

**MINUTES OF A REGULAR MEETING OF THE TOWN COUNCIL OF THE  
TOWN OF LURAY, PAGE COUNTY, VIRGINIA  
Monday, June 9, 2008**

The Luray Town Council met in regular session on Monday June 9, 2008 at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

**Presiding:** William Menefee

**Council Present:** Nancy Shifflett  
Lonnie Arrington  
Leroy Lancaster  
Barry Presgraves  
Earl "Rock" Racer

**Also Present:** Rick Black, Town Manager  
Bryan Chrisman, Assistant Town Manager  
Jason Spitler, Town Attorney  
Mary Broyles, Treasurer  
Danielle Babb, Deputy Clerk-Treasurer  
Ligon Webb, Town Planner  
Charlie Hoke, Director of Utilities  
Lynn Mathews, Superintendent of Public Works  
Page Campbell, Chief of Police  
Jerry Schiro, Town Council Member-Elect  
Catherine Stewart, Luray Downtown Initiative  
Andrew Jenner, Page News & Courier  
Members of the Luray Airport Commission  
Tom Potts, Luray Planning Commission  
Rod Graves, Luray Caverns Corporation  
Dow McGrady, Pyrotecnico Fireworks Co.

A quorum being present, President of Council, William Menefee declared the Council to be in session for the transaction of business. All present stood to recite the United States Pledge of Allegiance.

President of Council, William Menefee, stated that the evenings meeting would be the last meeting for Mayor Ralph H. Dean's term of office. Due to his recent surgery, Mayor Dean was unable to attend the meeting. President Menefee expressed the Mayor's sincere regret in being unable to attend the meeting.

**CONSIDERATION OF MINUTES**

**REGULAR COUNCIL MEETING- May 12, 2008**

Minutes of the Regular Council Meeting of May 12, 2008 were submitted for review. **Motion:** Councilman Presgraves motioned to approve the minutes as presented, motion seconded by Councilman

Arrington with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

**COUNCIL WORK SESSION- June 3, 2008**

Minutes of the Council Work Session of June 3, 2008 were submitted for review. **Motion:** Councilwoman Shifflett motioned to approve the minutes as presented, motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

**PLANNING COMMISSION MEETING- May 14, 2008**

Minutes of the Planning Commission Meeting of May 14, 2008 were submitted for review of information.

**CDBG MEETING- June 2, 2008**

Minutes of the CDBG Meeting of June 2, 2008 were submitted for review of information.

**GENERAL CITIZEN COMMENTS**

**A) Rod Graves, Luray Caverns Corporation**

Mr. Rod Graves, Luray Caverns Corporation, submitted a letter of request to Council members regarding a vacation of right-of-way that borders Cave Hill Road. Mr. Graves presented Council with a site plan that highlighted the area in question. The request of this right-of-way vacation would facilitate the location of a sign for the “Luray Valley Museum and Gardens”. Mr. Graves noted that he is willing to work with the town to accomplish this request. Town Manager, Rick Black, reminded Council that this request would require a public hearing that could be scheduled for the July Town Council Meeting. Lastly, Mr. Graves invited Council members to attend the 130<sup>th</sup> celebration of Luray Caverns on August 9, 2008.

**B) Dow McGrady, Pyrotecnico Fireworks**

Mr. McGrady spoke before Council and apologized for their dissatisfaction of last year’s fireworks display. He was not aware that Council was dissatisfied and had chosen another vendor for this year’s event. Mr. McGrady asked for reconsideration in the future.

**TOWN CLERK/TREASURER’S REPORT**

Treasurer’s Report of Cash on Hand as of June 9, 2008:

<b>Sun Trust Bank:</b>	
General Fund Account.....	\$ 3,642,152.00
<b>Cash on Hand:</b> .....	\$    50,691.02
<b>Total:</b> .....	<b>\$ 3,692,843.02</b>

Mary Broyles, Town Treasurer, submitted to Council for approval, Accounts Payable invoices in the amount of \$ 172,440.89. **Motion:** Councilman Presgraves motioned to approve payment of the invoices as presented; motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

Town Treasurer, Mary Broyles, also requested to close the front office for fiscal year end work. Ms. Broyles would like to close on July 1 and 2, 2008. **Motion:** Councilman Racer motioned to approve the closing of the front office for fiscal year end work as presented; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

## **TOWN MANAGER'S REPORT**

Town Manager, Rick Black, requested a short Executive Session at the end of the evenings meeting. He noted that all other items fell under old and new business.

## **TOWN AFFILIATED BOARDS AND COMMISSIONS**

### **A) Luray Downtown Initiative**

Catherine Stewart presented Council members the downtown newsletter which exhibits the "Buy Local" campaign. Ms. Stewart also presented the poster for the Evenings on Main Concert Series and noted a variety of entertainers. Ms. Stewart reminded Council of several upcoming items including the Apple Cottage Garden dedication, Evenings on Main Concerts, and 4<sup>th</sup> of July Celebration. Regarding CDBG efforts, the downtown signage is near completion and the bridge work is scheduled for this evening.

### **B) Airport Commission**

Mr. Powell Markowitz reported to Council that he was on hand for the evenings meeting to answer any questions from Council and Staff. As well, Mr. Markowitz would like to follow up on the Luray Caverns operating agreement. Councilman Presgraves stressed to Mr. Markowitz that each project on the Airport Capital Improvement Plan must be brought before Council before funds can be expended regardless of their status in the fiscal year budget. Mr. Markowitz was in agreement with this process.

## **DEPARTMENTAL REPORTS**

### **POLICE- PUBLIC SAFETY AND EMERGENCY SERVICES COORDINATOR'S REPORT**

Chief Campbell reviewed his monthly departmental report and noted 79 arrests for May 2008 and 331 total calls for service. Chief Campbell notified Council that his staff has given out informational brochures at the downtown crosswalks as a follow up to Council's request. He feels this is a proactive approach to warn citizens of the consequences of not yielding to citizens. Other items in his report included recent breaking and entering along with motor vehicle theft. Chief Campbell enacted the reverse 911 system to warn citizens in the area of this type of criminal activity.

### **PARKS AND RECREATION**

Town Manager, Rick Black, updated Council on the upcoming events for the Parks and Recreation Department. Upcoming items include the 4<sup>th</sup> of July celebration, Ruffner Plaza Concerts, and the Luray

Triathlon. Mr. O'Brien included an informational packet on the Town's efforts to "Go Green". Assistant Town Manager, Bryan Chrisman, updated Council and Staff on the progress regarding the Greenway, Phase IV and the Train Depot, Phase III.

## **PUBLIC WORKS DEPARTMENT**

Public Works Director, Lynn Mathews reported that all of the monthly water samples checked out OK. The public works department repaired six water leaks for the month. Mr. Mathews reviewed the damage from the previous week's severe thunderstorm. He noted that the Town crew's initial goal was to clear all roadways. Crews continue to collect brush and contractors have assisted in brush chipping. Mr. Mathews thanked the Police Department for their assistance following the storm. Upcoming projects for his department will include hanging summer banners, brush collection, cleaning sidewalks, and trimming roadsides.

## **WASTEWATER TREATMENT DEPARTMENT**

Mr. Charlie Hoke, Director of Utilities, noted full compliance for the month. Also, he reported updates on the Water Filtration Plant and Wastewater Treatment Plant upgrades. Mr. Hoke stated that Reid Engineering was ready to submit their plans to the Department of Environmental Quality for approval. Regarding the Water Treatment Plant, the Pre-Bid Conference has been scheduled for this month.

## **TOWN PLANNER'S REPORT**

Town Planner, Ligon Webb, advised Council and Staff that the Planning Commission will not meet in the month of June. New commission appointments will need to be made by Council at the July regular council meeting. Mr. Webb also discussed his plans to research size restrictions on accessory building and the associated permit requirements.

## **OLD BUSINESS**

Town Manager, Rick Black, notified Council that Farm Machinery had been eliminated from the Page County Personal Property Tax Assessment. This will be a very minimal loss in revenue for the Town at approximately \$174.00. **Motion:** Councilman Racer motioned to eliminate the tax on Agricultural Machinery for the FY2009 Budget; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

Mr. Black highlighted for Council several areas of the FY2009 Budget. He noted that a public hearing was held on May 12, 2008 and proper public notice was given according to the Code of Virginia. **Motion:** Councilman Lancaster motioned to approve the FY2009 Budget in the amount of \$18,120,068.00; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

Councilwoman Shifflett reminded Town Staff that sufficient explanation of the rate increases should be addressed in the Page News & Courier and by form of water bill inserts.

Lastly, Mr. Webb discussed his progress on the Curbside Recycling project. Mr. Webb is meeting with members of the Economic Development Authority on June 26<sup>th</sup> to request approximately 15,000 square feet of land to be used as a collection site. Mr. Webb will report back to Council regarding this request. Overall, Mr. Webb feels that the in-house collection option is best.

## **NEW BUSINESS**

A draft resolution from Carolyn Perry regarding the Interim Financing for the Airport Hangars was provided in Council's packets. The draft provides for a 3-year fixed rate of 6.15% with SunTrust Bank as the lending institution. Town Council and Staff also discussed increasing the airport liability insurance from 2 million to 5 million dollars. Council's consensus was to discuss this with all other parties and then determine an increase in insurance. **Motion:** Councilman Arrington motioned to approve the Airport Resolution and Agreement, Joint Assignment of Rental Revenues, and Town Support Agreement as presented; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, NAY: Racer. **Approved 5-1.**

Council Members stated that they would like to honor Mayor Ralph Dean by renaming the Luray Recreation Park the "Ralph H. Dean Recreation Park". **Motion:** Councilman Lancaster motioned to rename the Luray Recreation Park the "Ralph H. Dean Recreation Park"; motion seconded by Councilman Presgraves with the vote as follows: YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, Racer. **Approved 6-0**

## **MAYOR'S ANNOUNCEMENTS**

Town Manager, Rick Black, reminded Council of the Stanley Homecoming Parade on July 5<sup>th</sup>, 2008.

## **EXECUTIVE SESSION**

### **Property Acquisition, Section 2.2-3711.A.3**

Councilman Menefee requested a motion to adjourn into Executive Session for the purpose of discussing Property Acquisition, Section 2.2-3711.A.3. Councilman Racer motioned to recess the regular session and to convene in executive session; Councilwoman Shifflett seconded the motion with the following members voting YEA: Council Members Shifflett, Arrington, Menefee, Lancaster, Presgraves, and Racer. **Approved 6-0**

After reopening the work session, Council agreed that only property acquisition was discussed during the Executive Session.

## **ADJOURN**

There being no further business, Councilman Menefee adjourned the regular session of the Town Council at approximately 8:35 pm.

---

William Menefee  
President of Council

---

Danielle P. Babb  
Deputy Clerk-Treasurer