

**STAFF REPORT
Council Meeting**

January 8, 2018

X. B) Town Charter Update

Enclosed please find the proposal email from Jason Botkins, our attorney with Litten & Sipe.

I think it is important that each of us review other Town Charter's as suggested by Mr. Botkins, and he provided a link.

We will need to coordinate with Delegate Gilbert and/or Senator Obenshain for sponsorship.

Given the need, and the proposed estimate, I think this is a worthwhile project.

If Council have specific sections of the remaining Code that they would like to have updated, please let Mr. Botkins and I know, and please include what changes you suggest so that we can present these to the whole Council for consideration and approval prior to drafting formal changes.

As an aside, the General Assembly begins very soon, and Local Government Day is January 10, 2018 in Richmond, I believe