

**A REGULAR MEETING OF
THE TOWN COUNCIL
OF
THE TOWN OF LURAY, VIRGINIA**

Monday, July 08, 2019

The Luray Town Council met in regular session on Monday, July 8, 2019, at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Barry Presgraves

Council Present:

Jerry Schiro
Jerry Dofflemyer
Leroy Lancaster
Joseph Sours
Leah Pence (present after the roll was called)

Council Absent:

Ron Vickers

Also Present:

Steve Burke, Town Manager
Bryan Chrisman, Assistant Town Manager
Jason Botkins, Litten & Sipe
Mary Broyles, Clerk-Treasurer
Danielle Babb, Deputy Clerk-Treasurer
Chief C.S. "Bow" Cook, Luray Police Department
Bill Huffman, Luray Downtown Initiative
Meredith Dees, Luray Downtown Initiative
Mike Uram, Stanley Town Council
Ken Beyer, Hawksbill Greenway Foundation
Mr. Doug Southers, Stanley Volunteer Fire Department
Mr. Charlie Sours, Fraternal Order of Police

A quorum being present, Mayor Presgraves declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilman Sours led everyone in the United States Pledge of Allegiance.

CONSENT AGENDA

Motion: Councilman Schiro motioned to approve the Consent Agenda as presented, motion seconded by Councilman Dofflemyer with the vote as follows: YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours. **Approved 4-0**

Consent Agenda

- (A) Minutes of the Regular Council Meeting – 6-10-19
- (B) Minutes of the Council Work Session- 6-25-19
- (C) Accounts Payable checks totaling- \$ 348,577.73
- (D) Authorize Treasurer to begin preparation of year end adjusting entries

** Financial Reports will be provided at the close of the Fiscal Year.

CITIZEN COMMENT

Mike Uram- 155 Cabbage Road, Stanley Virginia (Stanley Town Council)

Mr. Uram commended the Town of Luray for its summer movie nights. He also thanked the Town of Luray for participating in the Stanley Homecoming festivities; he noted that it is very nice to see other towns participate in the parade. Mr. Uram also complemented the ribbon cutting ceremony for the opening of Main Street Bridge.

PUBLIC HEARINGS

SUP 19-04 Single Family Dwelling in B1 – 303 East Main Street

Town Manager, Steve Burke, said the Town Council is requested to conduct a Public Hearing for citizen input regarding a Special Use Permit to maintain a single family dwelling at 303 East Main Street. The property was previously operating as a chiropractic center but was originally constructed as a residence. The Planning Commission has unanimously recommended approval of the special use permit. Mayor Presgraves recalled the property being built as a residence. He would like to refer to the Planning Commission that they consider exempting homes in the business district.

Mayor Presgraves opened the public hearing for citizen comment. With no one present to speak, the hearing was then closed.

Motion: Councilman Dofflemyer moved for the Town Council to approve the Special Use Permit to maintain a single-family dwelling at 303 East Main Street in the Business (B-1) District. He further moved that Town Council waive the Special Use Permit fee and have the applicant pay only for advertisement costs. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours.

Approved 4-0

DEPARTMENTS, TOWN BOARDS AND COMMISSIONS

Luray Downtown Initiative

Ms. Meredith Dees discussed a project that LDI has been forming for some time now. The project is a façade improvement grant that the board has been working on for about two years. The LDI board has created the application and is now ready to offer the grant to businesses in the downtown district. Three members of the downtown district will be selected to receive a 50-50 matching grant of up to \$2500, and \$500 for signage. The grant will be awarded based on applications reviewed by the selection committee. Applications will be due in late 2019, with selections made by early 2020. All construction will need to be completed in the spring of 2020, and the grant is funded solely by LDI.

Ms. Dees noted plans for another bridge event in November to be held at Ruffner Plaza. More information is to come on the event.

ACTION & DISCUSSION ITEMS

Greenway Foundation Water Fountain

Mr. Ken Beyer, President of the Hawksbill Greenway Foundation, noted that it was twenty years ago he stood in front of Council recommending the concept of a “Greenway”. Today Mr. Beyer is presenting a check for a water fountain in memory of Sandi Wood. Ms. Wood was an avid fan of the Concerts on Main series and loved attending the music at Ruffner Plaza. The fountain will be placed near Ruffner Plaza with an exact location to be determined by Town Staff. Council members thanked Mr. Beyer for his presentation.

Stanley Volunteer Fire Department & Fraternal Order of Police Tournament

Mr. Charlie Sours of the Fraternal Order of Police presented a request for a 2nd Annual Fishing Tournament. The first tournament was held in May 2019 with 159 participants. The feedback was very positive and there has been interest from participants in a second tournament. The tentative date is scheduled for May 2, 2020.

Mr. Doug Southers, Stanley Volunteer Fire Department, said that the event was a great success which drew many out of town visitors.

Motion: Councilman Dofflemyer motioned to approve the 2nd Annual Fraternal Order of Police and Stanley Volunteer Fire Department Fishing Tournament along the Hawksbill Greenway. Motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 5-0**

Recommendation of Reappointment – Board of Zoning Appeals

Mr. Burke stated that the Council is requested to consider a recommendation of Harley D. “Doc” Brown to the Judge of Page County Circuit Court for re-appointment to the Town of Luray Board of Zoning Appeals to fill a five year term ending June 30, 2024.

Motion: Councilman Schiro motioned to recommend Harley D. “Doc” Brown to the Judge of Page County Circuit Court for re-appointment to the Town of Luray Board of Zoning Appeals to fill a five-year term ending June 30, 2024. Motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 5-0**

Special Use Permit Single Family Dwelling in B1 District Exclusion

Mr. Burke requested that the Council refer a Code Amendment to the Planning Commission for consideration. During the work session review of the request to maintain a single-family dwelling in the B-1 District, Council requested that staff review if an exclusion for pre-existing dwellings experiencing change of use could be developed.

Motion: Councilman Schiro motioned that the Town Council refer the Code Amendment to Chapter 406.2 of Appendix A; Article IV to the Planning Commission for review and consideration as presented. Motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 5-0**

TOWN ATTORNEY

Mr. Jason Botkins noted one new item of business. As of July 1, 2019 a new law is in effect that requires Council members to complete Conflict of Interest Training. There is an online module that can be completed, and the second option is in-person training that can be scheduled in advance. The deadline for training is December 31, 2019. Mr. Botkins is happy to assist if needed.

-Recess-

EXECUTIVE SESSION

Performance of Specific Local Government Personnel, Section 2.2-3711.A.1

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.1 regarding the performance of specific local government personnel.

Motion: Councilman Schiro motioned to recess the regular meeting and to convene in executive session; Councilman Sours seconded the motion with the following members voting YEA: Council Members Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 5-0**

-Closed Meeting-

Certification: Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.1 were heard, discussed, or considered during the closed session. **Motion:** Councilman Schiro motioned to certify the closed session; Councilman Lancaster seconded the motion with the following members voting YEA: Mayor Presgraves, Council Members Dofflemyer, Schiro, Lancaster, Sours, Pence.

ANNOUNCEMENTS/ ADJOURN

With no further business, the meeting was adjourned at 7:47 pm.

Barry Presgraves
Mayor

Danielle Babb
Deputy Clerk-Treasurer