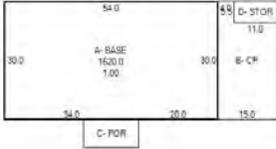
3-27-19
 Date



Page County, Virginia

| Tax Map #: | Property Address: | Account #: |
|----------------|-------------------|------------|
| 42A11-18-55-17 | 315 FIRST ST | 19665 |

General

| | | | |
|-------------------------|---|--|---|
| Owners Name: | MARSTON TIMOTHY & JAYME L |  |  |
| Mailing Address: | 315 FIRST ST LURAY VA 22835 | | |
| Zoning: | R4 | | |
| Year Built: | 1976 | | |
| Acreage: | .413 | | |
| Description: | L17-20 B55 S2 INST#02-2764-S INST#11-381-W INST#14-1762 INST#14-2066-S INST#15-1120-S | | |
| Grouped With: | No Data | | |

| Assessment Information | | Sale information | |
|-------------------------|-----------|---------------------------|----------|
| Land Value | \$30,000 | Transfer Date: | 3/8/2017 |
| Improvement | \$160,200 | Sales Price: | \$0 |
| Total Value | \$190,200 | Grantor: | \$0 |
| Total Land Area | Y | Deed Book: | No Data |
| Prior Assessment | \$160,100 | Deed Page: | 0 |
| | | Plat Book: | No Data |
| | | Plat Page: | 0 |
| | | Instrument Number: | 2017-542 |

Details

| Exterior Information | | Interior Information | | Building SqFt: | |
|-----------------------------|-------------|------------------------|------|--------------------------------|-----------|
| Year Built: | 1976 | Story Height: | 1 | | 1,620 |
| Occupancy Type: | Dwelling | # of Rooms: | 6 | Basement SqFt: | 0 |
| Foundation: | Cinderblock | # of Bedrooms: | 4 | Finished Basement SqFt: | 0 |
| Ext. Walls: | Brick | Full Bathrooms: | 1 | Interior Walls: | Drywall |
| Roofing: | Comp Shg | Half Bathrooms: | 1 | Heating: | Heat Pump |
| Roof Type: | Gable | Floors: | Wood | A/C: | Yes |
| Garage: | None | | | | |
| Garage - # Of Cars: | 0 | | | | |
| Carport: | Open | | | | |
| Carport - # Of Cars: | 1 | | | | |

| Utilities | | Other Information | | Site Information | |
|-------------------|----------|---------------------------|---|----------------------|-----------------|
| Water: | Public | Fireplace: | 1 | Zoning Type: | R4 |
| Sewer: | Public | Stacked Fireplace: | 0 | Terrain Type: | On |
| Electric: | Yes | Flue: | 0 | Character: | Rolling/Sloping |
| Gas: | No | Metal Flues: | 0 | Right of Way: | Public |
| Fuel Type: | Electric | Stacked Flues: | 0 | Easement: | Paved |
| | | Inop. Flues/FP: | 0 | | |

Page County, Virginia

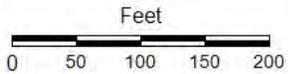
Legend

- Major Roads
- Roads
- Railroads
- Other Counties
- Parcels
- Shenandoah River
- Streams



Title: Parcels

Date: 3/29/2019



DISCLAIMER: THIS MAP IS PROVIDED WITHOUT WARRANTY OF ANY KIND, either expressly or implied, but no limited to, the implied warranties of merchantability and fitness for a particular purpose. Site-specific information is best obtained after an onsite visit by a competent professional. Please call Page County, VA for specialized products. Any person, firm or corporation which uses this map or any of the enclosed information assumes all risk for the inaccuracy thereof, as Page County, VA expressly disclaims any liability for loss or damage arising from the use of said information by any third party. In addition use of Virginia Base Mapping Program (VBMP) statewide aerial photography requires the following disclaimer: "Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination."

Dawn Shores

From: Daniel W. Presgraves <pagecountyproperties@centurylink.net>
Sent: Sunday, April 7, 2019 10:26 AM
To: Dawn Shores
Subject: SUP #2--315 First Street Intention to operate in home salon business

[NOTICE: DO NOT CLICK on links or open attachments unless you are sure the content is safe. No email should ever ask you for your username or password.]

Dear Dawn,
Thank you for notifying me in reference to Jayme Marston operating an in home salon business located on 315 First Street in Luray. I just wanted to inform you and the Town council that my mother and I have no problem with the stated request from Mrs. Marston.
Thank you for notifying us,
Daniel W. Presgraves

Daniel W. Presgraves
Page County Properties, LLC
540-244-7165

For Publication in the May 23, 2019 and May 30, 2019 editions of the PN&C
Certification of Publication request.

Town of Luray
45 East Main Street
Luray, Virginia 22835

**NOTICE OF PUBLIC HEARING AND
SPECIAL USE PERMIT**

NOTICE is hereby given pursuant to Section § 15.2-2204 of the Code of Virginia, as amended, that the Luray Town Council shall hold a public hearing on Monday, June 10, 2019 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street in the Town of Luray, Virginia.

The purpose of the hearing is to receive public comment on an application for a special use permit to operate a hair salon business within the residence located at 315 First Street in Luray, Virginia.

All interested persons may appear and present their views at the public hearing.

Copies of the application and the Town's zoning ordinance are available at the Town of Luray Offices, 45 East Main Street, Luray, Virginia and may be viewed between the hours of 8 a.m. and 5 p.m. from Monday through Friday. Questions may be directed to the Planning and Zoning at 540.743.5511.



Town of Luray, Virginia
Town Council Agenda Statement

Item No: IV-D

Meeting Date: May 28, 2019

Agenda Item: TOWN COUNCIL DISCUSSION
IV-D – SUP 19-03 – Single-Family Dwelling in B1 District – 42A9-A-36

Summary: The Town Council is requested to discuss a request from Edwin and Mary Broyles for a Special Use Permit to construct a single-family dwelling on Lot 42A9-A-36 in the Business (B1) District.

Construction of a single-family dwelling is permitted in the B-1 District with an approved Special Use Permit per Town Code Section 406.2.h.

The plat indicates that the parcel is located along a private alley connecting to Leaksville Road.

The applicant will need to confirm or obtain utility easements for water and sewer service to the property. The adjacent property owner has indicated that they believe their sewer lateral is located across this lot. The applicant will need to confirm any existing facilities on the property and coordinate relocation with the owner if necessary.

The Planning Commission recommended approval of the Special Use Permit by a vote of 4-2 at their May 15, 2019 meeting. Concern of the small size of the lot was cited.

Commission Review: N/A

Fiscal Impact: N/A

Suggested Motion: No Action (Public Hearing scheduled June 10th)



Existing Property Information:

Site Address Lot 35A Leaksville Road
 Page County Tax Map Number 42A9-A-35A Town Zoning District B1
 Total Acreage 1/4

Request Information:

Nature of Request (Describe property use, structure(s) construction, and affected Zoning Ordinance Sections)

Building new single family dwelling in B1 Zone

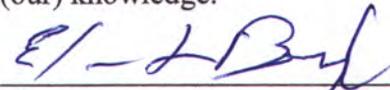
Please include location map, plat, property deed, and impact analysis statement with your Application

I (we), the undersigned, do hereby respectfully make application and petition to the Town of Luray in order to utilize the subject property for a use which requires the issuance of a Special Use Permit. I (we) agree to comply with any conditions for the Special Use Permit required by the Town.

I (we) authorize Town of Luray officials to enter the property for site inspection purposes.

I (we) authorize the Town of Luray to place standard signage on the property necessary for notifying the public of this rezoning request during the application consideration process.

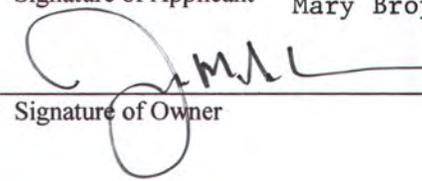
I (we) hereby certify that this application and its accompanying materials are true and accurate to the best of my (our) knowledge.


 Signature of Applicant Edwin L. Broyles

April 5, 2019
 Date


 Signature of Applicant Mary Broyles

April 5, 2019
 Date


 Signature of Owner

April 5th 2019
 Date

Signature of Owner

Date



Town of Luray
Zoning Permit Application
 Application No.: _____

I, as owner or authorized agent for the property described below, do hereby certify that I have the authority to make this application for a Zoning Permit for the activity described below and as show on any attached plans or specifications, that the information provided is correct and that any construction/use will conform to the regulations of the Town's *Zoning Ordinance* and other codes of the Town of Luray, County of Page, and Commonwealth of Virginia, as applicable. This permit application authorizes the Zoning Administrator or designee to perform reasonable site inspections as required to confirm information provided and compliance with the conditions applicable to this permit. Further I understand that any deviation from the application as requested shall require the express written approval of the Zoning Administrator.

- Application:** Site Development Property Subdivision Boundary Line Adjustment
 Rezoning Special Use Permit Zoning Variance

Applicant Information:

Applicant Name Edwin L. Broyles & Mary Broyles
 Company Name _____
 Address 1 Lillard Drive Luray, VA 22835
 Phone: 540-843-3602 Email: marybroyles@ymail.com

Property Owner Information:

Owner Name Jerry Schiro
 Address 142 Leaksville Road Luray, VA 22835
 Phone: 540-743-2692 Email: jschiro@cox.net

Property Information:

Site Address Lot 35A Leaksville Road
 Page County Tax Map Number 42A9-A-35A Town Zoning District B1

Request Information:

Nature of Request (Describe Fully) Special Use Permit to build single family dwelling

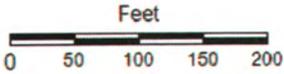
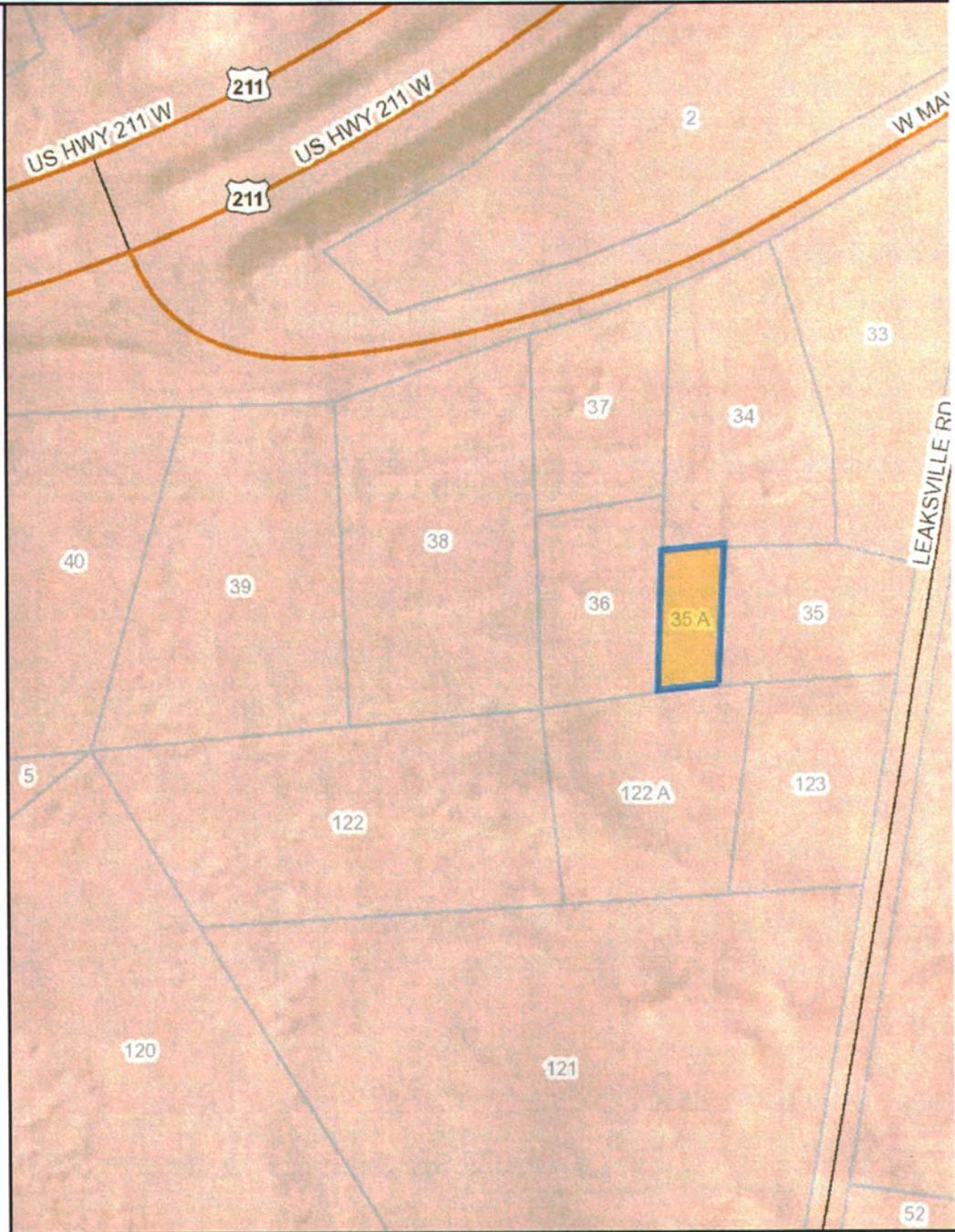
See Appropriate Application Appendix for Additional Information Required with Your Application

Edwin L. Broyles Mary F. Broyles April 5, 2019
 Signature of Applicant Edwin L. Broyles Mary F. Broyles Date

Page County, Virginia

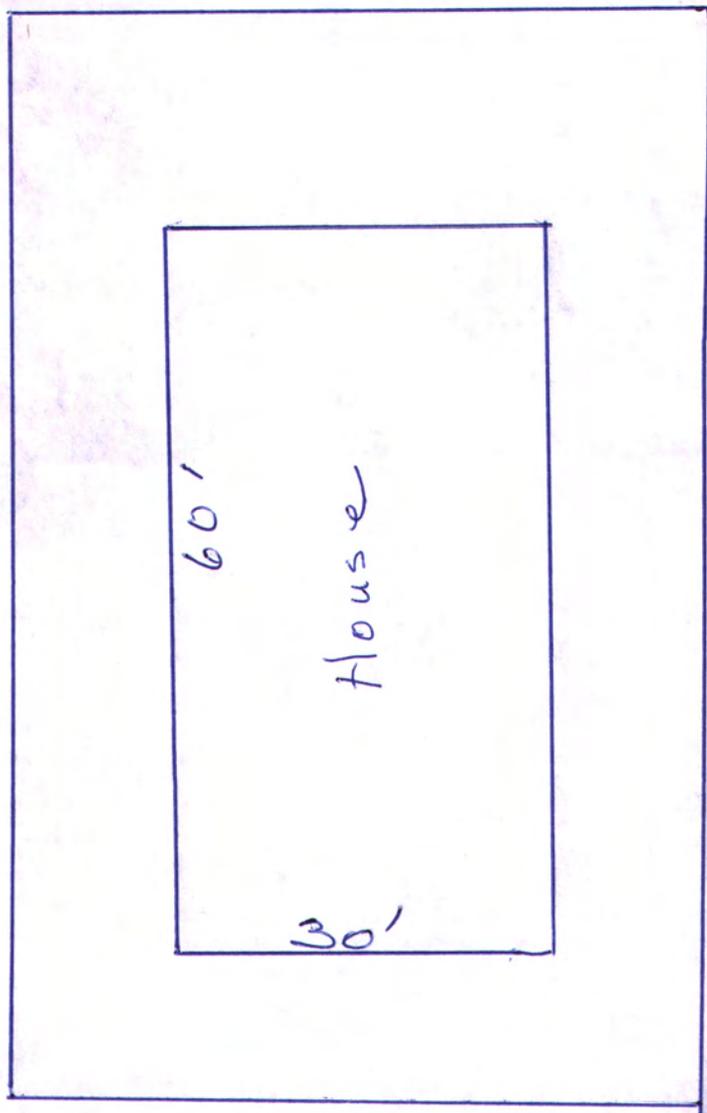
Legend

- Major Roads
- Roads
- Railroads
- Other Counties
- Parcels
- Shenandoah River
- Streams



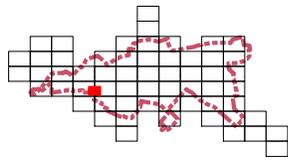
Title: Parcels

DISCLAIMER: THIS MAP IS PROVIDED WITHOUT WARRANTY OF ANY KIND, either expressly or implied, but no limited to, the implied warr. Site-specific information is bes obtained after an onsite visit by a competent professional. Please call Page County, VA for specialized products. A enclosed information assumes all risk for the inaccuracy thereof, as Page County, VA expressly disclaims any liability for loss or damage arising, use of Virginia Base Mapping Program (VBMP) statewide aerial photography requires the following disclaimer: "Any determination of topograp property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to



- 50' -

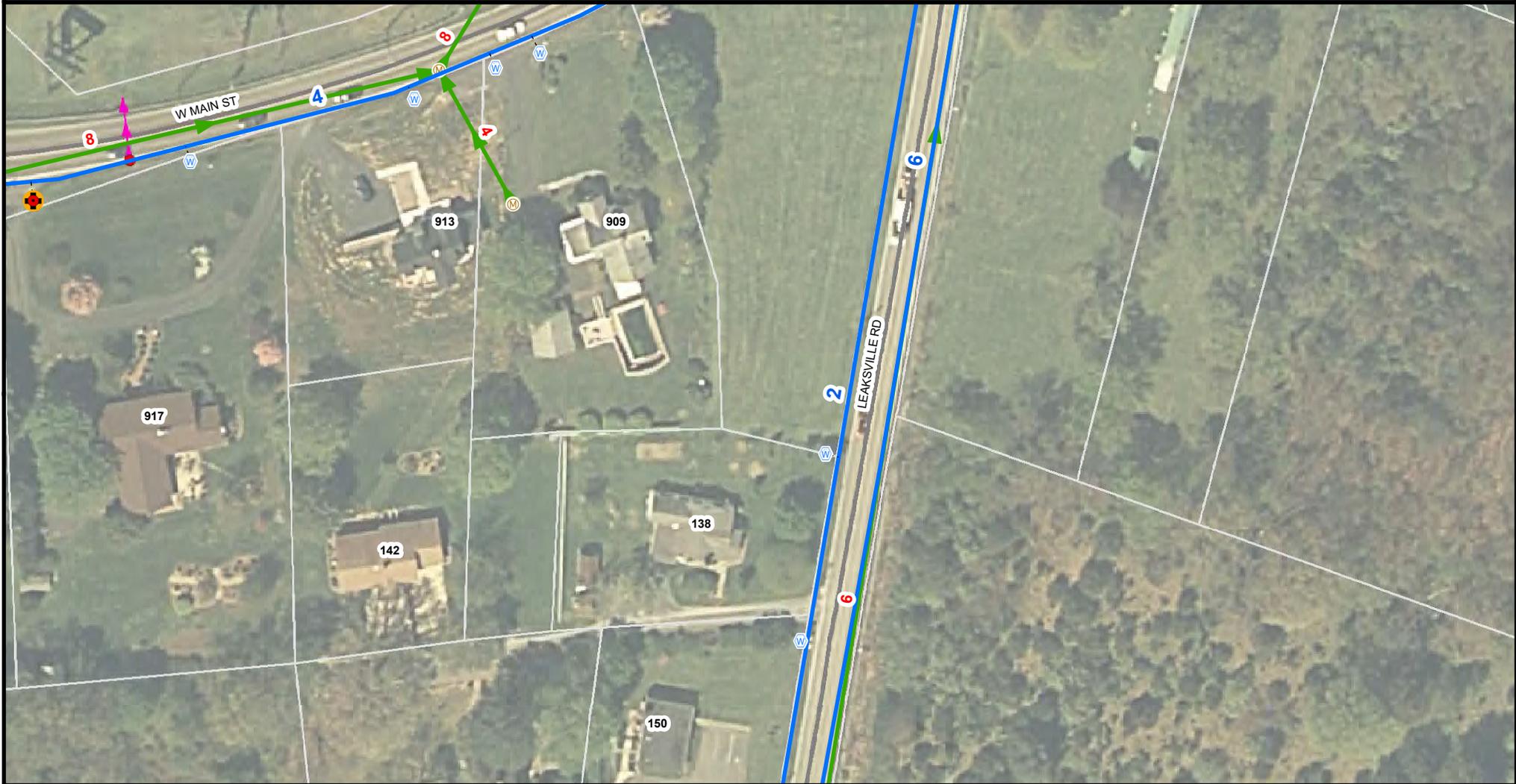
- 100' -



Town of Luray, Virginia Utilities

Page County GIS Department
Reference map only. Not for legal use.
2015 VGIN Aerial Imagery
Hillshade derived from USGS 2014 LiDAR

Any determination of topography or contours, or any depiction of physical improvements, property lines or boundaries is for general information only and shall not be used for the design, modification, or construction of improvements to real property or for flood plain determination.



Map Generated on 4/22/2019

Base Layers

- # Address
- Road
- + Railroad
- Grid
- 2 ft contour
- 10 ft contour
- Parcel
- Luray Boundary

FEMA flood zones

Water Utility

- ⊕ Meter
- Valve
- ⊕ Tank
- ⊕ Hydrant
- ⊕ Hydrant - no valve
- Water Connection
- Waterline

Sewer Utility

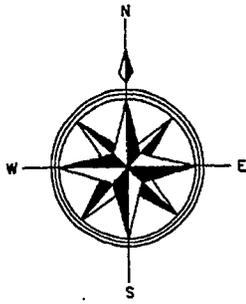
- ▲ Cleanout
- ⊕ Pump Station
- ⊕ Manhole
- Sewerline
- Force Main
- Sewerline

Stormwater

- Drop Inlet
- Street Drain
- ▲ Pipe Start/End
- ▲ Water/Pond
- ▶ Pipe
- ▶ Ditch
- ⊕ Soil Erosion

Fiber Route

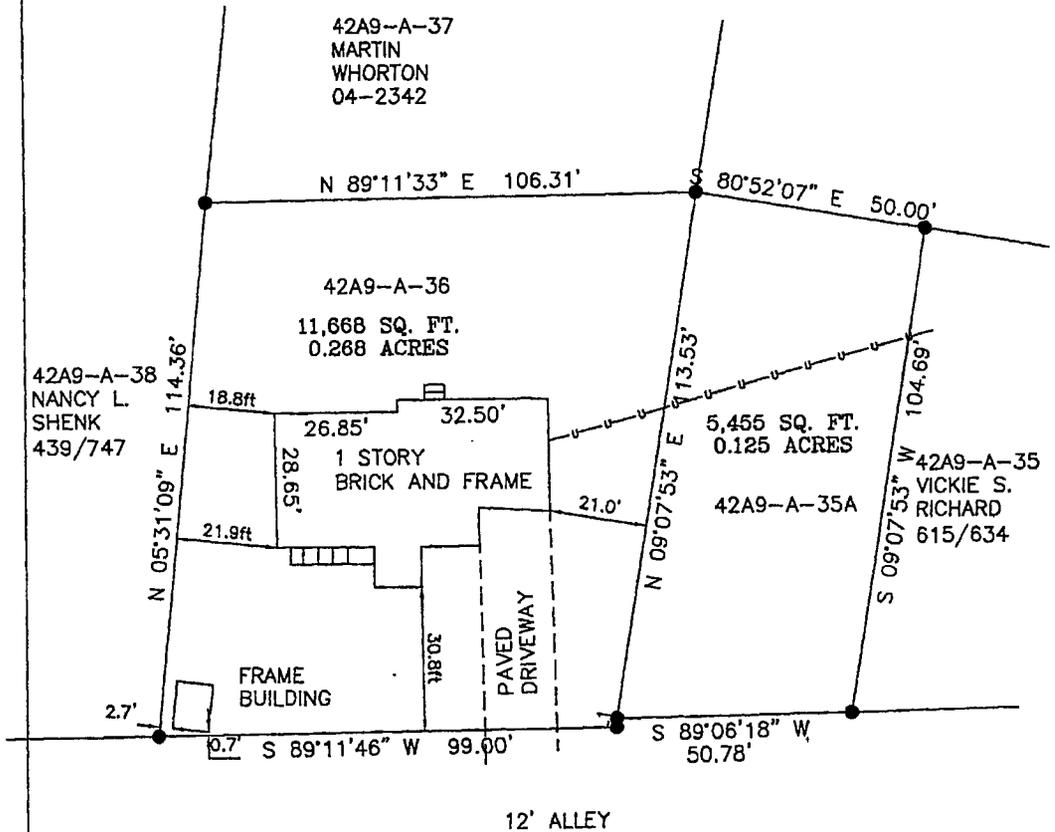
- ⊕ Pole
- Aerial
- ×××× Bore
- ×××× Plow
- ×××× Trench



- 1 = BEARINGS ARE MAGNETIC
 - 2 = SCALE 1" = 30'
 - 3 = TAX MAP = 42A9-A-35A, 36
 - 4 = DATUM AS SHOWN HEREON IS ACCORDING TO RECORDED INFORMATION AND IS A CURRENT FIELD SURVEY.
 - 5 = NO TITLE REPORT FURNISHED
 - 6 = OTHER RIGHTS OF WAY AND EASEMENTS IF ANY, ARE NOT SHOWN
- THIS PARCEL IS LOCATED IN FLOOD ZONE X

LEGEND

- = IRON PIN FOUND
- U = UTILITY LINE



| LINE | BEARING | DISTANCE |
|------|---------------|----------|
| L1 | N 08°57'08" E | 1.87' |

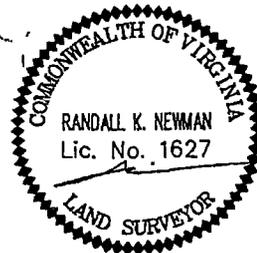
TITLE SURVEY OF TWO TRACTS OF LAND

LOCATED IN THE TOWN OF LURAY,
PAGE COUNTY, VIRGINIA.

OWNER: ROBERTA D. RUFFNER
 REFERENCE: DEED BOOK 318. PAGE 431 LOT 36
 REFERENCE: DEED BOOK 375. PAGE 329 LOT 35A
 REFERENCE: WILL BOOK 53. PAGE 538

JOB NO. P42A9-A-35A

APRIL 2, 2008



NEWMAN SURVEYING

Licensed Land Surveyor
 Mt. Jackson, Virginia 22842
 (540) 477-3730

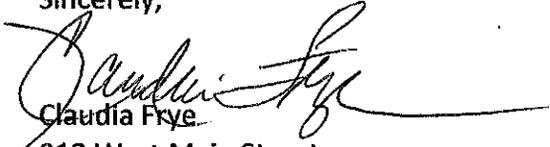
April 11, 2019

Mr. Steve Burke
Town of Luray
45 East Main St.
Luray, VA 22835

Dear Mr. Burke,

It is my understanding that Edwin Broyles has applied for a special use permit to build a dwelling on property located off of Leaksville Road. This lot would be adjacent to my back yard. This area is all residential. Therefore, I have no objection to the approval of the Special Use Permit.

Sincerely,


Claudia Frye
913 West Main Street
Luray, VA 22835

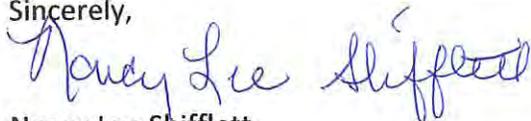
April 10, 2019

Mr. Steve Burke
Town of Luray
45 East Main St.
Luray, VA 22835

Dear Mr. Burke,

I understand that Edwin Broyles has applied for a special use permit to build a house on a lot near my house. This area is all residential and therefore the house would conform to the neighborhood. I have no objection to the approval of the Special Use Permit.

Sincerely,

A handwritten signature in blue ink that reads "Nancy Lee Shifflett". The signature is written in a cursive style with a large initial 'N' and 'S'.

Nancy Lee Shifflett
917 West Main Street
Luray, VA 22835

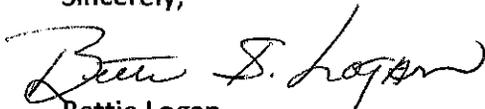
April 12, 2019

Mr. Steve Burke
Town of Luray
45 East Main St.
Luray, VA 22835

Dear Mr. Burke,

It has come to my attention that Edwin Broyles wishes to build a house on a lot that is located near my house. I have previously been a neighbor of Mr. Broyles and found that he exceptionally maintained his property. Therefore, I have no objection to Mr. Broyles building near me but look forward to his being my neighbor.

Sincerely,

A handwritten signature in cursive script that reads "Bettie Logan". The signature is written in black ink and is positioned above the printed name.

Bettie Logan
909 West Main Street
Luray, VA 22835

For Publication in the May 23, 2019 and May 30, 2019 editions of the PN&C
Certification of Publication request.

Town of Luray
45 East Main Street
Luray, Virginia 22835

**NOTICE OF PUBLIC HEARING AND
SPECIAL USE PERMIT**

NOTICE is hereby given pursuant to Section § 15.2-2204 of the Code of Virginia, as amended, that the Luray Town Council shall hold a public hearing on Monday, June 10, 2019 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street in the Town of Luray, Virginia.

The purpose of the hearing is to receive public comment on an application for a special use permit to build a single family dwelling on the lot designated as Tax Map No. 42A9-A-35A on Leaksville Road in the Business (B-1) zoning district in Luray, Virginia.

All interested persons may appear and present their views at the public hearing.

Copies of the application and the Town's zoning ordinance are available at the Town of Luray Offices, 45 East Main Street, Luray, Virginia and may be viewed between the hours of 8 a.m. and 5 p.m. from Monday through Friday. Questions may be directed to the Planning and Zoning at 540.743.5511.