

2018

Employee Appreciation Picnic Listing
4th of July – Town of Luray

Lake Arrowhead Shelter

Prep to be ready by 10:30 a.m., Eat at 12:30 p.m.

Inventory LAST YEAR'S STUFF BEFORE BUYING

Bought for 50

Things to Buy:

- Lighter Fluid (64 oz)
- Lighter
- Charcoal – 6 18# bags
- Plastic disposable table cloths or table covering paper
- Drink Cups
- Plastic Utensils (Forks, Knives and Spoons)
- Heavy Paper Plates, Bowls, Dessert Plates
- Salad Bowls
- Small Dessert Plates
- Napkins
- 2 Long Rolls of Heavy Duty Aluminum Foil
- Antibacterial Hand Wipes 1 container

Food:

- Rib eye Steaks
- Large Baking Potatoes (roughly same size each)
- Pre-mixed Salad in Bags – Walmart- 6 large bags
- Cucumbers- 4
- Cherry/Grape Tomatoes- 5 pints
- Pre-Grated Cheese
- Dinner Rolls (pre-baked – 60)
- Squeezable Butter
- Sour Cream (2 tubs)
- A-1 Steak Sauce – more bottles !
- Heinz 57 Sauce - 1
- Worcestershire Sauce- 1
- Gallon Sweet Tea- 6 Gallons
- Bottled water- 1 -24 pack
- Small canned sodas- 24 cans at most
- 2- ¼ size sheet cakes from Food Lion- Patriotic Theme with Whipped Icing - Order ahead!!!

ICE: 4 small bags for drink ice and 2 small bags for iced tea (standing up in cooler)
2 Large Bags for Canned/Bottles Drinks (loose), 1 Large Extra (leave un-opened) for dessert cooler

CONTINUED---

- Salad Dressing:
- Ranch -3
- Ranch Fat Free -1
- Thousand Island -1
- French-1
- Catalina Free (1-16 oz)
- Honey Mustard
- Salt and Pepper Shakers (10-12 sets that are full)

Things to Bring:

- Salt and Pepper Shakers
- Clear Tubs/ Boxes with Picnic Supplies
- Steak Knives (Town has 45-50)
- Forks- (we have 45-50)
- Knives for the Cakes
- 2 Clean, Sanitized Coolers for Steak Pick-Up – 2 days prior to the event (red and white)
- 1 Clean Small Cooler for Salad Fixing (grey and white)
- 1 Large Cooler for Drink Ice (leave in the bags) - all white, long
- 1 Large Cooler for Bottled Water and Canned Soda's mixed in the Ice (blue and white)
- Cooler for Cooked Potatoes
- 1 – Large Cooler for Dessert
- 1-2 Large Foil Lined Boxes for Potatoes When finished
- 2 Spigot Water Coolers with 5 gallon catch buckets for Hand Washing (1 cooks, 1 other)
- 3- Rolls of Paper Towels
- 3 - 5-gallon catch buckets
- Fork/Spoon Combo for Salad
- Tongs (2 Large and 2 Small)
- Sharp Knife !**
- Insulated Gloves or Heavy Oven Mitts
- Insulated Pan for Cooked Steaks- Foil Pan
- Bleach (1 small jug)
- Dish Detergent (1 small)
- Can Opener
- Toothpicks
- Table Cloth Clips
- 4-6 Disposable Aluminum Roasting Trays for Finished Steaks, Food
- EMPLOYEE PICNIC BANNER (Pat)
- Horseshoes (Pat)
- Fans
- Cornhole- LPD

Things to Do (Parks & Recreation):

- Clean Shelter and Pit Area
- Clean Racks
- Clean Potato Cooker
- Transport Plastic Tables (1 Long, 3 Medium) to Shelter for Food Layout
- Grill Grates to Shelter
- Rake/Shovel to the Shelter