

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF LURAY, PAGE COUNTY, VIRGINIA  
Tuesday, November 13, 2006**

The Luray Town Council met in regular session on Monday, November 13, 2006 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

**Presiding:** Mayor Ralph H. Dean

**Council Present:** Nancy Shifflett  
Lonnie Arrington  
William Menefee  
Leroy Lancaster  
Barry Presgraves  
Earl "Rock" Racer

**Also Present:** Jerry Schiro, Town Manager  
Rick Black, Assistant Town Manager  
Jason Spitler, Town Attorney  
Mary Broyles, Clerk-Treasurer  
Danielle Babb, Deputy Clerk-Treasurer  
Ligon Webb, Town Planner  
Charlie Hoke, Director of Utilities  
Lynn Mathews, Superintendent of Public Works  
Pat O'Brien, Parks & Recreation Director  
Page Campbell, Chief of Police  
Gary Modjeska, Area Properties  
Mark Wenland, EDSA

A quorum being present, Mayor Dean declared the Council to be in session for the transaction of business. All present stood to recite the United States Pledge of Allegiance.

**CONSIDERATION OF MINUTES**

**REGULAR COUNCIL MEETING- OCTOBER 10, 2006**

Minutes of the October 10, 2006 Regular Council Meeting were submitted for review. **Motion:** Councilwoman Shifflett motioned to approve the minutes as presented, motion seconded by Councilman Arrington with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

**COUNCIL WORK SESSION- NOVEMBER 07, 2006**

Minutes of the Council Work Session of November 07, 2006 were submitted for review. **Motion:** Councilman Arrington motioned to approve the minutes as presented, motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

**PLANNING COMMISSION MEETING- OCTOBER 11, 2006**

Minutes of the Planning Commission Meeting of October 11, 2006 were submitted for review of information.

**CDBG MANAGEMENT COMMITTEE MEETING- NOVEMBER 06, 2006**

Minutes of the CDBG Management Committee Meeting of November 06, 2006 were submitted for review of information.

**CDBG HOUSING REHABILITATION PROJECT MEETING- NOVEMBER 03, 2006**

Minutes of the CDBG Housing Rehabilitation Project Meeting of November 06, 2006 were submitted for review of information.

**PUBLIC HEARINGS**

The Page County School Board has requested that the town rezone approximately 0.75 acres from B1 (Business) to R1-C (Low Density Residential with Conditions). Ligon Webb, Town Planner, noted that B1 zoning is for residential, churches, and schools. Mr. Webb emphasized that this 0.75 acre tract of land is not suitable for any residence structure. Motion was made by Mr. Arrington to approve the rezoning of this 0.75 acre tract from B1 to R1-C. Motion was seconded by Mr. Racer with the following YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0.**

**GENERAL CITIZEN COMMENTS**

Mr. Scott Alger, 115 South Bank Street, appeared before the Council to request the conveyance of the South Bank Street right-of-way. This matter was previously covered in the work session of November 07, 2006. Mr. Schiro reiterated that in the past the town has not vacated a right of way that is dedicated as a street.

**TOWN CLERK/TREASURER'S REPORT**

Treasurer's Report of Cash on Hand as of November 13, 2006:

<b>Sun Trust Bank:</b>	
General Fund Account.....	\$ 2,885,724.34
<b>Cash on Hand:</b> .....	\$ 36,055.65
 <b>Savings Accounts:</b>	
PVB-FmHA Sewer Plant Sinking Fund.....	\$ 28,788.00

Mary Broyles, Town Clerk/Treasurer submitted to Council for approval, Accounts Payables invoices in the amount of \$ 135,721.32. **Motion:** Councilman Presgraves motioned to approve payment of the invoices as presented; motion seconded by Councilman Racer with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

**TOWN MANAGER'S REPORT**

Mr. Schiro recognized Pat O'Brien and the Department of Parks and Recreation for their achievement of both state and local awards. There will be a local presentation in New Market at the Johnny Appleseed Restaurant and a state presentation at the Hotel Roanoke on December 05, 2006. The town Christmas Parade falls on the same date as the state presentation, therefore Mr. O' Brien has requested to have a

council member attend the awards ceremony in his absence. Mayor Dean has already volunteered to attend the ceremony; Mr. Arrington has offered to go in the place of Pat O'Brien.

Mr. Schiro addressed the topic of the Capital Improvement Program for the Luray Caverns Airport. The town's financial responsibility for this plan would amount to 1% of the total. Mr. Schiro emphasized that this is certainly a good return on investment. Motion was made by Mr. Presgraves for the Luray Town Council to accept the Airport Capital Improvement Program as submitted by the Luray-Page County Airport Commission. The acceptance of this program authorizes the Airport Commission and its consultants to proceed with the completion of the Airport Layout Plan for State and Federal review. We understand that by accepting the plan we are not committing to the total multi-year local funding match, as the local funding share of the program will be requested yearly by the Commission at the time of budget preparation for the following fiscal year. Motion was seconded by Mr. Racer with the following YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0.**

Mr. Schiro presented several options for the town council to review regarding new stationary for use in the town office. Also, Mr. Schiro requested that an Executive Session be held at the end of the meeting.

### **TOWN ATTORNEY'S REPORT**

Mr. Spittler stated that he had no further business this evening. All matters were covered during council work session on November 07, 2006.

### **DEPARTMENTAL REPORTS**

#### **POLICE- PUBLIC SAFETY AND EMERGENCY SERVICES COORDINATOR'S REPORT**

Chief Page Campbell noted that all information could be found in the Council Packet.

#### **PARKS AND RECREATION**

Pat O'Brien, Director of Parks and Recreation, noted all information could be found in his report to council. Mayor Dean thanked Pat O'Brien and his department for their efforts on the Halloween project at the Greenway. Councilwoman Shifflett expressed thanks to the Luray High School Senior Class volunteers who assisted with the evenings activities.

#### **PUBLIC WORKS DEPARTMENT**

Public Works Director, Lynn Mathews reported that all of the monthly water samples checked out OK. Mr. Mathews noted that the town is currently collecting leaves and will soon begin work on the town Christmas decorations.

#### **WASTEWATER TREATMENT DEPARTMENT**

Charlie Hoke, Director of Utilities, stated that they were in compliance with all state and federal regulations. He noted an upcoming meeting with Patton, Harris, and Rust.

#### **TOWN PLANNER'S REPORT**

Town Planner, Ligon Webb reminded council of the regular monthly meeting of the Planning Commission on Wednesday, November 15, 2006 at 7:00pm. Also, Mr. Webb stated that the current survey that is taking place for public input on the town's future development is seeing good response.

## **NEW BUSINESS**

Under new business Mr. Schiro introduced Mr. Gary Modjeska who was in attendance to present the Concept Plan for Luray Heights. After an in depth discussion/presentation of the concept plan, Councilman Presgraves raised concerns regarding entrances for the subdivision.

Motion was made by Ms. Shifflett to approve the Luray Heights Concept Plan. Motion was seconded by Mr. Arrington with the following YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0.**

## **MAYOR'S ANNOUNCEMENTS**

Mayor Dean reminded everyone of the Town Christmas Parade on December 05, 2006. The town Christmas Party is to be held on December 20, 2006.

Mayor Dean requested a motion to adjourn into Executive Session for the purpose of the discussion of personnel issues pursuant to Virginia Code Section 2.1 – 3711.1. Mr. Arrington motioned to recess the regular meeting and to convene in closed session. Councilman Presgraves seconded the motion with the following members voting YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0.**

After reopening the regular session, Council agreed only personnel issues were discussed during the Executive Session.

## **ADJOURN**

There being no further business, Mayor Dean adjourned the regular session of the Town Council at approximately 9:05 pm.

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Mayor Ralph H. Dean

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Danielle P. Babb  
Deputy Clerk-Treasurer