

**A REGULAR MEETING OF  
THE TOWN COUNCIL  
OF  
THE TOWN OF LURAY, VIRGINIA**

**MONDAY, APRIL 9, 2018**

The Luray Town Council met in regular session on Monday, April 9, 2018, at 7:00 p.m. in the Luray Town Council Chambers located at 45 East Main Street, Luray, Virginia at which time there were present the following:

**Presiding:** Mayor Barry Presgraves

**Council Present:**

Ronald Vickers  
Jerry Dofflemyer  
Jerry Schiro  
Leroy Lancaster  
Joseph Sours  
Leah Pence (*present after roll call*)

**Also Present:**

Steve Burke, Town Manager  
Bryan Chrisman, Assistant Town Manager  
Jason Botkins, Town Attorney  
Mary Broyles, Clerk-Treasurer  
Danielle Babb, Deputy Clerk-Treasurer  
Chief C.S. "Bow" Cook, Luray Police Department  
Emily Reed, Luray Downtown Initiative  
William Huffman, Luray Downtown Initiative  
Mary Mellin, 213 Fifth Street

A quorum being present, Mayor Presgraves declared the Council to be in session for the transaction of business. All present stood for a moment of silence. Councilman Vickers led everyone in the United States Pledge of Allegiance.

**CONSENT AGENDA**

**Motion:** Councilman Vickers motioned to approve the Consent Agenda, motion seconded by Councilman Sours with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

***Consent Agenda***

- (A) Minutes of the Regular Council Meeting –3-12-2018
- (B) Minutes of the Council Work Session – 3-27-2018
- (C) Financial Report- Month Ending 3-31-2018

(D) Accounts Payable checks totaling- 148,771.70

## **PRESENTATIONS**

### **Employee Anniversary Recognition**

*Mr. Burke said that the employee recognitions will be held at a later date due to conflicts with this evenings meeting.*

## **CITIZEN COMMENT**

No citizens signed up to speak during the citizen comment portion.

## **PUBLIC HEARINGS**

### **Right-of-Way Vacation -213 Fifth Street**

Town Manager, Steve Burke, presented the public hearing for Ms. Mary Mellin, the property owner of 213 Fifth Street, to consider the vacation of alleyway adjacent to her property. Mr. Burke said the Town has previously considered a similar request from Mr. Steven Cave who neighbors the property. The request from Ms. Mellin is for approximately 980 square feet. Mr. Burke recommends that Town Council approve the request as presented.

Mayor Presgraves opened the Public Hearing for citizen comment.

#### **Mary Mellin -213 Fifth Street-**

Ms. Mellin said that the request is in regards to the 20ft alleyway behind her property. In 2007 the town vacated a portion to Mr. Cave who has since erected a fence. She said that they have been maintaining the area and that it is unaccessible by vehicle. Ms. Mellin said she simply wants to make the alleyway a part of her yard.

Assistant Town Manager, Bryan Chrisman, verified that there are no public utilities located in the alleyway. With no further comments from the public, the hearing was then closed.

**Motion:** Councilman Dofflemyer motioned to approve the Vacation of Right-of-Way for 213 Fifth Street as presented, motion seconded by Councilman Vickers with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence. **Approved 6-0**

### **Proposed Code Amendment-Article V –Section 504- Fences**

Mr. Burke stated that the information is a follow up from the March 27<sup>th</sup> Work Session for proposed changes to the fence ordinance. Following the meeting discussion, town staff worked with the Town Attorney to modify these changes. A copy of the modified Section 504 and 503 are included in Council's informational packet. The Town Attorney has developed changes to Section 503 and 504 that address sight distance concerns, as well as establishing a "grandfather" clause for existing conditions. Mr. Burke recommended the changes to Sections 503 and 504 and said the Town Attorney has determined that they are in conformity with the advertised Public Hearing.

Mayor Presgraves opened the Public Hearing for citizen comment. With no one present to speak on the issue, the hearing was then closed.

**Motion:** Councilman Vickers motioned to approve the Ordinance Amendment to the Town Code, Section 504 and 503 of Article V of Appendix A, motion seconded by Councilman Lancaster with the vote as follows: YEA: Council Members Vickers, Dofflemyer, Schiro, Lancaster, Sours, Pence.  
**Approved 6-0**

## **TOWN BOARDS AND COMMISSIONS**

### **Emily Reed, Luray Downtown Initiative**

Emily Reed presented the monthly updates on behalf of Luray Downtown Initiative. She noted the success of the recent Festival of the Arts held downtown on March 24<sup>th</sup> and 25<sup>th</sup>. Ms. Reed said that LDI continues work on collecting banner design ideas. The “downtown dollars” program for tourism season are being sent out and offer visitors a \$5 voucher for downtown shopping. LDI continues work on planning the annual Chicken Chow Down event to be held at the Burner Barn. The date for the events is May 18<sup>th</sup> and each Council member will receive one complimentary ticket.

Staff and Council discussed the downtown banners and Mr. Burke said they are no longer pursuing a two-sided option. Councilman Dofflemyer thanked everyone for their work on the Arts Event.

### **Gina Hilliard, Luray Page County Chamber of Commerce**

Ms. Hilliard provided the quarterly update from the Chamber and Visitors Center. She stated that the Chamber has 26 new memberships, including businesses and patrons. This brings the total Chamber memberships to 414. Ms. Hilliard provided social media statistics and updated Council on new staff members. The Chamber has received the VTC Crush Friday Grant in the amount of \$10,000 and has received its seventh annual Marketing Leverage Grant in the amount of \$25,000. The 2018 Guide to Page County has been released and the 2018 Visitor Guide is scheduled to go out on April 18<sup>th</sup>. Ms. Hilliard said the Chamber has launched its new website, conducted outreach efforts, and held various ribbon cutting events. The Job Fair, Wedding Forum, and Cabin Forum were all well attended. Ms. Hilliard also noted several upcoming events for the Chamber. She reminded that the Young Professionals group will meet this Thursday April 12<sup>th</sup> from 4-6pm. Other future events include Tourism Tuesday, Business After Hours, and Ribbon Cutting events.

## **UPDATES & DISCUSSION ITEMS**

### **Meeting Agenda-Items for Council Action**

Town Manager, Steve Burke, asked Council to consider modifying future agendas for the meetings. The modification would follow Council’s historical action of voting on an item at the time of discussion. Staff is seeking input on how Council would like their future meeting agendas. Council consensus was to continue with action at the time of discussion.

**ANNOUNCEMENTS/ ADJOURN**

Town Attorney, Jason Botkins, said that he had nothing further this evening. Councilman Dofflemyer asked about the determination on Business License/Peddler fees. Staff stated that this is on the work session agenda for April. With no further business, the meeting was adjourned at 7:30 pm.

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Barry Presgraves  
Mayor

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Danielle Babb  
Deputy Clerk-Treasurer