

MINUTES OF A TOWN COUNCIL WORK SESSION
TOWN OF LURAY, VIRGINIA
Tuesday, April 8, 2008

The Luray Town Council met in a work session on Tuesday, April 8, 2008 at 6:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Ralph H. Dean

Council Present: Nancy Shifflett
Lonnie Arrington
William Menefee
Leroy Lancaster
Barry Presgraves
Earl "Rock" Racer

Also Present: Rick Black, Town Manager
Bryan Chrisman, Assistant Town Manager
Jason Spittler, Town Attorney
Danielle Babb, Deputy Clerk-Treasurer
Ligon Webb, Town Planner
Pat Racey, Luray Little League
Nathan Strickler, Luray Little League
Powell Markowitz, Luray- Page County Airport Commission
Brian McKeehan, Delta Airport Consultants
Kenneth Painter, Luray Airport

The meeting was called to order by Mayor Dean and everyone recited the Pledge of Allegiance to the flag.

Mayor Dean asked Council Members, Staff, and attendees if there were changes or additions to the agenda. Town Manager, Rick Black, noted that Pat Racey would like to speak on behalf of the Luray Little League.

On behalf of the Luray Little League Board of Directors, Mr. Pat Racey invited Council Members and Staff to attend the Opening Day Ceremonies to be held on April 19, 2008 beginning at 9:00 am. Mr. Racey spoke on behalf of the Luray Little League in regards to improvements at the Recreation Park Concession Facility. Mr. Racey informed Council that he continues correspondence regarding estimates for equipment upgrades and health department compliance. Mr. Racey advised that he currently awaits several cost requests in order to complete the total estimate for improvements. As well, the Luray Little League has requested to install a temporary concession stand and portable toilets near the soccer field area for this season.

Town Planner, Ligon Webb, informed Council members that there will be one public hearing on the agenda at the Regular Council Meeting on Monday, April 14. The public hearing is for a special use permit request from Mr. John Mrotek, Hawksbill Creek Farm. The request is to utilize an existing accessory structure for the storage of "recreational vehicles, boats, and other like equipment". Currently

the facility is used only for personal storage; this request is for commercial storage. Planning Commission has approved the applicants request by a 5-0 vote. Council will hear public comment on this at the Regular Council Meeting.

Town Planner, Ligon Webb, gave additional Planning Commission updates to Council regarding Habitat for Humanity and Recycling. The local Habitat for Humanity group would like to request that the administrative plat fees be waived for the subdivision lots on Hilltop Lane. They have agreed to pay the associated facility fees for water and sewer. Council consensus was to waive the plat fees while Habitat for Humanity would still be responsible for the facility fees. Mr. Webb has been researching the recycling program options for the town and has planned to tour the Town of Bridgewater's in-house recycling program. Mr. Webb will be meeting with the Director of Public Works for the Town of Bridgewater and will receive an overview of the program. This meeting is scheduled for Thursday, April 10 at 10:00am. Councilman Racer has already planned to attend this meeting with Mr. Webb and all other Council members are invited as well. Lastly, Mr. Webb advised Council that the Board of Zoning Appeals will hold a meeting on Thursday, April 17 at 7:00pm in regards to the property located at 25 Forest Hills Drive.

Assistant Town Manager, Bryan Chrisman, informed Council of the proposed change to the Personnel Policy. This update is necessary to bring "comp time" policies into compliance with the Federal Fair Labor Standards Act. In addition, Town Manager, Rick Black, reviewed an Administrative Policy Update. The proposed Administrative Policy Update would require that items placed on the agenda for the Regular Monthly Council Meeting have been listed on and discussed at at least one previous Council Work Session agenda. This proposed change would allow for Council and Staff to have adequate time to review these agenda items and research those items requiring voting action. Mr. Black also advised Council of an upcoming water planning resolution regarding the Northern Shenandoah Valley Regional Commission.

Town Manager, Rick Black, reminded Council of the Arbor Day Ceremony to be held on Saturday, April 19 at 1:00pm near Oscar Sours Bridge/ Linden Avenue. All members are encouraged to attend the ceremonies, as this will also serve as the Town's "Go Green" kick off campaign. Mr. Black emphasized the focus on environmental awareness and the town's aim to assist in conservation. Mr. Black hopes to launch this focus at the festival of spring with a mesh bag promotion and recycling bins.

Mr. Black advised Council of the upcoming Proclamation for disAbility Awareness Week. The resolution will be on the agenda for the Regular Meeting of April 14th.

Town Manager, Rick Black, updated Council on the progress of the Water Treatment Plant. The bid opening for the plant construction will be held on Thursday, April 10th at 2:00pm.

Mr. Black reported to Council that Pam Liston of VDOT and Dave Puckett have assured him that all necessary documents have been submitted for approval to bid the next phase of the Train Depot. However, Council and Staff do not feel that sufficient progress is being made in regards to the Depot. Council suggests scheduling a meeting as soon as possible with Pam Liston of VDOT.

Mr. Black informed Council of the progress regarding Phase IV of the Greenway. H.M. Pettit and Son have begun work as of today.

Rick Black provided updates on the CDBG Façade Progress. He noted that permits have been issued for the first five buildings of the Phase I Façade Improvements. Dink's Construction has placed a temporary construction trailer behind the town office parking lot. Plans are to have Phase II Facades out to bid some

time next month. Regarding the bridge improvements; all necessary documents have been submitted to contractors for signatures and the completion date for construction is set for May 9th.

EXECUTIVE SESSION

Disposition of Publicly Held Property, Section 2.2-3711.A

Mayor Dean requested a motion to adjourn into Executive Session for the purpose of discussing the disposition of Public Property, Section 2.2-3711.A. Councilwoman Shifflett motioned to recess the work session and to convene in executive session; Councilman Lancaster seconded the motion with the following members voting YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0**

After reopening the work session, Council agreed that only public property was discussed during the Executive Session.

Town Attorney, Jason Spitler, along with Rick Black addressed Council regarding the current franchise ordinance agreement with Allegheny Power. The current agreement will expire in a couple of months. Enclosed in Council's packet is a draft version of a new ordinance for Council review. Town Attorney, Jason Spitler, is satisfied with the format however the Council must evaluate the terms of the agreement.

Staff and Council discussed the FY2009 Budget revisions from the previous meeting on March 24, 2008. Mr. Black reviewed changes that had been made to the budget per Council's request and addressed any other questions/ concerns. The Public Hearing for the FY2009 Budget is scheduled for the May 2008 Regular Council Meeting.

Lastly, Council and Staff addressed the growing concern over complaints regarding the overpopulation of geese at Lake Arrowhead. Mr. Black addressed the seriousness of this issue as it does raise public health concerns. A morning meeting is scheduled for Thursday, April 9, with the Department of Game and Inland Fisheries to discuss the problem. Council's consensus was to permit staff to work with state, federal, and local government officials to take care of this problem. Council members expressed concern over health issues regarding swimming and other activities at Lake Arrowhead and deem it necessary to resolve the problem.

There being no further business, Mayor Dean adjourned the work session of the Town Council at approximately 8:56 pm.

Mayor Ralph H. Dean

Danielle P. Babb
Deputy Clerk-Treasurer