

MINUTES

LURAY TOWN COUNCIL

NOVEMBER 8, 2004

The Luray Town Council met in Regular Session on November 8, 2004 at 7:00 p.m. with Mayor Ralph H. Dean presiding over the meeting. Council members present were Nancy Shifflett, Gerald Snyder, William Menefee, Leroy Lancaster, Barry Presgraves and Earl Racer. Also present were Jerry Schiro, Town Manager, Lonnie Arrington, Assistant Town Manager, Jason Spitler, Town Attorney, Cindy Bushey, Clerk-Treasurer, Mary Broyles, Deputy Clerk-Treasurer, Chief Page Campbell, Lynn Mathews, Superintendent of Public Works and David O'Brien, Parks and Recreation Director.

CONSIDERATION OF MINUTES

Councilman Snyder made the motion, seconded by Councilwoman Shifflett to approve the minutes of October 12, 2004 as presented with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

TREASURER'S REPORT

Treasurer's Report of Cash on Hand as of November 8, 2004.

SunTrust Bank:

General Fund Account	\$ 2,717,559.61
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Pioneer Bank:

General Fund Account	.00
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Cash on Hand	11,442.93
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Total	\$ 2,729,002.54
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Savings Accounts:

PVB - FmHA Sewer Plant Sinking Fund	\$ 28,788.00
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Cindy Bushey, Town Clerk/Treasurer, submitted to Council for their approval Accounts Payable invoices in the amount of \$244,123.33.

Councilman Menefee made the motion, seconded by Councilman Lancaster to approve payment of the Accounts Payable Invoices as presented with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

TOWN MANAGER'S REPORT

Update on Capital Projects

- **Wallace Avenue/Springview Boulevard Waterlines**

Mr. Schiro informed Council that the work has been completed on the Wallace Avenue/Springview Boulevard waterline project with the exception of the restoration of the green space.

- **Reservoir Cover Rehabilitation Project**

C. W. Neal, the contractor for the Reservoir Project, will move on site November 16, 2004 to begin the repairs on the reservoir cover.

- **Sidewalk Repairs**

The Cave Street sidewalks are complete and the contractor is now working on Broad Street at the Post Office.

Monument Restoration

Mr. Schiro stated that he has issued an RFP for the work outlined in the evaluation report. He has been in contact with several State agencies for potential grants and to date, has not found an available source.

Computer Upgrades - Software

The new computer hardware and network is up and running. Mr. Schiro stated that training on the new financial and utility billing software is scheduled for December 8, 9, and 10.

Janitorial Service

RFP's are published for janitorial services. Mr. Schiro informed Council that interested parties are given the opportunity to clean the office each weekend to get a feel for the space.

Lord Fairfax Satellite Classrooms

Mr. Schiro met with the Page County Board of Supervisors regarding locating satellite classrooms for Lord Fairfax Community College in the Wrangler Annex. The Supervisors agreed by consensus to share the cost in providing this space for the college. In addition to Associate Degree Programs, they will also be able to offer bachelors and graduate level courses through two universities that the school is currently affiliated with.

Preliminary requirements from the College indicate they will need approximately three to four thousand square feet for two classrooms, a computer lab and office space.

The program will require leasing back this space from Kiaris Coffee. Additional costs will be incurred for materials to build out the space. Sheriff Presgraves has committed his inmate workforce to provide the labor. The College will furnish the classrooms and provide computers for the technology courses they plan to offer.

Potential new business

Mr. Schiro informed Council that he was working with Page County and the Virginia Department of Economic Development to locate a major distribution center in the Luray-Page County area. A critical aspect of the Corporation's decision process involves an exploration of the level of local and state incentives that would be available. This center would serve as a major facility responsible primarily for the Northeast U.S. operations of the business. Future plans may involve consolidation of other Northeast U.S. operation into Virginia.

This distribution center would employ approximately 300 people with a full benefit package.

Moore-Wallace Building

Mr. Schiro stated that the individuals who purchased the Luray Wrangler Annex have also purchased the Moore-Wallace Building. They plan to locate additional businesses from the Northern Virginia area there. They currently have signed a lease with Masonite Door Company to locate a portion of their operations in the building.

As a result, Masonite is requesting that they be allowed to run 3-4 truck trips per day through Luray on North Broad Street. The trucks will not travel through Town on Main Street. But rather, exit the by-pass at 340 and proceed south to their Stanley facility.

TOWN ATTORNEY

Mr. Jason Spitler, Town Attorney, stated that he had prepared several Ordinances for Council's approval.

He stated that at the October Council meeting, Council approved accepting the roadways of Meadows II Subdivision into the Town's street system.

Councilman Lancaster made the motion, seconded by Councilman Menefee to approve the Ordinance accepting the roadways of Meadows II Subdivision with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

An Ordinance was submitted to Council for their approval which stated that the Town Manager shall have general supervisory power and control over the affairs of the police department.

Councilman Snyder made the motion, seconded by Councilman Presgraves to approve the Ordinance stating that the Town Manager shall have general supervisory power and control over the affairs of the police department with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Mr. Spitler also submitted to Council for their approval, an Ordinance adopting State Law. He stated that the adoption of this Ordinance will provide for all future changes.

Councilman Lancaster made the motion, seconded by Councilwoman Shifflett to approve the Ordinance adopting future changes to State Laws with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Council had previously approved an alley acquisition request which is located between Fourth and Fifth Street and Luray and Fourth Avenue. The alley adjoins the property of Carl and Janet Turner. Council needs to formally enact an Ordinance vacating this public right-of-way. This ordinance needs to be recorded with the deed.

Councilwoman Shifflett made the motion, seconded by Councilman Snyder to approve the Ordinance vacating the public right-of-way with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Mr. Spitler also stated that he would need to discuss another matter with Council in Executive Session.

DEPARTMENTAL REPORTS

PUBLIC SAFETY AND EMERGENCY SERVICES COORDINATOR'S REPORT

Chief Campbell stated that he did not have anything to report other than what was in his written report that was submitted.

PARKS & RECREATION

Mr. O'Brien stated that Town Officials, Town Staff and Pat Racey recently met to continue to explore the possibility of constructing a ramp under Main Street to connect Phase #1 and

Phase #2 of the Greenway. After considerable discussion, it was decided to go with the cantilevered design proposed by Keith Barber Construction with some changes. Mr. O'Brien stated they were investigating whether or not the West abutment is strong enough to support this type of walkway. Wayne Swartz and Pat Racey are currently working on this project. Hopefully there will be more information for the December meeting.

The Luray Christmas Parade is scheduled for Tuesday, December 7 at 5:30 p.m.

Mr. O'Brien stated that the engineers were still fine-tuning the Greenway Phase #3 bid packet and should have it ready in December. Hopefully, construction will begin in early spring.

The Tree and Beautification Committee is planning to decorate the newest pocket park for the Holidays.

PUBLIC WORKS

Lynn Mathews stated that the Public Works Department was still doing weekly water sampling. One water tap and two sewer taps were made during the month. The Public Works Department will also be putting up the Christmas Wreaths.

OLD BUSINESS

Construction Cost Advance for the Airport Commission

Mr. Schiro submitted to Council for their approval, Resolution 2004-11-01 appropriating unbudgeted funding for construction at the Luray/Page County Airport. Mr. Powell Markowitz requested that the Town of Luray advance construction money to help with paving while the contractors were on site. It was suggested the Airport Commission secure a loan. Mr. Schiro stated the Airport Commission was not authorized to secure a loan. Sixty three thousand dollars will be repaid after the first of the year.

Councilman Presgraves made the motion, seconded by Councilman Menefee to approve Resolution 2004-11-01 appropriating unbudgeted funding for construction at the Luray/Page County Airport with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Mr. Schiro also submitted to Council for their approval, Resolution 2004-11-02 appropriating unbudgeted funding for The Luray Downtown Initiative. He stated that at the October meeting, Bonnie Anthony, President of the Luray Downtown Initiative, had submitted a budget request in the amount of \$24,000.00. Councilwoman Shifflett questioned some of the items listed under the director's benefits and it was suggested that the Finance Committee review this with the LDI Committee. After reviewing the budget with the Finance Committee, the requested amount was reduced to \$20,000.00.

Councilman Presgraves made the motion, seconded by Councilwoman Shifflett to approve the Finance Committee's recommendation to approve the budget request with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Councilman Snyder made the motion, seconded by Councilman Presgraves to approve Resolution 2004-11-02 appropriating unbudgeted funding for The Luray Downtown Initiative with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

NEW BUSINESS

Mr. Schiro stated that as previously discussed, the Masonite Door Company has requested a Variance pertaining to the Truck Ordinance. They have requested that they be allowed to run 3-4 truck trips per day through Luray on North Broad Street. The trucks will not travel through Town on Main Street.

It was the consensus of Council that Masonite Door be allowed to use North Broad Street for their trucks.

Mr. Schiro informed Council that the Chamber of Commerce Annual Meeting will be held on November 16 at Stanley and the Legislative Dinner will be held at the Ramada Inn in Woodstock on November 18. Also, the Employee Christmas Dinner has been set for December 15, 2004 at the Luray Fire Department.

Mr. Schiro submitted to Council for their approval an Arbor Day Proclamation. Arbor Day has been set for Saturday, March 26, 2005.

Councilwoman Shifflett made the motion, seconded by Councilman Racer to approve the Arbor Day Proclamation with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

MAYOR'S ANNOUNCEMENT

Mayor Dean suggested the Town give the Luray Fire Department a donation for burning down the Mansion Inn and for using the Fire Department to distribute water to Luray citizens during the water problem.

Councilman Menefee made the motion, seconded by Councilman Racer to donate \$6,000.00 to the Luray Fire Department with the vote as follows: YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Mayor Dean stated there have been articles in the newspaper concerning the "slave block" in the park. He stated that he would like to have Council's input concerning a plaque for the block. He suggested turning this over to Mr. Schiro and let him discuss this with Mr. Fred Hinson.

Councilman Snyder made the motion, seconded by Councilman Lancaster to approve the plaque and have Mr. Schiro discussed this with Mr. Hinson with the vote as follows: YEA: Council members Lancaster, Presgraves, Racer, Shifflett, Menefee and Snyder.

EXECUTIVE SESSION

Councilman Menefee made the motion, seconded by Councilman Snyder to go into Executive Session to discuss Legal Consultation under Code of Virginia section 2.2-3711(7) with the vote as follows:
YEA: Council members Shifflett, Snyder, Menefee, Lancaster, Presgraves and Racer.

Following the Executive Session, Council reconvened in Open Session.

Council agreed that only matters pertaining to Legal Consultation were discussed in the Executive Session.

With no further business, the meeting was adjourned.

Mary Broyles
Clerk to Council

Ralph H. Dean
Mayor