

STAFF REPORT: Parks and Recreation Donation Policy

Background Information:

The first Greenway Donation Policy was introduced to the Town Council on August 9, 2004; this policy was amended and retitled "Parks and Recreation Donation Policy". There was a Maintenance Agreement discussion at the work session on July 8, 2013.

At the February 2017 Council Work Session, it was recommended to amend the Parks and Recreation Donation Policy titled Draft 2 to include committee members from the Tree and Beautification Committee, greenway Foundation Committee, and include the maintenance agreement to be included for Council review.

Current Issue or Proposal:

Town Attorney, Jason Botkins, has edited the Draft 3 Parks and Recreation Donation Policy and the Town of Luray Statement of Maintenance for your consideration.

The updated policy on donations to the Parks and Recreation property Draft 3 will assist in evaluating future donations, prior to Council review, to accept or decline the donation.

The Parks and Recreation Director has recommended that donations of \$200.00 or less be excluded from the policy as long as the donation is specific to the use, and is funneled through the Town office.

Recommendation:

Staff is recommending approval of the Donation Policy and Town of Luray Statement of Maintenance.