

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF THE TOWN OF LURAY, PAGE COUNTY, VIRGINIA**

MONDAY, JANUARY 10, 2011

The Luray Town Council met in regular session on Monday, January 10, 2011 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Barry Presgraves

Council Present: Ronald Vickers
Lonnie Arrington
Mary Menefee
Leroy Lancaster
Jerry Schiro
Earl Racer

Also Present: Rick Black, Town Manager
Bryan Chrisman, Assistant Town Manager
Mary Broyles, Treasurer
Danielle Babb, Deputy Clerk-Treasurer
Ligon Webb, Town Planner
Page Campbell, Chief of Police
Pat O'Brien, Director of Parks and Recreation
Lynn Mathews, Superintendent of Public Works
Liz Lewis, Luray Downtown Initiative
Briana Campbell, Luray-Page County Chamber of Commerce
Tim Lansberry, Luray Fire Department
Ronnie Good, Luray Planning Commission
Page News & Courier

A quorum being present, Mayor Barry Presgraves declared the Council to be in session for the transaction of business. All present stood for a moment of silence. All present then recited the United States Pledge of Allegiance.

CONSENT AGENDA

Motion: Councilman Schiro motioned to approve the Consent Agenda, motion seconded by Councilman Arrington with the vote as follows: YEA: Council Members Vickers, Arrington, Menefee, Lancaster, Schiro, Racer. **Approved 6-0**

Consent Agenda

- A) *Minutes of December 13, 2010 Regular Council Meeting.*
- B) *Financial Report for the period December 1 –31, 2010.*
- C) *Accounts payable checks totaling \$108,991.12.*

SPECIAL RECOGNITION

Town Planner, Ligon Webb, recognized Ronnie Good of the Luray Planning Commission. He stated that Mr. Good had attended the planning academy as a commission member. He said that the purpose of the course is to give citizens an understanding of how planning commissioners benefit their community. Mr. Webb acknowledged the coursework, assignments, attendance of meetings and other work required to complete this course. Mr. Webb stated that while all commissioners are encouraged to attend, not all have completed this program. Mr. Webb complimented Mr. Good's achievements and the entire Luray Planning Commission.

Mayor Presgraves asked Mr. Good to please stand as he provided him with a plaque to recognize this achievement.

GENERAL CITIZEN COMMENT

Timmy Lansberry- Luray Fire Department

Mr. Lansberry spoke to Council on behalf of the Luray Fire Department. He advised Council that September 24, 2011 will mark the 110 Years of Service to the citizens of Luray. Mr. Lansberry reminded that the department remains entirely volunteer and receives its funds through donations only. Mr. Lansberry stated that the department has several projects coming up for this year including a parade on September 24th at 3:00PM. Mr. Lansberry is requesting that there be several street closures for the parade route and open house ceremony.

Motion: Councilman Lancaster motioned to approve the parade request as presented, motion seconded by Councilman Schiro with the vote as follows: YEA: Council Members Vickers, Arrington, Menefee, Lancaster, Schiro, Racer. **Approved 6-0**

TOWN AFFILIATED BOARDS AND COMMISSIONS

Luray Downtown Initiative

Liz Lewis stated that LDI is heading into 2011 with a renewed sense of productivity and a focus on the principles of its development. LDI will be focusing on planning successful events and programs and would like input from Council. Ms. Lewis suggested that Council members e-mail her with ideas or expectations for the organization. Mayor Presgraves suggested that perhaps Ms. Lewis could attend a work session to discuss ideas from Council. Ms. Lewis stated that LDI is now gearing up for the

Festival of Spring and has mailed out over 250 vendor applications. Ms. Lewis stated that last year's festival hosted approximately 143 craft and food vendors. Lastly, Ms. Lewis discussed the *Shop Pass* as a means to secure a shop local economy.

Luray/Page County Chamber of Commerce

Briana Campbell reviewed the statistics for December 2010; citing 413 calls and 254 walk-ins. She stated that the tourist phone calls were up from last year and that the chamber saw a great deal of foot traffic in December. Ms. Campbell said that the chamber staff is currently working on the *Page County – At A Glance* insert for the Page News and Courier. Ms. Campbell said that the wedding portion of the website will be launched soon. Lastly, Ms. Campbell reminded of the upcoming Business Networking Breakfast this Friday at the Chamber office and the Business After Hours on January 17th at the Luray Fitness Center. The Cabin Capital Forum is scheduled for January 27th.

Councilwoman Menefee complemented the *In the Loop* email message. Councilman Vickers suggested providing the email message to members of the community who would like to receive it.

DEPARTMENTAL REPORTS

POLICE – PUBLIC SAFETY AND EMERGENCY SERVICES

Police Chief, Page Campbell, provided a power point presentation for Council. The presentation highlighted the statistics for 2010. The presentation also reviewed the mission statement, department personnel, and administration for the department. Chief Campbell reviewed the patrol staff and part time personnel of the department. Other topics included in the presentation were; departmental turnover, leave, fleet vehicles, calls for service, training, and staffing.

Following the presentation, Councilman Vickers asked whether the larger percentage of arrests were being made on local or out of town individuals. Chief Campbell advised that only three or four percent of arrest were made on persons residing outside of Page County.

Chief Campbell discussed grant funding and noted that the most recent highway-safety funds were used to purchase an additional in-car camera system. Other items completed during 2010 were the annual departmental calendar, senior call care program, and maintaining the department website.

PARKS AND RECREATION

Mr. O'Brien updated Council on his efforts with Project Softball. He said that a safety manual, inventory, and seasonal opening/closing documents have all been prepared. Mr. O'Brien is also working with the Town Attorney on a concession stand agreement.

Mr. O'Brien stated that the events committee has met and discussed the events calendar for 2011. He explained that the Triathlon is scheduled for August 13th and 14th and that there are currently two softball tournaments scheduled.

PUBLIC WORKS DEPARTMENT

Lynn Mathews, Superintendent of Public Works, said that the department has all snow removal equipment in good condition. Mr. Mathews reported that the department repaired six water leaks this month and had responded to eight sewer calls. Upcoming projects for the department include collecting Christmas trees, displaying flags and winter banners, sign repairs, and ditch cleanup.

WTP AND WWTP

Charlie Hoke, Director of Utilities, was not present at the meeting. Town Manager, Rick Black, reported that both the wastewater plant and water treatment plant were in compliance with all regulations.

PLANNING

Mr. Webb advised the Council of the upcoming amendment to the Town's Zoning Ordinance regarding Accessory Dwelling Units. He also advised Council of the public hearing for a special use permit regarding an accessory dwelling unit scheduled for January 19th, 2011. Mr. Webb advised that the only issue is with the existing water and sewer connections for the unit. When the ADU ordinance was originally drafted it was not anticipated that there would be any instances of existing connections. Because of the applicant's water and sewer connections, the Planning Commission took the position that these connections be "grandfathered" in and should not be required to be separately metered. Mr. Webb stated that both the ordinance amendment and special use permit application will come before Council at the February meeting.

Mr. Webb stated that he and the Planning Commission are still discussing electronic offices.

Mr. Webb advised that he has met with Mr. Bob Harrison and Dr. Michael Rush regarding the apartment project on Main Street. Mr. Webb stated that a great deal more information is still needed on the project. He advised that the applicant will have to proceed with the permit application process and follow due procedures. Councilman Racer asked if there was any possibility of incorporating retail space into the project. Mr. Webb said that Dr. Rush does not anticipate there being any retail space.

NEW BUSINESS

Economic Development Authority Member

Mr. Black advised Council that Lowell Baughan will be stepping down from the Economic Development Authority. He recalled that Mr. Baughan has represented the town on this board for many years. Mr. Black advised Council that they will have the opportunity to appoint a replacement to the board. Councilman Racer stated that he would like to withdraw his suggestion of Mr. Charlie Hoke due to the regulation that the member live within the town limits of Luray.

TOWN ATTORNEY'S REPORT

Town Manager, Rick Black, stated that Town Attorney, Jason Spitler, was ill and could not attend the evenings meeting.

CHANGES OR ADDITIONS TO THE AGENDA

Town Manager, Rick Black, along with Chief Campbell discussed the street parking across from Page News and Courier. Chief Campbell stated that this is an area of concern due to citizens using these spaces for all day parking. He also advised that Broad Street/ Highway 340 Business is a snow emergency route. Chief Campbell suggested that perhaps these spaces should be two-hour parking on Mondays through Fridays. He emphasized that weekends should not be affected due to the parking needs of Luray United Methodist Church members. Mr. Black also said that we would not want to inhibit restaurant parking on weekends either. Council concurred that one parking space should be a 15-minute space and the remainder be 2-Hour Parking on Monday through Friday.

EXECUTIVE SESSION

Investment of Public Funds, Section 2.2-3711.A.6

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing Section 2.2-3711.A.6. REASONS: 1) Bicentennial Committee Chairperson; 2) Airport; and 3) Luray Landing. **Motion:** Councilman Racer motioned to recess the regular session and to convene in executive session; Councilwoman Menefee seconded the motion with the following members voting YEA: Council Members Vickers, Arrington, Menefee, Lancaster, Schiro, and Racer. **Approved 6-0**

Motion: Councilman Vickers motioned to adjourn the closed session and to reconvene in open session; Councilman Lancaster seconded the motion with the following members voting YEA: Council Members Vickers, Arrington, Menefee, Lancaster, Schiro, and Racer. **Approved 6-0**

Mayor Presgraves asked members of Council to certify that to the best of their knowledge that only matters covered under Section 2.2-3711.A.6 were heard, discussed, or considered during the closed session. **The roll was called with all members certifying "Yes".**

Town Manager, Rick Black, discussed the real estate tax re-assessments. He advised that he had not been able to obtain a value for the town. Mr. Black said that he will not have access to these numbers until all hearings have been held and assessments have been certified by the Page County Board of Supervisors. Mr. Black stressed that he would like to obtain these figures as soon as possible for preliminary budgeting.

ANNOUNCEMENTS/ ADJOURN

Mayor Presgraves reminded Council and Staff that the Statement of Economic Interest forms must be turned in to the Town Treasurer, Mary Broyles, no later than January 15, 2011.

There being no further business, Mayor Presgraves adjourned the regular session of the Town Council at approximately 9:12 P.M.

Barry Presgraves
Mayor

Danielle P. Babb
Deputy Clerk-Treasurer