

**MINUTES OF A TOWN COUNCIL
SPECIAL MEETING
TOWN OF LURAY, VIRGINIA
Tuesday, September 26, 2017
5:30PM**

The Luray Town Council met in a special session on Tuesday, September 26, 2017 at 5:30 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

Presiding: Mayor Barry Presgraves

Council Present: Ron Vickers
Jerry Dofflemyer
Jerry Schiro
Leroy Lancaster
Joseph Sours
Leah Pence

Also Present: Bryan Chrisman, Acting Town Manager
Mary Broyles, Clerk Treasurer
Danielle Babb, Deputy Clerk Treasurer
Carl "Bow" Cook, Chief of Police
Pat O'Brien, Director of Parks and Recreation
Pat Racey, Racey Engineering
Margaret Stevenson, Hawksbill Greenway Foundation
Bill Huffman, LDI Board President

Mayor Presgraves led members in the United States Pledge of Allegiance. The roll was called with no members absent.

ACTION ITEMS

Blue Ridge Bank Government Borrowing

Acting Manager, Bryan Chrisman, discussed governmental borrowing from Blue Ridge Bank. The funds had been previously approved during the FY2018 Budget process, however the authorization of the governmental certificate of borrowing is required for bank purposes. Included in the approved budget for the police department was spending for a proposed software package and funding for the purchase of two police vehicles. Mr. Chrisman explained that Blue Ridge Bank was able to provide the town with a more attractive financing option than that which was originally proposed. Mr. Chrisman said that action is needed on this item at this evening's meeting.

Motion: Councilman Sours motioned to approve the governmental borrowing agreement with Blue Ridge Bank for police software and two police vehicles as discussed; Councilman Schiro seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

UPDATES AND DISCUSSION ITEMS

Festival of Spring 2018 Proposed Layout

Director of Parks and Recreation, Pat O'Brien, presented the proposed layout for the 2018 Festival of Spring. Mr. O'Brien explained that at the previous Council meeting, staff was directed to proceed with the festival by a unanimous vote of Council Members. Mr. O'Brien explained several updates have been made; which include, changing the event time from 10am-4pm to 12pm-6pm. Also, there will not be a duck race, since there will not be safe access to the usual area along Hawksbill Creek and Main Street Bridge. For 2018, the Dog Frisbee competition will be moved to Inn Lawn Park and the children's activities will be held at the Depot. A car show will be held in the front part of the Town Hall parking lot and PAL's will again host the Beer Garden and Live Music. Mr. O'Brien also advised that the Maypole will move to the Campbell Street intersection and the Rescue Squad will stage in front of the Depot. The food court area will remain the same, however the overall number of vendor spaces for crafters will be reduced from 132 to 95 spaces. He added that business owners will be able to park behind Gathering Grounds, while vendors will be parking at Inn Lawn. A map rendering of the event area was provided for Council members to review.

Councilman Dofflemyer asked how staff plans to limit vendors. Mr. O'Brien said that staff will be implementing online vendor registration and all applications will be held until the deadline. The total vendors registered will then be reduced to the number of spaces available. Mr. O'Brien also advised Council that May 5th is the proposed date for the event. Council and staff then discussed the proposed special detour routes for the festival and the proposed bridge detour routes. Councilman Lancaster said that he feels there will be less of traffic problem than usual. Mr. O'Brien said that he plans to publicize the information more once approval is received from Council.

Motion: Councilman Vickers motioned to approve the proposed Festival of Spring layout as discussed; Councilman Dofflemyer seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Greenway Feasibility Study Contract

Mr. O'Brien discussed the Greenway feasibility study contract from Racey Engineering. Previously, Council had requested that the Greenway Foundation move ahead with the proposed CDAC plan for Phase V and VI of the Hawksbill Greenway Trail. The Foundation has already provided the Town with their matching funds of \$20,000 for the preliminary engineering work. A proposed contract has been provided by Mr. Racey's firm and both he and Mr. O'Brien noted the great deal of title work that will be involved in the study. Both agreed that the first priority will be to ascertain if the Third Avenue corridor is even feasible. The total cost of the contract is \$18,225 to provide the services outlined in

the agreement. Mr. Racey said that there will be frequent meetings held and staff will be aware of the town's position on the Third Avenue corridor.

Mr. O'Brien stated that if this project moves forward it would be a tremendous accomplishment. He emphasized that an extension to the recreation park would create an exceptional trail. Councilwoman Pence asked about the proposed boardwalk area along Linden Avenue. She expressed that the material may be dangerous for use as a bike trail. Mr. O'Brien agreed that this type of surface would need to be non-skid for safety purposes. However, Mr. O'Brien and Mr. Racey agreed that it may be a bit too early to discuss materials but agreed these are valid concerns. Mr. O'Brien said that the design renderings may have included this type material to add some visual interest and character.

Motion: Councilman Vickers motioned to approve the contract with Racey Engineering for the Greenway Feasibility Study as discussed; Councilman Sours seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence.
Approved 6-0

Planning Commission Appointment

Mayor Presgraves stated that Councilman Lancaster is still working on an appointee for the Luray Planning Commission. He hopes to bring back a nomination at the next meeting.

Other Items

Mr. Chrisman added that in the packet for the evening was information regarding the West Main Street and Northcott Drive Intersection Improvements. VDOT plans to have design approval this fall with an estimated construction date of Fall 2019.

Councilman Lancaster addressed concerns about traffic turning off Leaksville Road on to West Main Street. He said that the No Left Turn light is flashing but that traffic is backing up waiting for those who are still turning left. Chief Cook confirmed that he has been monitoring the area due to this issue.

EXECUTIVE SESSION

Disposition of Real Property, Section 2.2-3711.A.3 (Brown's Building and Main Street Bridge)
Personnel Matters, Section 2.2-3711.A.1 (Town Manager)

Mayor Presgraves requested a motion to adjourn into Executive Session for the purpose of discussing matters relevant to Section 2.2-3711.A.3 and Section 2.2-3711.A.1.

Motion: Councilman Lancaster motioned to recess the special session and to convene in executive session; Councilman Dofflemyer seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Motion: Councilman Lancaster motioned to adjourn the closed session and to reconvene in open session; Councilman Dofflemyer seconded the motion with the following members voting YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. Approved 6-0

Mayor Presgraves asked members of Council to certify that to the best of their knowledge only matters covered under Section 2.2-3711.A.3 and 2.2-3711.A.1 were heard, discussed, or considered during the closed session. The roll was called with all members certifying "Yes".

Adjourn

Mayor Presgraves reminded members of the upcoming VML Conference in Williamsburg and advised if anyone needs transportation to contact Mr. Chrisman. With no further business, Mayor Presgraves adjourned the special meeting of the Luray Town Council at approximately 7:26 p.m.

Mayor, Barry Presgraves

Deputy Clerk, Danielle Babb