

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE
TOWN OF LURAY, PAGE COUNTY, VIRGINIA
Monday, January 14, 2008**

The Luray Town Council met in regular session on Monday January 14, 2008 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Ralph H. Dean

Council Present: Nancy Shifflett
Lonnie Arrington
William Menefee
Leroy Lancaster
Barry Presgraves
Earl "Rock" Racer

Also Present: Rick Black, Town Manager
Bryan Chrisman, Assistant Town Manager
Jason Spitler, Town Attorney
Mary Broyles, Treasurer
Danielle Babb, Deputy Clerk-Treasurer
Charlie Hoke, Director of Utilities
Lynn Mathews, Superintendent of Public Works
Page Campbell, Chief of Police
Andrew Jenner, Page News & Courier
Karen Culpepper, Luray-Page County Chamber of Commerce
Catherine Stewart, LDI
Members of the Luray Airport Commission

A quorum being present, Mayor Dean declared the Council to be in session for the transaction of business. All present stood to recite the United States Pledge of Allegiance.

CONSIDERATION OF MINUTES

REGULAR COUNCIL MEETING- December 10, 2007

Minutes of the Regular Council Meeting of December 10, 2007 were submitted for review. **Motion:** Councilwoman Shifflett motioned to approve the minutes as presented, motion seconded by Councilman Racer with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

COUNCIL WORK SESSION- January 8, 2008

Minutes of the Council Work Session of January 8, 2008 were submitted for review. **Motion:** Councilman Lancaster motioned to approve the minutes as presented, motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

PLANNING COMMISSION MEETING- December 12, 2007

Minutes of the Planning Commission Meeting of December 12, 2007 were submitted for review of information.

CDBG MEETING- December 11, 2007

Minutes of the CDBG Meeting of December 11, 2007 were submitted for review of information.

TOWN CLERK/TREASURER’S REPORT

Treasurer’s Report of Cash on Hand as of January 14, 2008:

Sun Trust Bank:	
General Fund Account.....	\$ 3,621,698.28
Cash on Hand:	\$ 12,458.86
Total:	\$ 3,634,157.14

Mary Broyles, Town Treasurer, submitted to Council for approval, Accounts Payable invoices in the amount of \$ 142,180.78. **Motion:** Councilman Menefee motioned to approve payment of the invoices as presented; motion seconded by Councilwoman Shifflett with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

TOWN MANAGER’S REPORT

Town Manager, Rick Black, reminded Council and staff that the budget process will begin soon. Also, he informed Council members that all staff evaluations would be completed by the end of February.

TOWN ATTORNEY’S REPORT

Town Attorney, Jason Spitler, addressed council regarding the amendment to Chapter 13, of the Personnel Policy Manual. Chapter 13 of the policy deals with the Grievance Procedure, the manual needs to be amended to become compliant with the Federal Fair Labor Standards Act. **Motion:** Councilman Racer motioned to accept the amendment to the Personnel Policy Manual regarding Chapter 13; Grievance Procedure; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

Also, Mr. Spitler updated Council members on the finalization of the Fair Association sewer line easement. **Motion:** Councilman Racer motioned to authorize the finalization of the Fair Association Agreement; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

In addition, the Town Attorney informed Council that the Dofflemyer Deed needs to be formally accepted by the Town. This property will be incorporated into Phase IV of the Greenway. **Motion:** Councilman Menefee motioned to accept the Dofflemyer Deed; motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

TOWN AFFILIATED BOARDS AND COMMISSIONS

Catherine Stewart, LDI, reviewed the recent visit to Luray from former Governor Mark Warner. Catherine also noted that LDI will be purchasing new hanging baskets for the downtown area. As well, she reviewed information regarding the CDBG prebid conference to be held on January 24, 2008.

Mr. Powell Markowitz spoke briefly before Council regarding the Airport Commission. Mr. Markowitz asked Council to authorize the Town Attorney to draft the contract language necessary for the purchase of the Bennett Property. **Motion:** Councilman Arrington motioned to authorize the Town Attorney to draft the necessary language for the purchase of the property with the exception that the final approval of the property purchase come before Council for approval; motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

DEPARTMENTAL REPORTS

POLICE- PUBLIC SAFETY AND EMERGENCY SERVICES COORDINATOR'S REPORT

Chief Campbell provided Council and Staff with a power point synopsis of his department at year end 2007.

PARKS AND RECREATION

Pat O'Brien, Director of Parks and Recreation, was not present at the meeting but provided his monthly report for Council packets.

PUBLIC WORKS DEPARTMENT

Public Works Director, Lynn Mathews reported that all of the monthly water samples checked out OK. Upcoming projects for his department will include storm drainage, ditch clean-up, and street sign repairs. His department will be making two new water & sewer taps this month. Mr. Mathews also noted that the reservoir is currently at a full level.

WASTEWATER TREATMENT DEPARTMENT

Mr. Charlie Hoke, Director of Utilities, noted full compliance for the month. Also, he reported good news on the water filtration plant and noted that requests for proposals are going out later this month. As noted at Council Work Session the Department of Environmental Quality has authorized the Town for a loan in the amount of 2.2 million dollars at 0% interest for 20 years for the Wastewater Treatment Plant.

TOWN PLANNER'S REPORT

Town Planner, Ligon Webb, reviewed upcoming items for the Planning Commission monthly meeting. There will be two public hearings; one regarding two-family dwellings in R-3 districts and a second regarding the proposed rezoning of Fairview Store.

NEW BUSINESS

VDOT Revenue Sharing

Assistant Town Manager, Bryan Chrisman, presented Council with information provided from VDOT regarding the FY 2009 Revenue Sharing Program. The program is being offered for the Fiscal Year ending June 30, 2009 and all materials for participation must be submitted by March 20, 2008. Council

will need to take action to accept this at the next regular council meeting if the Town wishes to participate.

VDOT Street Addition Resolution

Motion: Councilman Presgraves motioned to adopt the request for street additions for municipal assistance payments; motion seconded by Councilwoman Shifflett with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer.

Approved 6-0

Planning Commission

There was a brief discussion by Council and Staff regarding short term rentals. Council's consensus was that this was not an issue at the time. **Motion:** Councilman Presgraves motioned to take no action regarding short term rentals until action was deemed necessary; motion seconded by Councilman Arrington with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

Water and Wastewater Financing

Town Manager, Rick Black, informed Council that the next step in our short-term financing for construction of the Water Treatment Facility and upgrade of the Sewage Treatment Plant would be to borrow another \$5,000,000 and use the arbitrage system to help with interest costs. The Request for Proposals would be handled in the same manner as before. **Motion:** Councilman Presgraves motioned to authorize the request for proposals; motion seconded by Councilman Racer with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer.

Approved 6-0

Meeting with Towns and County

Mr. Black addressed Council on behalf of staff regarding the organization of a meeting with the officials of all jurisdictions of the County. Council noted that they would like to see elected officials and the public in attendance. The meeting should be held at a venue large enough to accommodate citizen attendees. Also the meetings should have no formal voting actions. Council's consensus was an overall interest in proceeding with a joint meeting.

MAYOR'S ANNOUNCEMENTS

Mayor Dean asked for an update from staff on the Train Depot. Staff noted that currently they are waiting on VDOT approval. Town Manager Black will contact Dave Puckett to inquire about the status of the project.

ADJOURN

There being no further business, Mayor Dean adjourned the regular session of the Town Council at approximately 8:07 pm.

Mayor Ralph H. Dean

Danielle P. Babb
Deputy Clerk-Treasurer